

Winnebago County Information Systems Committee Meeting Minutes Monday, July 20th 2015

Attendance: Committee—Chairman Smith (arrived at 6:40), Secretary Kiel, Supervisor Youngquist, Supervisor Turner, Citizen Member Brennand, (Vice Chair Hardy excused), IS Director Francour

Public: None present

1. Call to Order by Secretary Kiel – 6:35
2. Approve agenda – MSC Brennand/Turner, all voting aye
3. Public comments – None
4. Approve minutes of previous meeting – MSC Turner/Brennand, all voting aye
5. Report on the IS Budget progress – Director Francour
 1. Significant increase in vendors' licensing costs offset by the completion of several big projects.
 2. Technology replacement projections impacted by several variables such as licensing costs, licensing language, and a cumbersome process. Fluid industry variables make any statistics, in effect, a momentary snapshot.
 3. Finance Director Orenstein reduced IS portion of levy due to steady tech replacement fund. This decision will be closely scrutinized each year because of IS industry's fluidity.
 4. Brennand Question: which licenses are particularly cumbersome? Francour: Microsoft and Citrix (doubled) licenses increased significantly this year.

Chair Smith arrived at 6:40

6. IS Director's report – discussion of business since last meeting.
 1. Fiber 2 project facilities will begin shortly; it has already been approved.
 2. Menasha-area fiber reconfiguration will begin in late September or early October. Materials have been received and downtime being coordinated
 3. Neenah Public Health relocation conversion complete
 4. MS Office upgrade training for employees to be offered as needed in the fall
 5. Some employees asking for mobile devices, many cases with good justification. IS will ask that employees choose one device or another because each device, whether mobile or desktop, requires a separate MS license.
 6. IS will provide Board members with instructions for downloading encrypted county emails (co.winnebago.wi.us) to a non-county email account. These paper instructions to be placed on supervisors' desks at July 21st County Board meeting
7. Discussion on the County iPad rollout, problems and solutions –
 1. Francour asked committee whether County Board members will eventually be required to accept his/her assigned iPad. This becomes an issue, because IS works to keep idle device inventory near zero.
 2. Committee advised Francour to request County Board Chair Albrecht speak individually with members who have not taken delivery of the device and ask what their intentions are
 3. Francour will deliver the remainder of the devices at the July 21st County Board meeting.

8. Subjects and time of next meeting –
 1. Monday, August 17th, 6:30 PM
 2. County Administration Building 112 Otter Ave, Oshkosh, 1st Floor Meeting Room
9. Adjourn – MSC Brennand/Kiel, all voting aye at 7:17 PM