

## **Winnebago County Industrial Development Board**

### **Meeting Minutes from January 24, 2012 meeting**

**Location: Winnebago County Administration Bldg. (1<sup>st</sup> Floor conference Room),  
112 Otter Ave., Oshkosh, WI**

Board Members Present: Stan Kline (Chairman), Kathy Lennon (Vice Chair), Mark Harris, Steve Volkert, George Dearborn, Dave Albrecht, Tim Hamblin, Ken Robl, Elizabeth Hartman

Board Members Excused: Mary Krueger, John Bodnar

Others Present: Jerry Bougie, Bob Schmeichel, Kara Homan, Chris Haese, Kim Biedermann, Tom Snider, Richard Johnson, Rob Kleman, John Casper

Meeting called to order at 1:30 pm by Chairman Kline.

Introductions were held.

1. Approval of Minutes from August 18, 2011 IDB meeting. Motion by Ken Robl, seconded by Kathy Lennon to approved the minutes from the August 18, 2011 meeting. Motion passed 9-0.
2. Review and Board action on 2012 Per Capita Funding applications:
  - a. Town of Clayton: Richard Johnson reported on the Town of Clayton's application. Discussion pursued. Motion by Kathy Lennon, seconded by Mark Harris to approve the Town of Clayton's application for \$1,696.00. Motion passed 8-1. Dave Albrecht voted no.
  - b. City of Menasha: Kara Homan reported on the City of Menasha's application. Discussion pursued. Motion by Dave Albrecht, seconded by Ken Robl t to approve the City of Menasha's application for \$6,478.00. Motion passed 9-0.
  - c. Town of Menasha: George Dearborn reported on the Town's application. Discussion pursued. Motion by Ken Robl, seconded by Kathy Lennon to approve the Town of Menasha's application for \$7,940.00. Motion passed 8-0-1. George Dearborn abstained.
  - d. City of Neenah: Chris Haese reported on the City's application. Discussion pursued. Motion by Ken Robl, seconded by George Dearborn to approve the City of Neenah's application for \$11,013.00. Motion passed 9-0.
  - e. Town of Neenah: Bob Schmeichel reported on the Town's application. Discussion pursued. Motion by Dave Albrecht, seconded by Steve Volkert to approve the Town of Neenah's application for \$1,400.00. Motion passed 9-0.
  - f. Town of Winneconne: Tom Snider reported on the Town's application. It was pointed out that the application stated that 2012 funds would not be used in 2012, but put in reserve for use in a future year. The Board expressed concerns about this. Discussion pursued. Mr. Snider was agreeable to allocating their funds to the Village of Winneconne. Dave Albrecht moved to deny the Town of Winneconne's application for \$999.00, motion seconded by

Kathy Lennon. Motion to deny passed 8-0-1. Steve Volkert abstained. Mr. Snider was agreeable to allocating the Town's 2012 funds to the Village of Winneconne. Motion by Dave Albrecht, seconded by Ken Robl to allocate the Town of Winneconne's 2012 funds in the amount of \$999.00 to the Village of Winneconne. Motion passed 8-0-1. Steve Volkert abstained.

- g. City of Omro: Stan Kline reported that the Towns of Omro, Rushford, Nepeuskun, and Utica allocated their funds to the City of Omro. Kim Biedermann reported on the City's application. Discussion pursued. Motion by Steve Volkert, seconded by Tim Hamblin to approve the City of Omro's application for \$3,946.00. Motion passed 9-0.
  - h. City of Oshkosh (Chamco): Stan Kline reported that, in addition to the Oshkosh allocation, the Town of Black Wolf allocated half of their funding to Chamco. Elizabeth Hartman reported on Chamco's application. Discussion pursued. Motion by Ken Robl, seconded by Mark Harris to approve Chamco's application for \$28,818.00. Motion passed 8-0-1. Elizabeth Hartman abstained.
  - i. City of Oshkosh – Oshkosh Chamber: Stan Kline reported that the Town of Oshkosh allocated their funding to the Oshkosh Chamber. John Casper reported on the Chamber's application. Motion by Dave Albrecht, seconded by Ken Robl to approve the Oshkosh Chamber's application for \$1,058.00. Motion passed 9-0.
  - j. City of Oshkosh – Oshkosh Area Economic Development Corp. (OAEDC): Stan Kline reported that the Towns of Algoma and Black Wolf (half share) allocated their funds to OAEDC. Rob Kleman reported on OAEDC's application. Discussion pursued. Motion by Ken Robl, second by Kathy Lennon to approve OAEDC's application for \$3,447.00. Motion passed 9-0.
  - k. Village of Winneconne: Stan Kline reported that, in addition to the Village's share, the Towns of Winchester, Vinland, Poygan and Winneconne allocated their funding to the Village of Winneconne. Steve Volkert reported on the Village's application. Discussion pursued. Motion by Dave Albrecht, seconded by Kathy Lennon to approve the Village of Winneconne's application for \$4,084.00. Motion passed 8-0-1. Steve Volkert abstained.
3. Update on IDB Revolving Loan Fund program – current outstanding loans and loan balances.  
Stan Kline moved this item up on the agenda. He provided a report on the status of the loan fund programs. The IDB's traditional loan fund currently has \$137,081 available to loan out, and the IDB's CDBG-ED fund has \$67,361 available to loan out. All loans are current.
4. Discussion and potential Board action on strategy to provide additional funding for the IDB Revolving Loan Fund program.  
The Board discussed strategies to add more funds to the IDB Revolving Loan Fund (RLF) due to the increasing needs of communities and businesses and the fact that the loan fund is currently drawn down which makes it difficult for additional loans for good projects. The Board discussed a two step process; the first was to initially request \$500,000 from County reserves to be

permanently placed in the IDB's RLF. The second step was to later propose a line of credit be made available to the IDB's RLF from County reserves. It was reported that transferring the \$500,000 from County Reserves would not impact the County's bond rating, as it is a relatively small amount compared to existing County reserves. Discussion pursued. A motion was made by Steve Volkert to request from the County Board a transfer of \$500,000 from County reserves to be permanently placed in the IDB's Revolving Loan Fund. Motion seconded by Elizabeth Hartman. Motion passed 9-0. This item will be placed on the upcoming Personnel and Finance Committee agenda, then the County Board.

5. Next Meeting date. A future meeting date for IDB will be held as needed, and the Board will be contacted.
6. Adjournment. Motion by Ken Robl, seconded by Dave Albrecht to adjourn the meeting. Motion passed 9-0. Meeting adjourned at 2:45 pm.

Submitted by:

Jerry L. Bougie  
County Planning Director