

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

REVISED

DATE: Wednesday, July 9, 2014

TIME 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

PRESENT: Tim Hamblin, Bill Wingren, Tom Egan, Bill Roh and Chuck Farrey

ALSO PRESENT: Mike Elder-Facilities & Property Management Director, Peter Moll-Airport Director, Larry Last-Public, Debbie Last-Public.

Meeting was called to order by District 7, Committee Chairman, Bill Roh at 9:30 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Motion to approve June's minutes with spelling correction suggested by Chuck Farrey and 2nd by Tom Egan, motion passed 5-0.

CORRESPONDENCE: Bill Wingren stated that he believes that this meeting should have been held in Winnebago County, having a tour is fine but the meeting should be called to order and adjourned in Winnebago County. Bill Roh said it is not illegal to have a meeting in a different county.

PUBLIC INPUT ON AGENDA ITEMS: None

CHAIRMAN REPORT: None

DISCUSSION OF PLANNING AND DESIGN COSTS: Mike will keep the committee informed on the amount for the planning and design costs on the LEC parking lot. The \$68,000 number is projected from previous projects. The Park View storm water study was \$27,000 for Review, the Dawes St parking lot project was \$20,000, and there is an amount built in for storm water design as we haven't paid storm water since LEC was built. Bill Wingren asked if it would be beneficial to have an architect on retainer to do these estimates. Mike said that we do have Kontext Architects that we use and they are on the state contract.

TOUR FOND DU LAC COUNTY AIRPORT ADMINISTRATION BUILDING: John Wehner, Airport Manager, gave the tour. The building was built 5 years ago by Omni. The building is 6500 sq ft and the cost for the whole project was \$3 million. Architectural stone was budgeted but they upgraded to cut stone, which the upgraded stone was donated. The electronics were also donated. John said he wished they had some more office space and a bigger community room. John said that the FBO takes care of the building and they use the building for free in exchange. The left side of the building where the pilots lounge and break room are has spancrete construction for tornado shelter as they do not have a basement. They have roof top units for the heating system and there haven't been any complaints. The FBO pays all utilities except water and sewer. Winnebago County Airport is looking for 15,000 sq ft and it would house the Administration, FBO, Hertz and Basler.

DISCUSSION AND POSSIBLE ACTION ON AIRPORT ADMINISTRATION BUILDING PROJECT: Bill Wingren doesn't know why the taxpayers should have to pay for Hertz to have a space in the new building. Peter said that Hertz and Basler would be paying rent. Basler needs 2,000 sq ft and Hertz needs 500 sq ft of office space and 750 sq ft of garage space to clean cars. Peter said that they are still looking at location and size of building. Chuck asked if the Aviation Committee will be bringing the plan before this Committee. Bill Roh will talk with the Aviation Committee. Larry Last asked if they are still going to build the garages. Peter said that the garage will be attached and the offices would be above the garage and yes it's still in the plan. It would be for county vehicles. Tom asked if the offices are above the garage would you need an elevator. Peter said yes. What is the cost difference between a one story and a two story? Roughly \$300,000. Chuck stated that the Fond du Lac Hertz car rental is not on the Airport grounds.

DIRECTOR REPORT ON 2014 BUDGET: Mike explained that the department is on budget for 2014. Bill Wingren said that at the last Park View meeting it was said that the nurse call console system can no longer be fixed and bells were used the last time the system went down. Mike said that yes, bells were used and it was for a few hours while it was being repaired. We have the critical parts stocked on the shelf.

DIRECTOR REPORT ON DEPARTMENT OPERATIONS: Mike discussed department operations. Bill Roh asked about the Airport Tower A/C. Mike said they are not having problems but they came up with a plan for if it were to go down. Mike has received a

rough draft of the Courthouse Study. They are looking for a date and time to come present the results. Tom asked who is asking for the Courthouse counting. Mike said that the Sheriff asked for it, most likely for security check point. Tim asked who the tree inventory was awarded to. Bluestem Forestry out of Drummond, WI. They were highly recommended by their clients. Tom asked if it was for all county property. All reasonable County Property: Courthouse, PVHC, Parks, LEC, etc. Mike showed the Committee a drawing from 1953 with a welcome center on the Courthouse.

SUGGESTIONS FOR ITEMS FOR THE NEXT MEETING AGENDA: None

SET DATE AND TIME FOR NEXT MEETING: The next Facilities and Property Management committee meeting will be held on Wednesday, August 13, 2014 at 9:30 am at the Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

ADJOURN: Motion to adjourn by Chuck Farrey, 2nd by Tim Hamblin, motion passed 5-0 at 10:49 am.

Respectfully submitted,
Penny Schry, Administrative Coordinator 7/14/14