FOXCOMM EXECUTIVE COMMITTEE

June 30, 2015 – 1:30 p.m.
Location: Outagamie County Courthouse
Meeting Room #3

MINUTES

Executive Committee Members

Howard Mezera, Chair*	P
Patty Francour, Vice-Chair*	P
Calumet County	
Mark Ott	P
Outagamie County	
Brad Gehring	P
Tom Pynaker	E
Winnebago County	
Patty Francour	P
John Matz	P

FoxComm Staff	
Tony Lodel	P
Recording Secretary	
Melissa Buman	P
Guests	

1. Call Meeting to Order: The meeting was called to order at 1:40 p.m.

2. Roll Call – Determine if a quorum of members is present: Quorum was met.

3. Consent Agenda Items: Gehring/Matz made a motion to approve the Consent Agenda. Motion carried. The Consent Agenda included the following items:
   a. Approval of the Agenda
   b. Approval of the Minutes of the May 26, 2015 Executive Committee Meeting

4. Action Items: None

5. Discussion Items:
   a. Motorola Premier One CAD – Upgrade to CU5(f) scheduled for August 11: Lodel reported that the rescheduled August date for the upgrade had been approved by all three counties. The upgrade would be followed by the Paramount upgrade, data retention, data conversion, and a disaster recovery failover, which the IT workgroup will be scheduling for sometime in October. The final payment to Motorola is being held pending the upgrade. A better determination will be made after the upgrade regarding whether the critical items were fixed. Gehring asked that UTC provide a list of the 20 critical items and create a new list after the upgrade so that the committee could come to a consensus regarding the final payment. Lodel replied that he would discuss this item at UTC. Lodel added that most of the critical items should be fixed with the upgrade.

   b. Data Normalization – June 18 Conference Call With Motorola: Mezera stated that there had been two contacts by phone with Motorola staff to discuss the language in the data normalization agreement. The biggest question was the definition of "as is." The other question was whether

Motorola had ever implemented data normalization with other customers; Motorola had implemented this in Will County, Illinois. Bodnar's only suggestion was that the standard penalty clauses be added to the agreement with timelines and milestones. Lodel stated that they were currently waiting for Motorola, and they would meet again with Bodnar prior to presenting this item to FAB.

6. <u>Reports</u>:
    a. <u>Application Technical Coordinator's Report</u>: Lodel stated that the no cost change order was still on hold pending data normalization. Appleton Fire was having a road closure issue, and Motorola was currently working on this item. Lodel informed the group that there had been a CAD outage on multiple days that lasted 10-15 minutes. Motorola was contacted and they failed to escalate the problem. After the third outage, Motorola found a long running transaction that wasn't truncating. There haven't been any outages since. Lodel also reported hard drive failures. All were under warranty and HP had replaced the drives. The firmware on the servers at the disaster recovery site will need to be updated, and this will result in an outage during the failover in October. Regarding the Oneida network connection, Baycom has provided Oneida with a quote and Lodel stated he was awaiting their decision. Lodel informed the group that there had been an RMS product demo by Phoenix on June 25. A workgroup was formed after the demo to discuss further and determine whether it would be a FoxComm or a county project going forward. Lodel stated that it would need to be a redundant system, and they would go through an RFP process for procurement. Lodel stated that a follow up meeting had not been scheduled yet. Lodel stated that this year's Motorola User Conference would be held in Henderson, Nevada in October. Regarding budget items, Lodel stated that all items had been paid on a timely basis. He stated that the July FAB meeting would most likely be canceled.

7. <u>Determine the date/time/location of the next FoxComm Executive Committee Meeting</u>: The next scheduled meeting will be on July 28 at 1:30 p.m. in Meeting Room #3.

8. <u>Adjourn:</u> Matz/Francour made a motion to adjourn the meeting. <u>Motion carried</u>. The meeting adjourned at 2:15 p.m.

Respectfully submitted,

Melissa Buman
Records Management/Administrative Services Supervisor
Outagamie County MIS Department