

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, April 13, 2011

TIME 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp Street, Oshkosh, WI 54902

PRESENT: Tim Hamblin, Bill Wingren, Joanne Sievert, Lawrence Kriescher

ALSO PRESENT: Mike Elder-Facilities & Property Management Director, Patty Francour - Information Systems, Larry Last-Public, Debbie Last-Public,

ABSENT: Chuck Farrey

Meeting was called to order by Chairman Tim Hamblin at 9:33 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Motion to approve March 9, 2011 meeting minutes as written, by Bill Wingren, Seconded by Joanne Sievert. Motion passed 4-0.

CORRESPONDENCE: None

PUBLIC INPUT ON AGENDA ITEMS: None

DISCUSSION AND ACCEPTANCE OF FOCUS ON ENERGY GRANT FOR EXPO CENTER HVAC PROJECT: Mike talked about the Focus on Energy grant for the Expo HVAC project in the amount of \$12,700.00. After the work is done we send in a completion report, then they do an audit, and then they send us a check for \$12,700.00. Figuring around May is when we would receive check. Motion to approve grant by Joanne Sievert, Seconded by Bill Wingren. Passed 4-0.

DISCUSSION AND UPDATE ON PLEASANT ACRES AND PAVILION: Mike updated the committee that the asbestos abatement started about 2 weeks ago. Started in the Pleasant Acres building. Last week they started in the Pavilion. The bid came in a little lower than anticipated, however, the final bill may be higher, depending on what they find when they rip into the walls. Asbestos abatement should be completed by the end of the school year and the demo starting in July. Demo will take approximately 6 months,. Laura Forbes is reviewing the RFP's, there is a contractor out of Milwaukee that does both salvage and demo. We did receive an estimate from John Hayes (Highway Dept) on using their trucks for hauling. Waiting to see where the other numbers come in.

DISCUSSION ON SUSTAINABILITY PRACTICES: Mike talked about how we could make the county more environmental friendly. Right now we are looking at using recycled paper and minimizing electricity while at work. UWO and Town of Menasha have solar panels that follow the sun/daylight.

DISCUSSION ON FACILITIES OVERVIEW: Mike gave a brief update on the building. The roof and tuckpointing will start next week.

MIKE ELDER REPORT ON DEPARTMENT OPERATIONS: Mike gave an update on the following projects. Orrin King – lease is up in July, anticipating that they will take up 2 floors. The Expo HVAC project is about 50% completed, will be drawing some funds from the Stimulus Grant soon. Should be completed by the end of May. Mike talked about an issue that is happening at the Jail with the big windows in the front leaking when the wind and rain hit just right. At this point we are going to try caulking with Silicone to seal. Oshkosh Human Services Tuckpointing is out for bid. Parks wants to redo the Street Lighting. PVHC Storage and Therapy addition, the schematic design is done and they are working on the detailed design. County Administration Building has the new elevator in for the last 3 weeks, waiting for the City to come and do final inspection.

CHAIRMAN REPORT: No report.

SET DATE AND TIME FOR NEXT MEETING: The next Facilities and Property Management committee meeting will be held on Wednesday, May 11th at 9:30 AM at the Maintenance Facility, 1221 Knapp Street.

ADJOURN: Joanne Sievert made a motion to adjourn at 11:05am and seconded by Lawrence Kriescher, Motion passed 4-0.

Respectfully submitted,

Penny Schry
Administrative Coordinator
4/14/11