



FOXCOMM FAB MEETING

4/7/2015

Outagamie County Courthouse
410 S. Walnut Street, Appleton WI

MINUTES

Fiscal Advisory Board Members

Tom Pynaker, Chair*	P
Howard Mezera, Vice-Chair*	P
Calumet County	
Peter Stier	P
Mark Ott	P
Outagamie County	
Brad Gehring	P
Katrin Patience	P
Winnebago County	
Patty Francour	P
John Matz	P
Kenn Olson	A

FoxComm Staff Members

FoxComm Staff Members	
Tony Lodel	P
Recording Secretary	
Melissa Buman	P
Guests	
Rob Mertins – UTC Chair	P

1. Call to Order: The meeting was called to order at 1:31 p.m.
2. Roll Call – determine if a quorum of members is present:
Quorum was met.
3. Consent Agenda: Gehring/Mezera made a motion to approve the Consent Agenda. Motion carried. The Consent Agenda included the following items:
 - a. Approval of the Agenda
 - b. Approval of the Minutes of the March 3, 2015 meeting
4. Action Items:
 - a. Review and take action on any items that have been removed from the Consent Agenda: N/A
 - b. Review and Approve 2016 FoxComm Budget: Lodel stated that the Executive Committee had approved the draft budget at their last meeting. An updated file had been distributed by email. Matz/Gehring made a motion to approve the 2016 FoxComm budget. Motion carried.
5. Discussion Items:
 - a. Motorola Premier One: Lodel stated that there had been issues with mobile users receiving an exception error message. He reported that he had received a quote from Motorola for the data normalization, which would be used to drive secondary queries. This item would be reviewed with the members of the Core Team, and Lodel would ask Motorola to include this item in the no cost change order. Lodel informed the group that Motorola staff would be onsite during the week of April 20 to install equipment and upgrade the training environment to CU5. The upgrade to production would be considered on hold until other Motorola customers were able to verify the functionality. Additional training sessions for SSRS reports would be held over a three-day

period. Motorola staff would be onsite to assist with the disaster recovery failover, which would be completed after the hardware upgrade. Lodel stated that there was an add-on feature in the Hiplink software that would resolve the duplicate paging issue. It was currently in production, and it appears to be working as designed. Mezera questioned the old equipment, and Lodel reported that there would be a tandem running at Calumet County for another six months. Most of the equipment had already been pulled offline and decommissioned. Lodel stated he would follow up with the Communication workgroup members regarding the verification tool.

6. Reports:

- a. User Technical Committee (UTC): Mertins reported that UTC met on March 26. In addition to the items Lodel had already discussed, the group also discussed the three additional policies, which were currently at the I.T. workgroup level. The updated FoxComm Memorandum of Understanding (MOU) will be on hold pending John Bodnar's availability. Mertins stated that some concerns had been raised regarding the Hiplink paging, but most of the filtering was working well. A final decision regarding data conversion had not been made yet.
 - b. Management Information Coordinator's Report: Lodel stated that much of his time had been spent on the FoxComm budget. A meeting had been held with Motorola staff to discuss FoxComm's concerns.
 - c. FoxComm EOM Budget Status Report: Lodel reported that there was nothing out of the ordinary in the 2015 budget.
7. Determine the date/time/location of the next Fiscal Advisory Board Meeting: Lodel stated that FAB would meet quarterly in the future. The Executive Committee would meet on a monthly basis. The next FAB meeting would be held on June 2 at 1:30 p.m. in the Outagamie County Board Room.
8. Adjourn: Stier/Matz made a motion to adjourn the meeting. Motion carried. The meeting adjourned at 1:45 p.m.

Respectfully submitted,

Melissa Buman

Records Management/Administrative Services Supervisor
Outagamie County MIS Department