

**MEETING OF THE
WINNEBAGO COUNTY
DEPARTMENT OF HUMAN SERVICES BOARD**

Minutes

DATE: Monday, November 2, 2015

TIME: 3:00 p.m.

PLACE: Neenah Human Services Building, Rm. 008

MEMBERS PRESENT: Jerry Finch, Jim Koziczkowski, Larry Lautenschlager, Donna Lohry, Mike Norton, Rob Paterson, Harold Singstock and Tom Widener

MEMBERS EXCUSED: Ron Kuehl

STAFF PRESENT: Bill Topel, Ellen Shute, Tom Saari, Carol Morack and Dorothy De Grace

Jim Koziczkowski called the meeting to order at 3:00 p.m.

AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS

There were no comments.

AGENDA ITEM #2: APPROVE MINUTES OF THE OCTOBER 5, 2015 HUMAN SERVICES BOARD MEETING

Jerry Finch moved for approval of these minutes; seconded by Larry Lautenschlager and carried.

AGENDA ITEM #3: ACCEPT MINUTES OF THE SEPTEMBER 14, 2015 ADRC COMMITTEE MEETING

Rob Paterson moved for acceptance of these minutes; seconded by Mike Norton and carried.

AGENDA ITEM #4: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS

Ellen Shute reported on the information given on the statistical chart for inpatient and institutional placements. Child Welfare Division—Juvenile Corrections shows that the average daily population (ADP) through September was 2.6 which is typical; for Child Residential Care Centers the ADP was 5.2 and below the budgeted 8; for Behavioral Health & LTS Division—Specialty Hospitals for adults the ADP was 6.0 (this is sometimes based on our access to general hospital in-patient units); Specialty Hospitals for individuals under 22 years of age shows an ADP of .9 (this has a low financial impact on our budget); Secure Detention's ADP was 5.7 through September; the ADP for Foster Care for children was 114 and above budget (this is usually for kids transitioning out of secure detention or other facilities).

AGENDA ITEM #5: FINANCIAL REPORT

Ellen Shute said the 2015 Financial Report shows \$1,346,191 unexpended tax levy. Labor accounts for \$190,000 of that amount; presumptive eligibility for general hospital admissions minimized expenses in that area; and Medicaid Comprehensive Community Service revenue of \$500,000 - \$600,000 reflects 14 months of reimbursement at the new coverage of 100%.

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AGENDA ITEM #6: BUDGET TRANSFER REQUEST

Ellen Shute presented a request for a budget transfer of funds for automobile allowance in the travel area of the budget. She said our 2015 budget didn't account for the increase in the mileage reimbursement rate from 2014. The amount of money being requested is \$9,225 to acknowledge unanticipated reimbursement to employees for travel. The money would be transferred from the surplus in the general hospital area of the budget. Tom Widener moved to approve the budget transfer of \$9,225 to cover travel expenses; seconded by Mike Norton. Tom Widener then moved to amend the motion and change the requested amount of money to \$11,000 to be transferred in anticipation of any additional adjustments for travel expenses through the end of the year; seconded by Mike Norton and carried unanimously.

AGENDA ITEM #7: DIRECTOR'S REPORT

Bill Topel reported on the following: 1) the County Board approved our agency's 2016 Budget as presented; 2) he made a presentation to the Judiciary & Public Safety Committee at their request to give a summary of his thoughts about the issue of people with mental illness and the prevalence of gun violence—he shared an article on this issue; and 3) all of our supervisors completed their employee performance evaluations by last Friday's deadline.

AGENDA ITEM #8: BOARD MEMBER REPORTS

Donna Lohry reported that at an upcoming meeting of the Specialized Transportation Coalition a petition will be presented regarding starting up transportation again into the Simeanna Apartment complex in Oshkosh.

Mike Norton reported that Running, Inc. will be the new para-transit provider for the city of Oshkosh. Cabulance will continue providing the service to the rural areas.

PROGRAM: RECENT AODA RECOVERY STORY PRESENTATION:

This presentation is postponed until the next meeting.

With no further business Mike Norton moved for adjournment; seconded by Donna Lohry and carried at 4:15 p.m. The next meeting of the Human Services Board will be on **Monday, December 7, 2015 at 3:00 p.m.** in the Oshkosh Human Services Building, Room 33.

Respectfully submitted by Mike Norton, Board Secretary
/dd