

**MEETING OF THE  
WINNEBAGO COUNTY  
DEPARTMENT OF HUMAN SERVICES BOARD**

**Minutes**

**DATE:** Monday, March 3, 2014

**TIME:** 3:00 p.m.

**PLACE:** Neenah Human Services Building, Rm. 008

**MEMBERS PRESENT:** Jerry Finch, Jim Koziczowski, Larry Lautenschlager, Donna Lohry, Mike Norton, Rob Paterson, Harold Singstock, and Tom Widener

**MEMBERS EXCUSED:** Ron Kuehl

**STAFF PRESENT:** Bill Topel, Ellen Shute, and Dorothy De Grace

**OTHERS PRESENT:** Bob Glass, Tri-County Dental Clinic

Jim Koziczowski called the meeting to order at 3:00 p.m.

**AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS**

There were no comments.

**AGENDA ITEM #2: APPROVE MINUTES OF THE FEBRUARY 3, 2014 HUMAN SERVICES BOARD MEETING**

Donna Lohry moved for approval of these minutes; seconded by Mike Norton and carried (8-0).

**AGENDA ITEM #3: ACCEPT MINUTES OF THE JANUARY 13, 2014 ADRC COMMITTEE MEETING AND THE JANUARY 14, 2014 FAMILY SUPPORT PROGRAM ADVISORY COMMITTEE MEETING**

Donna Lohry moved for acceptance of these minutes; seconded by Larry Lautenschlager and carried (8-0).

**AGENDA ITEM #4: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS**

Ellen Shute referred to a graph showing Inpatient and Institutional Utilization and said that the 2013 average daily population (ADP) for Juvenile Corrections was .1 (well below the budgeted number); Residential Care Centers shows a 10.1 ADP—Bill Topel said youth are typically placed in an RCC via court order if they have longer term issues that need to be addressed. The ADP for Specialty Hospitals for adults was 4.5, which is slightly above the budgeted amount; 1.9 was the ADP for Specialty Hospitals for youth under 22 yrs. of age; Secure Detention's ADP was 7.5, which is consistent with the budgeted amount; and 94.7 was the ADP for Foster Care, which is well below the budgeted number. Bill Topel said foster care is the least expensive out-of-home placement, and the ADP depicts a good utilization of it.

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### **AGENDA ITEM #5: FINANCIAL REPORT**

Ellen Shute said we recently closed our books for 2013, and it appears we will end up with a \$500,000 surplus as anticipated. She is hoping to give a more exact number at next month's meeting.

### **AGENDA ITEM #6: DIRECTOR'S REPORT**

Bill Topel informed the Board of the Wisconsin County Human Services Association (WCHSA) Spring Conference to be held May 13-15 at the Osthoff Resort.

Bill said there has been discussion at a WCHSA sub-committee regarding a change to the organizational structure of WCHSA. They will be asking for feedback from counties.

Bill said the Department is starting to go through the 2015 Budget process.

### **AGENDA ITEM #7: BOARD MEMBER REPORTS**

Donna Lohry reported that Mark Huddleston, the retired director of the Oshkosh Transit System has returned as interim director since Chris Strong left his position.

Mike Norton said that the Specialized Transportation Task Force will meet on Thursday, March 6 at 10:00 a.m. in the Oshkosh Human Services Building. Mike said a recommendation for a program audit of MTM (Medical Transportation Management, Inc.) was recently approved. He said MTM is the non-emergency medical transportation provider for individuals who have Medicaid.

### **PROGRAM: Tri-County Community Dental Clinic**

Bob Glass is the Executive Director of the Tri-County Dental Clinic. Its mission is to provide care and compassionate service to low-income and Medicaid eligible individuals in Calumet, Outagamie and Winnebago counties. The staff consists of 100 dentists, 185 student dentists, 40-50 hygiene students or hygienists, 12 orthodontists, 10 oral surgeons, 6 endodontists, and 1 periodontist that volunteer at various times. Since the clinic opened in 2003 in Appleton, they've provided \$19 million in free dental service and they treated over 77,000 patients at separate visits. In the past few years they've averaged 400 volunteers delivering about 12,000 hours of dental treatment each year. For 2013 the value of services they provided totaled \$3,164,000 for 11,671 patients treated or 41 people per day, including about 10 emergency treatments. Their current budget for 2014 is \$1.8 million—they receive about \$38,500 per month from Medicaid and the remainder from donations and grants. In 2009 the clinic went through an upgrade and remodeling, and they now have 10 treatment rooms, five offices, and a conference room. 60% of their patients are children aged 12 and under. They received a donated 40 ft. Winnebago bus in 2012, which has three treatment rooms and all of the necessary dental equipment. Starting each September 15 to May 30, they park the bus at schools and give screenings and dental treatment to children, and they educate them on good oral health. Bob said that 75% of the elementary schools in the three counties are signed up for the "Focus on the Children" program.

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Bob said they rent a school bus to pick up kids from Oshkosh and other areas where they aren't able to get to the dental clinic. If they need further treatment, they receive it on the dental bus that goes to the school. During the summer months the dental bus goes to homeless shelters, the Boys & Girls Club, and the food pantry to provide dental education, screenings and treatment to individuals. The clinic has 1,150 kids that are now registered with them for dental screenings and/or treatment.

With no further business Mike Norton moved for adjournment; seconded by Jerry Finch and carried at 4:10 p.m. The next meeting of the Human Services Board will be held on **Monday, April 7, 2014 at 3:00 p.m.** in the Oshkosh Human Services Building, Room 33.

Respectfully submitted by Donna Lohry, Board Secretary/dd