

**MEETING OF THE  
WINNEBAGO COUNTY  
DEPARTMENT OF HUMAN SERVICES BOARD**

**Minutes**

**DATE:** Monday, August 4, 2014

**TIME:** 3:00 p.m.

**PLACE:** Winnebago County Shelter Care Facility

**MEMBERS PRESENT:** Jerry Finch, Jim Koziczowski, Larry Lautenschlager, Donna Lohry, Mike Norton, Rob Paterson, and Harold Singstock

**MEMBERS EXCUSED:** Ron Kuehl and Tom Widener

**STAFF PRESENT:** Bill Topel, Ellen Shute, Mary Krueger, Leo Podoski, Mary Salzer, Annette Beattie and Dorothy De Grace

**OTHERS PRESENT:** Koby Schellenger, County Board member; Al John, Shelter Care employee

Jim Koziczowski called the meeting to order at 3:00 p.m.

**AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS**

There were no comments.

**AGENDA ITEM #2: APPROVE MINUTES OF THE JUNE 2 AND JUNE 19, 2014 HUMAN SERVICE BOARD MEETINGS AND THE JUNE 18 AND JUNE 19 PUBLIC HEARINGS**

Donna Lohry moved for approval of these minutes; seconded by Jerry Finch and carried.

**AGENDA ITEM #3: ACCEPT MINUTES OF THE MAY 20, 2014 FAMILY SUPPORT PROGRAM ADVISORY COMMITTEE MEETING AND THE MAY 12 AND JUNE 9, 2014 ADRC COMMITTEE MEETINGS**

Donna Lohry moved for acceptance of these minutes; seconded by Larry Lautenschlager and carried.

**AGENDA ITEM #4: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS**

Ellen Shute said for Child Welfare Division, Juvenile Corrections the average daily population (ADP) is 5.0, which is slightly above the budgeted number of 3.7; the ADP for residential care centers for June is 5.9 and slightly over budget; for the Behavioral Health & Long Term Support divisions, specialty hospitals for adults the ADP is 4.7 and for the population under age 22 the ADP is 2.1, which is typical; Secure Detention's ADP is 5.6, which is close to normal; the Foster Care ADP is 112.3—this is slightly above the budgeted number.

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**AGENDA ITEM #5: FINANCIAL REPORT**

Ellen Shute reported that the total budget to date is \$757,073 of which \$75,423 is for labor. Each division at this time has an unexpended tax levy or surplus. Program expenses total \$22 million, which is above the budgeted amount. If we continue to be above that level, we would need to do a budget transfer.

**AGENDA ITEM #6: DIRECTOR'S REPORT**

Bill Topel reported that the WCHSA Executive Committee will be voting on the new configuration of that entity, which would include a full-time executive director located in Madison. The structure of the Executive Committee would change to 15 representatives (three from each of the five regions of the state), plus a president and vice-president elected at large. They plan to potentially hold semi-annual meetings of the entire membership of WCHSA. Each county's dues will be an assessment based on population—ours will be \$4,000 a year. Bill said it was reported at the last WCHSA meeting that Income Maintenance consortiums have agreed to a funding model for next year.

Bill reported that the Department of Children & Families and the Department of Health Services have stated that they expect funding for next calendar year to be the same as it was for this calendar year.

**AGENDA ITEM #7: BOARD MEMBER REPORTS**

Mike Norton reported that the Winnebago County Housing Authority will have hearings in August regarding their 5-year plan.

Rob Paterson said the Comprehensive Community Services (CCS) program will be going to a state program. The CCS program is offered through the Behavioral Health Division where case managers meet out in the community with consumers that have more severe mental illness. They use a multi-disciplinary approach with a therapist, a case manager, and a nurse making sure the individuals are safe, healthy and productive. The state gave us an option to regionalize into a consortium of counties that will share policy and do certain things together. Funding could go from 60% to 100% on the dollar, which includes a state and federal share. The five counties working together will be Brown, Calumet, Manitowoc, Outagamie and Winnebago.

Rob Paterson shared that he recently went through an appeal with Lakeland Care District, and he was satisfied with the outcome.

Donna Lohry said the ADRC Committee continues to have concerns about transportation issues, and they try to get individuals to write letters to be presented to the Common Council for action.

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### **PROGRAM: SHELTER CARE PROGRAM**

Mary Salzer said the Shelter Care program is a licensed non-secure detention for both male and female, and the program focuses on positive interactions with the youth to keep them busy in healthy activities. Al John said the new program began February 27, 2014. It was created in response to a need that arose within Winnebago County for a facility that did not just serve as a place of detention, but provided mentoring to youth in guiding them toward changing their thought processes into positive behaviors and attitudes. We serve as positive role models, and we give the youth a positive learning experience while they are at Shelter Care. The youth learn independent living skills and they do community service. They participate in recreational activities based around the theme of the day. They attend school during the school year in their own school district, and they have group and educational sessions during the summer months. The new location for Shelter Care replaces the previous building in Neenah, and it is operated by Lutheran Social Services. The length of stay for youth can be part of a day or over night, or it could be as long as 60 days in succession. The staff at Shelter Care consists of individuals from various backgrounds— social workers, coaches, etc. We are helping them learn skills that they can take with them when they leave Shelter Care in becoming better citizens and responsible adults.

With no further business Donna Lohry moved for adjournment at 4:35 p.m.; seconded by Mike Norton and carried. The next meeting of the Human Services Board will be held on **Tuesday, September 9, 2014 at 3:00 p.m.** in the Oshkosh Human Services Building, Room 33.

Respectfully submitted by Donna Lohry, Board Secretary/dd