

Information Systems Committee Meeting Minutes

Date/Time: August 24th, 2011 at 6:30PM

Location: County Administration Building
112 Otter Street, Oshkosh
1st Floor Meeting Room

Present: Committee Members:
Jef Hall, Chair
Larry Smith, Vice Chair
Marissa Reynolds, Secretary
Pat Brennand, Member (excused 7:30PM)
Al Jacobson, Member
Bill Pollnow, Citizen Member
Patty Francour, IT Dept. Head

Agenda Item #1: **Call to Order:**

- The meeting was called to order at 6:30PM by Chairman Hall.

Agenda Item #2: **Approve Agenda:**

- Moved Pat Brennand and 2nd Bill Pollnow to approve the agenda.
Carried by 6-0 voice vote.

Agenda Item #3: **Public Comments:**

- None.

Agenda Item #4: **Approve 06/15/2011 Minutes**

- Moved Al Jacobson and 2nd Marissa Reynolds to approve the June 15th meeting minutes. Carried by 6-0 voice vote.

Agenda Item #5: **Discuss and take action on the annual report for the IS Department van, as well as options for future IS Department transportation needs.**

- Current IS Department van needs to be replaced soon.
 - Have had to put almost as much money into fixing the van as the van is worth and department members are starting to not want to take it places due to its untrustworthy nature.
- Moved Larry Smith and 2nd Bill Pollnow to support a new vehicle for the Information Systems Department in the capital budget.
Carried by 6-0 voice vote.

Agenda Item #6: **Discuss and take possible action on the KRONOS Time Keeping System, database maintenance and costs.**

- The current system which is primarily used by Parkview and the Sheriff's office runs on an operating system that is no longer

supported and has been experiencing crashes that are not able to be recovered.

- KRONOS has no plans to take the current system further, so replacement of the system would cost around \$150,000.
- Something needs to be done to fix the system, so a replacement system through KRONOS could be looked at or could look at other types of similar systems.

Agenda Item #7: **Updates of ongoing projects:**

- **FoxComm Advisory Board**
 - No update.
- **Oshkosh B'gosh Building**
 - No update.
- **Fiber Project and Use Agreements**
 - Working on easement for fiber in Town of Clayton.

Agenda Item #8: **Report on IS Operations since 06/15/2011**

- On September 29th there is a disaster recovery exercise that will take place.
- Have completely switched over from AT&T to ONE Communications on all expired contracts. Are already seeing cost savings.
- Currently working on wireless internet in county buildings.

Agenda Item #9: **Update on 2012 IS Department budget**

- September 1st will go before the County Executive.
- Technology replacement is at the goal.
- Operational is 1.7% under the goal.

Agenda Item #10: **Subjects and time of next meeting**

- The next meeting will be held on September 21st, 2011.
- Subject: Information Systems and Facilities joint meeting.

Agenda Item #11: **Adjourn**

- Moved Bill Pollnow and 2nd by Marissa Reynolds to adjourn. Carried by 5-0 voice vote. Meeting adjourned at 7:40PM.

Respectfully Submitted by;

Marissa Reynolds, Secretary.

Jef Hall, Chairman