

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, June 8, 2011

TIME 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp Street, Oshkosh, WI 54902

PRESENT: Tim Hamblin 10 mins late, Chuck Farrey, Joanne Sievert, Lawrence Kriescher, Bill Wingren

ALSO PRESENT: Mike Elder-Facilities & Property Management Director, Margie Rankin-PVHC Administrator, Tom Widener-County Board Supervisor District 9

ABSENT: none

Meeting was called to order by District 18 Committee Member, Bill Wingren at 9:35 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Amend meeting minutes from May 11, 2011 to include clarification from Rob Way regarding work that was done. Motion to approve May 11, 2011 meeting minutes, by Joanne Sievert, Seconded by Chuck Farrey. Motion passed 4-0.

CORRESPONDENCE: None

PUBLIC INPUT ON AGENDA ITEMS: Tom wanted to discuss a few items he would like to see included in the 2012 budget. The first item being a hearing loop in conference rooms where meetings are held (Coughlin and Oshkosh Human Services). Dr. Sterk has some good information regarding hearing loops. The other item being items for sustainability for instance motion detectors, etc.

DISCUSSION ON PLANNING AND ZONING LOCATION: Planning and Zoning will be moving to the 3rd floor of CAB. Floor plan is all laid out and Race will be starting either this Friday or early next week. Total project should be completed by the end of the month. Joanne wants to have one stop shopping or a plan put into place to make the process easier on the public. Mike informed the group that they need to address their concerns to the County Executive. Chuck also disagrees with the decision to move Planning and Zoning to the CAB building. Chuck is concerned that things are getting through without County Board Approval.

DISCUSSION ON Park View Addition: The detail design is down to 95% and it has been sent off to outside firm for estimate on construction costs. Estimating to be close to budget. Joanne asked Margie if the addition will solve the problems they are currently experiencing and yes it will. This will double their therapy space. Estimating construction start date to be around September of this year and the whole project to be completed by September of 2012. The addition is about 50'x60' space.

DISCUSSION ON 2012 BUDGET: Allowed to grow by \$75,000. Mike's concern is the utilities. Mike will try to put money in for hearing system at Coughlin, etc.

MIKE ELDER REPORT ON DEPT OPERATIONS : IS- UPS CH to Orrin King. DA's office should be completed by July 20th. Expo is 90-95% complete. Should be completed by end of next week. 1st phase of tuckpointing at Facilities Maint is completed. Highways is taking parking lot to board for funding. Jail windows still leak, tried caulking and that didn't work. Going to try to take windows apart and redo the rubber gaskets for an expense of \$9,500.00. If that doesn't work then we are looking at a cost of \$60-70,000 to replace store front windows to curtain wall windows.

CHAIRMAN REPORT: Chuck informed the group that the Town of Vinland will be approaching the County requesting a siren be placed on public property, possibly at the Town Hall, as there is a dead zone in the center of town that can't hear the siren that is already in place. Tom received a call from the Fire Dept asking about using the PAV, PVHC for practice. They would bring in all the area Fire Depts for this training/practice.

SET DATE AND TIME FOR NEXT MEETING: The next Facilities and Property Management committee meeting will be held on Wednesday, July 13th at 9:30 AM at the Maintenance Facility, 1221 Knapp Street.

ADJOURN: Bill Wingren made a motion to adjourn at 11:15am and seconded by Chuck Farrey, Motion passed 5-0.

Respectfully submitted,

Penny Schry
Administrative Coordinator, 6/8/11