

**WINNEBAGO COUNTY  
COMMUNICATION & INFORMATION SYSTEMS ADVISORY COMMITTEE**

**Minutes**

Date of Meeting: June 24, 2014

Time of Meeting: 8:30 a.m.

Location of Meeting: Neenah Police Department

Members Present: Al Auxier  
Tim Franz  
Scott Greuel  
Keith Kiesow  
Linda Kollman  
Ryan Krings  
John Matz  
Jim Reed  
Howard Fuerst

Guests Present: Cory Andersen  
Brett Halderson  
Mark Habeck  
Rob Mertins  
Tony Neumann  
Tim Seaver  
Paul Xiong

Howard Fuerst called the meeting to order at 8:30 AM.

- I. Motion to approve the February 25, 2014 meeting minutes by Auxier, second by Matz.  
Approved.
- I. Winnebago County IS Report: Recently received a TraCS 10/ LRMS interface proposal from Motorola. This will move the information from TraCs 10 to LRMS.

The CAD map update process has been designed and tested at the county level. An update process should be ready for all agencies soon.

There will be an update of CAD software in the near future correcting the problem with disorganized TIME system responses and unit status for multiple unit calls. This update will group and organize the TIME responses as well as allowing units to clear from calls without requiring a disposition when others are still on the call.

There is also a full CAD version upgrade scheduled for August/September.

Discussion was held concerning mobile data connectivity and what different departments are doing to address the issue. Also, discussion was held around mobile information security.

II. FoxComm Report: None

III. LRMS Update: None

IV. Police Subcommittee: No Report

V. Items for approval: PDD #03 Mobile and Portable Radio (Police) Channels, PDD #04 Emergency Radio Traffic Use and PSG #08 Recording. Motion for approval by Matz, Second by Auxier. Approved.

VI. Fire/EMS Subcommittee: Pagers continue to have issues with static. Ongoing talks with Baycom concerning corrections.

Items for approval:

- PSG #01 Incident Management
- PSG #02 Radio Designations
- PSG #03 Fire Department Radio Talk Groups
- FDD #01 Emergency Radio Traffic
- FDD #02 Fire Paging & Radio Testing
- FDD #03 Highway 41 & 441 Fire Responses
- FDD #05 Receiving & Dispatching Fire/EMS Calls
- FDD #06 Automatic Fire Alarms
- FDD #07 EMS Response to “Working Fires”
- FDD #08 Carbon Monoxide Responses
- EMSD #01 Ambulance Dispatching
- EMSD #02 Dispatch of Emergency Medical Responders (EMR)
- EMSD #03 Assists and Intercepts From Other Ambulance Services
- EMSD #04 Request for Police Assistance at EMS Scenes
- EMSD #05 Cancellation of Emergency Medical Responders and or Ambulance
- EMSD #06 Dispatching of Ambulance to Medical Clinics
- EMSG #01 Dispatch of Air-Medical Helicopters
- EMSG #02 Benchmark Times for EMS Response

Motion to approve by Krings, second Auxier. Approved.

Discussion was held about the paging system in the Fire Departments. Talked to Roy from Baycom to come up with solutions for resetting or closing the system after page. The question arose on whether Baycom prepared to handle our system service with the retirement of Roy.

Discussion of over the air programming. We are getting set up. Baycom will do the programming with the Sheriff's department pushing it out.

Radios are up for warranty soon. Different departments are looking into service and maintenance agreements. The Sheriff will look into savings we may see with the participation of all our subscribers.

VII. Radio Infrastructure Committee:

1. Nearing end of project itself. Let Sheriff know if there are any issues. Exercise scheduled for September
2. The Sheriff looked into Smart 911 where information is entered into a database that populates medical information into dispatch when a 911 call is made. This service would only apply to a small percentage of our population.

VIII. Linda Kollman – AlertSense: MyStateUSA has changed to AlertSense. IPAWS was added. This sends information out to cell phones in alert situations. The IPAWS alerts currently need to be made out of Linda's office. AlertSense will go out to land lines and any cell phones entered into the system. IPAWS will not go to land lines; only cell phones.

Motion to approve PSD #13 by Franz, second by Kiesow. Approved.

IX. Other Ad-Hoc Committee or project updates: None

X. Motion to Adjourn: Motion, second and approval to adjourn, 9:20 AM.

**Next meeting Tuesday August 26, 2014 at 8:30 A.M. at the Menasha Police Department.**

Respectfully submitted,  
Howard Fuerst