

Information Systems Committee Minutes—February 2015

Date/Time: February 16<sup>th</sup> at 6:30 PM

Location: County Administration Building  
112 Otter Street, Oshkosh  
1<sup>st</sup> Floor Meeting Room

Present:       Committee Members:  
                  Larry Smith, Chair  
                  Ron Hardy, Vice Chair  
                  Brady Kiel, Secretary  
                  Rachel Youngquist, Member  
                  Patrick Brennand, Citizen Member  
                  Others:  
                  Patty Francour, IS Director  
                  Michael Norton, County Supervisor  
                  Kenn Olson, County Supervisor

Absent:        Andy Turner, Committee Member

Agenda Item #1: **Call to Order**  
                  Chairman Smith called to order at 6:35

Agenda Item #2: **Approve Agenda**  
                  MSC Kiel/Brennand **All voting aye.**

Agenda Item #3: **Public Comments**  
                  Supervisor Norton and Supervisor Olson addressed the committee with comments regarding a paperless county board/county-issued tablets (Agenda Item #6). Chairman Smith welcomed the supervisors to join the discussion when the item came up later in the meeting.

Agenda Item #4: **Approve Minutes of the Previous Meeting**  
                  MSC Hardy/Brennand **All voting aye.**

Agenda Item #5: **Vote Approval on four small multi-year service contracts.**  
                  MSC Kiel/Hardy **All voting aye.**  
                  (detailed table attached to the minutes summary)

Agenda Item #6: **Paperless Board/County-issued tablets—for discussion and possible action**  
                  Discussion: Chairman Smith recounted the Judiciary Committee's reluctance to second the Board Rules for County-Issued Devices and Rules for "Bring-Your-Own-Device" proposals. Vice Chair Hardy gave an overview of the tablet process to date. Supervisors Norton and Olson both

expressed support for county-issued tablets. Hardy and Norton noted that funding for the devices already exists in the budget and handily survived an attempt to delete the line item during the October 2014 budget session. Members stressed that devices would be rolled out in two to three phases over three months in order to allow advanced and intermediately skilled members go first. Director Francour's staff would offer training for beginner-level county board members. There will likely be a period of transition for supervisors without wireless internet access to continue to receive paper packets sent by U.S. Mail. Members favored completing the written proposal for roll-out in the next two months. The committee believed that the proposed Board Rules for County-Issued Electronic Device Usage are worthy of presentation directly to the full county board. Chairman Smith will deliver the rules to Corporation Counsel to be drawn up as a Board Rules resolution. The committee decided to delay proposing the rules/guidelines for BYOD usage to the full county board.

**MSC Hardy/Kiel to present to the full County Board the "Board Rules for County-Issued Electronic Device Usage." All voting aye. (5-0)**

**Agenda Item #7: IS Director's Report**

Director Francour's February report indicating that the 2014 wages and fringes budget item appearing to run approximately \$10,000 over has been resolved. The item is on track with the original projection. IS staff completed second interviews and will make offers to two prospective user support specialists. Francour noted the high quality of the entire applicant pool. IS staff completed phone projects phases in the landfill/sheriff area. Francour gave a "heads-up" of possible dramatic increases to the county's internet bandwidth costs for 2016 and beyond. Current provider WISCNET's future remains uncertain. The annual cost for WISCNET internet service would only cover several weeks of service with Time Warner Cable if a change was necessary.

**Agenda Item #8: Subjects and Time of the Next Meeting**

Monday March 16<sup>th</sup>, 6:30 PM.

**Agenda Item #9: Adjourn**

MSC Brennand/Kiel to adjourn at 7:35 PM **All voting aye.**