

**MEETING OF THE  
WINNEBAGO COUNTY  
DEPARTMENT OF HUMAN SERVICES BOARD**

**Minutes**

**DATE:** Monday, August 3, 2015

**TIME:** 3:00 p.m.

**PLACE:** Oshkosh Human Services Building, Rm. 33

**MEMBERS PRESENT:** Jerry Finch, Jim Koziczowski, Ron Kuehl, Larry Lautenschlager, Mike Norton, Rob Paterson, Harold Singstock and Tom Widener

**MEMBERS EXCUSED:** Donna Lohry

**STAFF PRESENT:** Ellen Shute, Tom Saari, Carol Morack and Dorothy De Grace

**OTHERS PRESENT:** Winnebago County Sheriff John Matz

Jim Koziczowski called the meeting to order at 3:00 p.m.

**AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS**

There were no comments.

**AGENDA ITEM #2: APPROVE MINUTES OF THE JUNE 1, 2015 HUMAN SERVICES BOARD MEETING; THE JUNE 24 & 25 PUBLIC HEARINGS AND THE JUNE 25, 2015 HUMAN SERVICES BUDGET MEETING**

Jerry Finch moved for approval of these minutes; seconded by Larry Lautenschlager and carried.

**AGENDA ITEM #3: ACCEPT MINUTES OF THE MAY 11, 2015 ADRC COMMITTEE MEETING; MAY 12, 2015 SPECIALIZED TRANSPORTATION COUNCIL MEETING; JUNE 2, 2015 FAMILY SUPPORT PROGRAM ADVISORY COMMITTEE MEETING; AND JUNE 8, 2015 ADRC COMMITTEE MEETING**

Tom Widener moved for acceptance of these minutes; seconded by Mike Norton and carried.

**AGENDA ITEM #4: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS**

Ellen Shute referred to a chart of placement statistics and reported that the average daily population (ADP) through June for Child Welfare Division, Juvenile Corrections is 2.3 and below the budgeted number; the ADP for Residential Care Centers is 5.3 and below the budgeted number; under the Behavioral Health & Long Term Support Division's Specialty Hospitals for adults the ADP is 5.9 and is above the budgeted number. That average is due to three (3) longer term placements at Mendota Mental Health Institute earlier in the year; although two of them have now been released from that facility. The ADP for Specialty Hospitals for individuals under age 22 is .9 and below our budgeted number – the ADP fluctuates due to short-term hospital stays. The increase to the ADP of 5.3 for Secure Detention was due to a number of individuals being referred at one time. The ADP for Foster Care is 115.6 and well above the budgeted number. This is a good trend, because foster care replaces more expensive placements.

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### **AGENDA ITEM #5: FINANCIAL REPORT**

Ellen Shute said the 2015 Financial Report shows a \$551,365 surplus of which some is from the Labor account. We recently received one of our two requested new vehicles from the 2015 Budget. Some of the surplus in Behavioral Health is from presumptive eligibility for Medical Assistance for hospitalizations and for reimbursement for the Comprehensive Community Service program.

### **AGENDA ITEM #6: DIRECTOR'S REPORT**

Ellen Shute informed the Board that she and Bill Topel will be meeting with the County Executive on August 19 for the Human Service 2016 Budget review.

### **AGENDA ITEM #7: BOARD MEMBER REPORTS**

Tom Widener said he heard that Outagamie County has had success with moving 17-year-old offenders back into the juvenile system since they started the pilot program a couple of years ago. They withhold the kids' indictment if they go through the program, pay restitution and have no more offenses. 52 kids are either in the program or have completed it so far. The county has had very little, if any, additional cost associated with the program.

### **PROGRAM:**

Carol Morack handed out a brochure regarding the Good Choices Program. Sheriff Matz said the intent of the program is to give individuals who have violated an ordinance or committed a non-violent misdemeanor crime and have had a low level prior contact with law enforcement an opportunity to watch a video regarding making good choices. The individual must pass a test after seeing the video within a 45 day timeframe. The completed program will help participants avoid issuance of the applicable citation and having a CCAP record.

With no further business Mike Norton moved for adjournment; seconded by Ron Kuehl and carried at 4:00 p.m. The next meeting of the Human Services Board will be held on **Tuesday, September 8, 2015 at 3:00 p.m.** in the Neenah Human Services Building, Room 008.

Respectfully submitted by Mike Norton, Board Secretary/dd