

**MEETING OF THE
WINNEBAGO COUNTY
DEPARTMENT OF HUMAN SERVICES BOARD**

Minutes

DATE: Monday, June 4, 2012

TIME: 3:30 p.m.

PLACE: Toward Tomorrow Facility

MEMBERS PRESENT: Jerry Finch, Jim Koziczowski, Ron Kuehl, Larry Lautenschlager, Donna Lohry, Mike Norton, Rob Paterson, Harold Singstock and Tom Widener

STAFF PRESENT: Bill Topel, Ellen Shute, Mary Krueger, Tom Saari, John Sheehan, Doug Brey and Dorothy De Grace

Bill Topel called the meeting to order at 3:30 p.m.

AGENDA ITEM #1: ELECTION OF OFFICERS

Jerry Finch moved to nominate the same officers from the previous term—Jim Koziczowski, Chair; Tom Widener, Vice-Chair; and Donna Lohry, Secretary. Motion was seconded by Ron Kuehl. Rob Paterson nominated Mike Norton for the Vice-Chair position, but he declined. With no other nominations, a unanimous ballot was cast for the current officers of the Human Services Board to continue for another two-year term (9-0).

AGENDA ITEM #2: PUBLIC COMMENTS ON AGENDA ITEMS

There were no comments regarding agenda items.

AGENDA ITEM #3: APPROVE MINUTES OF THE MAY 7, 2012 HUMAN SERVICES BOARD MEETING

Jerry Finch moved for approval of these minutes; seconded by Ron Kuehl and carried (9-0).

AGENDA ITEM #4: ACCEPT MINUTES OF THE MAY 8, 2012 SPECIALIZED TRANSPORTATION COUNCIL MEETING

Ron Kuehl moved for acceptance of these minutes; seconded by Jerry Finch and carried (9-0).

AGENDA ITEM #5: FINANCIAL REPORT

Ellen Shute referred to the Inpatient & Institutional Utilization Chart and noted for juvenile corrections the average daily population (ADP) is 3.6, which is below the budgeted number; for child residential care centers the ADP is 6.3 or slightly above the budgeted number. For Behavioral Health & Long Term Support specialty hospitals for adults the ADP has steadily progressed downward to the current 3.8; the ADP for specialty hospitals is .4 for individuals under 22 years of age.

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Ellen said we have a budgeted level of 8.5 contracted beds with Outagamie County for secure detention, and our ADP shows 7.3; for group homes the ADP is 8.1, which is above our budgeted amount. Bill Topel said we will look at this in our budget in terms of the upward trend.

Ellen discussed the 2012 Financial Projection Report showing January thru April actual amounts and May thru December projected amounts. She said we increased our projection for use of the inpatient facilities at a higher level where placements were above the current budgeted amount. We are projecting an unexpended tax levy of \$497,503 of which \$341,966 is for labor.

AGENDA ITEM #6: DISCUSSION REGARDING PLAQUE FOR FOSTER PARENTS

Jerry Finch said he would like to see a plaque assembled for Oshkosh and Neenah indicating the names of our child foster parents. He said it would be a good way to recognize these individuals for all they do for families. Bill Topel mentioned a possible alternative would be to give an individual plaque to each person/couple who completes either 20 years as a foster parent or who has had at least 50 children in their care. Jerry feels they should get an individual plaque in addition to being recognized on a group plaque. Donna Lohry moved that we have a plaque made to recognize foster parents for their service; seconded by Jerry Finch and carried (9-0). At the next meeting the Board will determine the criteria for foster parents' names being added to the plaque.

AGENDA ITEM #7: DIRECTOR'S REPORT

Bill Topel gave an update on the state's W-2 (Wisconsin Works) initiative. Since 1997 we have been awarded the contract to operate the W-2 program in Winnebago County. In April 2012 the state decided that W-2 would change from a county-by-county contract to a regional contract, which would change the variables. Starting in January 2013 we would need to submit a bid to operate W-2 for a grouping of 13 counties. Bill said it would be difficult for any county to have sole financial responsibility for the failures and/or successes of all 13 county programs. Counties have jointly sent a letter to the legislators asking for the state to suspend the W-2 contracting process to give counties more time to discuss how we might operate the W-2 program rather than by regional contract. Bill said our county would not be submitting a bid to operate the 13 county W-2 program.

Bill Topel said he received a letter from LogistiCare saying they want to partner with counties, and that we could become a LogistiCare provider if we continue to provide Medical Assistance volunteer transportation.

Bill Topel informed the Board about the Public Hearings to be held on Wednesday, June 20 in the Neenah Human Services Building from 6:00 p.m. – 7:00 p.m. and on Thursday, June 21 in the Oshkosh Human Services Building from 8:30 a.m. – 9:30 a.m. followed by the 2013 Budget meeting.

AGENDA ITEM #8: BOARD MEMBER REPORTS

Rob Paterson reported on his attendance at the WCHSA Conference.

Mike Norton also attended the WCHSA Conference. He distributed copies of a document from Dunn County regarding new Board member orientation.

Donna Lohry attended the WCHSA Conference and expressed that it was very informative.

Tom Widener reported on his attendance at the WCHSA Conference and said there will be further discussion at the next WCHSA Executive Committee meeting regarding the proposed creation of a statewide human service collaborative and the exploration of statutory revisions to expand options for partnership in human service delivery.

Jim Koziczowski asked if the Board would like to change the meeting time to start at 3:00 p.m. By consensus, the Board decided to conduct their monthly meetings on the 1st Monday of each month starting at 3:00 p.m.

PROGRAM: TOWARD TOMORROW

Tom Saari said we started operation of the Toward Tomorrow CBRF facility on February 1, 2012. John Sheehan said the program has been in existence for about 25 years, first operated by its own board and then by Lutheran Social Services starting in about 1992. The focus for length of stay at the facility is from several months to one year, depending on the needs of the individual. Some of the residents have suffered long-term mental illness and aren't doing well in the community. They are here to get stable on medications and develop a routine so they can live on their own again. The residents are from Winnebago County and primarily from our Community Support Program or Case Management Program. The lower level of the building is used for overflow crisis residents if Summit House is full. Doug Brey said they offer multiple group sessions every day focusing on various topics, and they encourage resident to participate. Once a week they have a meeting which includes the residents and their case managers. John said they offer various activities, such as going to the local library or YMCA. They currently have eight residents, male and female aged 18 and over. Tom Saari said we lease the property from Winnebago County Housing Authority. Room and board is based on ability to pay. The daily rate is \$130 per day.

A tour of the Toward Tomorrow facility followed the meeting.

With no further business Jerry Finch moved for adjournment; seconded by Ron Kuehl and carried unanimously at 5:00 p.m. The next meeting of the Human Services Board will be the **Public Hearing on Wednesday, June 20, 2012 at 6:00 p.m. at the Neenah Human Services Building and the Public Hearing on Thursday, June 21, 2012 at 8:30 a.m. followed by the Budget Meeting at the Oshkosh Human Services Building.**

Respectfully submitted by Donna Lohry, Board Secretary/dd