

**WINNEBAGO COUNTY  
COMMUNICATION & INFORMATION SYSTEMS ADVISORY COMMITTEE**

**Minutes**

Date of Meeting: December 3, 2013

Time of Meeting: 8:30 a.m.

Location of Meeting: Town of Menasha Fire Department, Station #40

Members Present: Al Auxier  
Tim Franz  
Howard Fuerst  
Keith Kiesow  
John Matz  
Jim Reed

Guests Present: Cory Andersen  
Brett Halderson  
Patty Francour  
Mark Habek  
Tony Lodel  
Rob Mertins  
Tim Seaver  
Paul Xiong  
Tim Plagenz  
Chris Wilkum

Keith Kiesow called the meeting to order at 8:30 AM.

- I. Motion, second and approval for the October 22, 2013 meeting minutes.
- I. Winnebago County IS Report: Upgraded the RMS server to VM server. WIJIS interface needs to get working yet. Hummingbird server needs to be upgraded yet. Motorola working to get the upgrade done. There are a few bugs to work out yet. Offender Trac upgrade needs to be finished yet. FOXCOMM will not support Hummingbird when there is the upgrade to Premier One.
- II. FoxComm Report: Met with Motorola on the Premier One upgrade. It was decided that they will be going to the Premier One version 3.2.1. This upgrade is currently in the process of being completed. They are working on the provisioning.

The schedule was sent out for the CAD user train the trainer. January 13-14, 2014 will be the training for Law and January 16, 2014 will be the training for Fire. Go live is still tentatively for the week of March 17, 2014. There were questions on the hardware requirements for the AVL to work. Rob was going to forward some information.

- III. LRMS Update: Covered under I.
- IV. Police Subcommittee: No Report
- V. Fire/EMS Subcommittee: Met - No report.
- VI. Radio Infrastructure Committee: Fire is now live on the new system. There are a few issues to resolve yet with the system. Working with NMFR and Roy and paging issues as well as the two channel pager programming. BAYCOM needs to program some mobiles yet.

You will not be able to use the old system after January 1, 2014 as the license expires. They will be working with BAYCOM to dismantle to old equipment.

The DDR group will start meeting to discuss radio system issues and guidelines. First meeting is next week.

- VII. Appointment/Election of Officers: Chair will be Howard Fuerst; Vice-Chair will be Tim Franz.
- VIII. 2014 Meeting Schedule Dates and Locations: Same approximate dates and locations as 2013.
- IX. Other Ad-Hoc Committee or project updates: Premier One – The emergency button was programmed utilizing the F11 key as the default location. Rob proposed moving the emergency button to the F7 key. All fire agency have decided to remove the emergency button from their MDCs. Law agencies need to get a consensus to what they want to do.

Open query will be going away. Portals100 is the recommended software to replace this. There are several other vendors but apparently they are not as good. Winnebago County has a DWS gateway server to use.

Everyone is now operating MDCs on air cards.

Emergent software will be changing to HiLink. Used mostly by the volunteer fire departments to get call information by either FAX or email.

CAD system train the trainer will be held the week of January 20, 2014.

They have sent out the hardware requirements for the new CAD system. They recommend upgrading mobile computers to 8GB of RAM. You can install Premier One next to PCAD to have loaded before the go live date. Let Rob know if you are going to do some Premier One installs.

X. Motion to adjourn: Motion, second and approval to adjourn, 9:45 AM.

**Next meeting Tuesday February 25, 2014 at 8:30 A.M. at the Winnebago County Sheriff's Office.**

Respectfully submitted,  
Keith Kiesow