

**MEETING OF THE
WINNEBAGO COUNTY
DEPARTMENT OF HUMAN SERVICES BOARD**

Minutes

DATE: Monday, June 1, 2015

TIME: 3:00 p.m.

PLACE: Neenah Human Services Building, Rm. 008

MEMBERS PRESENT: Jim Koziczkowski, Ron Kuehl, Donna Lohry, Mike Norton, Rob Paterson, and Harold Singstock

MEMBERS EXCUSED: Jerry Finch, Larry Lautenschlager, and Tom Widener

STAFF PRESENT: Bill Topel, Ellen Shute, Mary Krueger, Ron Duerkop, and Dorothy De Grace

Jim Koziczkowski called the meeting to order at 3:00 p.m.

AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS

There were no comments.

AGENDA ITEM #2: APPROVE MINUTES OF THE MAY 4, 2015 HUMAN SERVICES BOARD MEETING

Mike Norton moved for approval of these minutes; seconded by Ron Kuehl and carried.

AGENDA ITEM #3: ACCEPT MINUTES OF THE MARCH 9, 2015 ADRC COMMITTEE MEETING AND THE APRIL 13, 2015 ADRC PUBLIC FORUM

Mike Norton moved for acceptance of these minutes; seconded by Rob Paterson and carried.

AGENDA ITEM #4: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS

Ellen Shute reported on the information given on the statistical chart for inpatient and institutional placements. Child Welfare Division—Juvenile Corrections shows that the average daily population (ADP) through April was 2.1—below the budgeted 3.0; for Child Residential Care Centers the ADP was 5.2 and below the budgeted 8; for Behavioral Health & LTS Division—Specialty Hospitals for adults the ADP was 6.3, but that number is currently at zero; Specialty Hospitals for individuals under 22 years of age shows an ADP of 1.2 and has a low financial impact on our budget; Secure Detention’s ADP was 4.4 through April and well below the budgeted number; the ADP for Foster Care for children was 112.6 and above budget. Bill Topel said we are seeing an upward trend in this number because individuals who care for kids under the Kinship Care program are being encouraged to become foster care providers, because the state can then benefit from extra federal revenue.

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AGENDA ITEM #5: COUNTY BOARD, COUNTY COMMITTEES AND BOARDS' POLICY REGARDING TRAVEL

Ellen Shute referred to a memo from the Finance Department reaffirming the county's policy regarding travel to meetings and conferences by County Board Supervisors or citizens that have been appointed to committees or boards. Such travel expenses are to be approved by the County Board Chairperson and charged to the County Board's budget.

AGENDA ITEM #6: DIRECTOR'S REPORT

Bill Topel reported on the following: 1) at the recent WCHSA Conference, Waupaca County shared a power point regarding their county's implementation of trauma informed care. Bill will bring it to his supervisory staff meeting to incorporate into their training; 2) at the WCHSA Conference there was a session on zero suicide rate, which showed how having this as a standard can help counties change the way they interact with clients; 3) the Joint Finance Committee did not pass a complete removal of the Family Care/ADRC proposed language from the budget, but Bill said we will continue to plan our budget as though the programs will remain the same.

AGENDA ITEM #7: BOARD MEMBER REPORTS

Donna Lohry reported on her attendance at the WCHSA Conference and said it was excellent.

Harold Singstock shared that the sessions he attended at the WCHSA Conference were very interesting.

Rob Paterson distributed a new Route 10 bus map and timetable. He also distributed an article regarding the new Oshkosh Dental Clinic located at 2310 Westowne Drive.

PROGRAM: AGING & DISABILITY RESOURCE CENTER (ADRC) UPDATES:

Mary Krueger explained that the ADRC has been in operation for about five years. There are four different components under the ADRC: 1) benefit specialists – two staff work with people under age 60 and two staff work with people aged 60+ who might need help with applying for Medicare Part D or applying for public benefits; 2) adult protective services (APS) – four staff work in this area responding to reports of financial or other abuse, doing guardianship or protective placements; 3) aging services – includes home-delivered/congregate meals, specialized transportation, prevention programs; and 4) information & assistance (I & A) – staff does assessments and shares resources for long term care needs.

Mary mentioned two things that were in the Governor's proposed budget for changes to long term care services, but were then removed: 1) ADRC's could possibly be operated on a regional or statewide level instead of locally, which would be difficult for staff and consumers who are familiar with local resources; and 2) a proposal to do away with governing boards. The budget proposal includes having the state look at the consistency in using the functional screen for assessments.

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Ron Duerkop said that all phone calls and walk-ins for ADRC services come through the ADRC receptionist. The receptionist refers the caller to either the I & A on-call worker or the worker that had previously had contact with the caller; to an APS worker; or to a benefit specialist. Ron distributed a sheet explaining the APS/ADRC process that workers follow in determining needed services or options counseling. Our focus is on helping people utilize their resources to keep them out of publicly funded long term care programming as long as possible.

A video was shared which shows several individuals giving positive feedback and comments about the services that they or a family member received from the ADRC. The video can also be viewed on the ADRC website.

With no further business Ron Kuehl moved for adjournment; seconded by Donna Lohry and carried at 4:45 p.m. The next meeting of the Human Services Board will be for the Public Hearings on **Wednesday, June 24, 2015 at 6:00 p.m. to 7:00 p.m.** in the Oshkosh Human Services Building, Room 33 and on **Thursday, June 25, 2015 at 8:30 a.m. to 9:30 a.m.** in the Neenah Human Services Building, Room 008, which will be followed by the 2016 Budget review.

Respectfully submitted by Mike Norton, Board Secretary/dd