

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, November 16, 2011

TIME 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp Street, Oshkosh, WI 54902

PRESENT: Tim Hamblin, Joanne Sievert, Lawrence Kriescher, Bill Wingren, Chuck Farrey

ALSO PRESENT: Mike Elder-Facilities & Property Management Director, Debbie Last and Larry Last - Citizens.

ABSENT: none

Meeting was called to order by District 10, Committee Member, Tim Hamblin at 9:30 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Minutes approved as is. 1st Joanne Sievert 2nd Chuck Farrey Motion passed 5-0.

CORRESPONDENCE: Chuck was asked to raise the question about the rental issue with the City regarding the Safety Building. Supervisor Eisen was wondering if an add hoc committee should be set up? The group discussed this and found it to be an administrative function. Mark Harris has CH capitol improvements in the 2013 budget. Mike is putting together a plan for moving people around and once a plan is put together the matter will come to this committee for approval.

PUBLIC INPUT ON AGENDA ITEMS: none

DISCUSSION OF PLEASANT ACRES AND PAVILION DEMOLITION: Mike showed the group pictures to date on the progress of the Demo. The building should be down by end of December. Brick will be crushed on site and used as back fill.

UPDATE ON PARK VIEW ADDITION: Mike has a walk thru scheduled today with bidders. Bids will go out the week after Thanksgiving. There are 9 contractors interested in bidding.

UPDATE LEC ABSORPTION CHILLER PROJECT: Contracts are signed. We are currently in the process of locating utilities. Mike met with them last Friday and did a walk thru. Chiller needs to be American made, nobody in the US makes the chiller that we need. York does make one but it's assembled in Mexico, we have requested a waiver and are waiting on that. After that we are ready to start. The life expectancy of the chiller is 25-30 years. We need to build a garage to house the chiller. The garage was included in the \$600,000 cost and was always in the plan to be built. The County's out of pocket expense for the project is \$400,000 and the Federal Government will be paying \$240,000. Mike has averaged the payback time frame to be 10 years but the Federal Government has averaged it to be 6.5 years. An absorption chiller is an air conditioner.

MIKE ELDER REPORT ON DEPARTMENT OPERATIONS: Mike informed the group that we are at about 70% of our expenditures and about 75-80% of the year is completed. Courthouse Security – Mike is working with committee on putting together a proposal to present. Courthouse Strategic Planning – This is if we have to move people out of the Safety Building. Also we are looking at making the bathrooms ADA compliant on the 1st floor of the Courthouse. The Dept of Corrections is working on signage at the Courthouse. The UPS for the Courthouse is complete. City is looking into whether Cty Rd A should be a quiet zone or if the road should stay as is. Dawe's St, Highways is done with project. Software project is going good. The lights at Facilities we are checking into fluorescent lights and checking into double pane windows. Parks, St lighting is being replaced at Community Park. Parks is still working on their pump, the group questioned why they still need a pump when they shut down the swimming beach. Mike informed them that it's a retention pond. Mike isn't aware of the cost for the repair of the pump. LEC 911 dispatch center, working on plans on how to redo that area. Sirens are put away for the winter and a new siren will be put up in the Town of Vinland. Boiler is done at WRC, no news about State using the facility for day reporting.

CHAIRMAN REPORT: none

SET DATE AND TIME FOR NEXT MEETING: The next Facilities and Property Management committee meeting will be held on Wednesday, December 14th at 9:30 AM at the Maintenance Facility, 1221 Knapp Street.

ADJOURN: Motion to adjourn at 10:45am 1st by Chuck Farrey and 2nd by Joanne Sievert, Motion passed 5-0.

Respectfully submitted,
Penny Schry
Administrative Coordinator, 11/16/11