

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, March 12, 2014

TIME 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

PRESENT: Tim Hamblin, Bill Wingren, Lawrence Kriescher, and Bill Roh

ALSO PRESENT: Mike Elder-Facilities & Property Management Director, Mark Harris – County Executive, Mike Norton – County Board Supervisor District 20, Nancy Hacker – General Manager of Tri County Ice Arena, Paul Eisen – County Board Supervisor District 4, Robert Keller – District 32, and Craig Engel – Public.

Chuck Farrey excused.

Meeting was called to order by District 10, Committee Chairperson, Tim Hamblin at 9:30 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Motion to approve 1st Bill Wingren, 2nd Bill Roh motion passed 4-0.

CORRESPONDENCE: None

PUBLIC INPUT ON AGENDA ITEMS: Paul Eisen would like this Committee to unburden themselves of having to make a decision on the management of Tri County Ice Arena as he believes that it is a recreation facility and Parks and Recreation Dept should be in charge of the leasing of the building.

Craig Engle asked Mark Harris to not sign another one year lease.

DISCUSSION AND POSSIBLE ACTION TRI-COUNTY ICE ARENA 1 YR LEASE/MANAGEMENT AGREEMENT: Larry is not in favor of another 1 yr lease. Motion to approve by Bill Wingren, 2nd by Bill Roh, motion passed 0-4.

DISCUSSION AND POSSIBLE ACTION TRI-COUNTY ICE ARENA MANAGEMENT REQUEST FOR PROPOSAL : The RFP will include a copy of a 5 yr lease. When an RFP is sent out, once it comes back it will have to go in front of County Board for approval/rejection/conditions. Bill Roh would like to go through the RFP and insert dates in it so it will be ready to be sent out. The date for site review is April 1st at 9:00 am and Bill Roh would like this to be posted and have a meeting on the 1st. The RFP will need to be received by April 15th by 3:00pm. Once the RFP is awarded the contracts will need to be signed within 10 days. Attach legal description under Buildings and Grounds. The ice arena will need to have a minimum of 6 months of open public recreation with a minimum of 12 hours of public skate time. Motion to approve by Bill Roh, 2nd by Bill Wingren, passed 4-0.

DISCUSSION AND POSSIBLE ACTION TRI-COUNTY ICE ARENA 5 YR LEASE/MANAGEMENT AGREEMENT: Move to delay #6 til the April 9th meeting. Put this on April's agenda.

DISCUSSION AND APPROVAL CAPITAL PROJECT BUDGET TRANSFER \$247,000 FOR ROOF REPLACEMENT PROGRAM (BUILDINGS 2 AND 3 AT MAINTENANCE FACILITY AND OLD PARK VIEW BOILER HOUSE): Mike would like to bypass the Airport and move on to the next buildings on the list. We do not have any record of replacement on #2 and #3 here at Facilities. The roofs will last 20-30 years. The boiler house has active leaks. Motion to approve by Bill Roh, 2nd by Larry Kriescher, motion passed 4-0.

DISCUSSION AND APPROVAL FOR CAPITAL PROJECT BUDGET TRANSFER \$943,000 COURTHOUSE DECK RECONSTRUCTION: The Courthouse deck is beyond repair that we could do. We can not wait any longer, chunks of concrete are falling out, it's unlevel, caulk is coming out, and there is structure damage. If a welcome center was built, a good portion of this deck would have to be redone at that time. The committee would like to bring this back in late summer with hopes that the CH security plan will be done and if there is a welcome center in that plan we will present the welcome center at that time. If it is not passed we will still need to do the deck at that time. Bill Roh moves to bring this forward with intent to vote against, 2nd by Larry Kriescher, failed 0-4.

DISCUSSION AND APPROVAL FOR CAPITAL PROJECT BUDGET TRANSFER \$198,000 SHERIFF'S OFFICE AND JAIL PRECAST JOINT SEALANT REPAIR: The original caulker is out of business. 50,000 feet needs to be redone with new caulk. Remove, grind and replace. This was put out for bid to caulk all at one time. This will have a 20 year warranty. Motion to approve Bill Roh, 2nd by Bill Wingren, passed 4-0.

DIRECTOR REPORT ON DEPARTMENT OPERATIONS: Currently we are at 25% of our budget, a little below where we are suppose to be. Bill Roh was at the Airport meeting this morning and they handed out plans for a 1 story building and a 2 story building. Bill suggested a public information meeting and give specifics as to what their plan is. The 1 story building would be \$2.6 million and the 2 story would be \$2.9 million. It includes space for the bus terminal, car rental and a kitchen. Mike discussed the current projects.

Chairman Report: None

SET DATE AND TIME FOR NEXT MEETING: The next Facilities and Property Management committee meeting will be held on Tuesday April 1, 2014 at 9:00 am at the Tri-County Ice Arena, 700 E Shady Ln, Neenah, WI 54956 and April 9' 2014 at 9:30 at Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902
Bill Roh volunteered to be on the committee to go through proposals with Mark Harris, Chuck Orenstein, and John Bodnar.

ADJOURN: Motion to adjourn by Larry Kriescher, , 2nd by Bill Roh at 11:50 am. Motion passed 4-0.

Respectfully submitted,
Penny Schry, Administrative Coordinator 3/19/14