

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, May 8, 2013

TIME: 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

PRESENT: Tim Hamblin, Lawrence Kriescher, Bill Wingren, and Chuck Farrey

ALSO PRESENT: Mike Elder-Facilities & Property Management Director

EXCUSED: Bill Roh

Meeting was called to order by District 10, Committee Chairperson, Tim Hamblin at 9:35 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Minutes for the April 10, 2013, Facilities Committee Meeting approved as is. Motion made by Bill Wingren and 2nd Chuck Farrey. Motion passed 4-0.

CORRESPONDENCE: None

PUBLIC INPUT ON AGENDA ITEMS: None

DISCUSS 2013 CAPITAL PLAN PROJECTS: ROOF MAINTENANCE PROGRAM, COURTHOUSE ELEVATOR MODERNIZATION, MASONRY MAINTENANCE PROGRAM, STORM WATER CONTROL: Mike is going to talk to Mark Harris about moving past the Airport roof and starting on the other roofs on the list. The two buildings at Facilities where the Veteran's Museum and DA's records are need the roofs replaced. A long term decision about the Airport needs to be made before replacing the roof. Chuck asked what the life expectancy of a metal flat roof is? Mike said generally 25-30 years. If maintained properly they can last 50+ years. Highways roof is 3rd on the list and is approximately \$900,000. Courthouse elevators need to be replaced, with their age there isn't much we can do with them. There are have several calls with people being stuck in the elevators within that last year. Schindler had given us a figure of \$660,000. The \$660,000 number is what is allocated for the project, if the bid comes in under that the remaining funds go back to the general fund. Masonry Maintenance, is currently being worked on. Oshkosh Human Services is about 90% done and we are keeping an eye on it. Storm Water Control, Mike would like to have an engineer come in and figure out what is causing the problem out by Parks and Park View. About three years ago when we received 14" of rain we were at a point of having to watch Park View for flooding. Now when we get 3" of rain we are at that same point of watching Park View for flooding. Something has changed and it needs to be fixed. Chuck wants to have a meeting with Land & Water to discuss this problem. Mike said that there is a meeting to discuss this issue on Friday at 9:30 at Park View. Mike to get aerial photos for the meeting.

DISCUSS COURTHOUSE SECURITY: Sheriff Matz presented some options to the Courthouse Security. That information was sent to this Committee in the mail. This is an internal study. Mike would like to have NSCC come in to do the study as they only do judicial systems. The NSCC study is the study that David Albrecht wants to have done. From the Active Shooter training, Courthouse Security wanted the low to no cost items to be completed. One of those items were to secure the windows. Mike did have the windows screwed shut. Within a few days some windows were unscrewed and opened by staff. Bill Wingren proposes a joint meeting with Courthouse Security and Sheriff to go over the options that Sheriff Matz put together. That meeting to be June 10th at 9:00 am at the Jail.

MIKE ELDER REPORT ON DEPARTMENT OPERATIONS: Year to date in the budget we are at 29%, a little below where we should be. We received our totals for 2012 and we were \$561,000 under budget. That money will go back to our budget in 2014. Mike discussed the department operations.

Chairman Report: None.

SET DATE AND TIME FOR NEXT MEETING: The next Facilities and Property Management committee meeting will be held on Wednesday, June 12, 2013 at 9:30 AM at the Maintenance facility, 1221 Knapp Street, Oshkosh WI, 54902.

ADJOURN: Motion to adjourn by Chuck Farrey, 2nd by Larry Kriescher at 11:43 am Motion passed 4-0.

Respectfully submitted,
Penny Schry
Administrative Coordinator 5/8/13