

**BOARD OF HEALTH MEETING**  
**Tuesday, September 20, 2011**  
**5:30 p.m.**  
**Winnebago County Courthouse**  
**Room 411**

**CALL TO ORDER:** Board of Health Chairman, Shiloh Ramos, called the meeting to order. This meeting preceded the Personnel and Finance Committee meeting.

**ROLL CALL:** Board members present were; Chairman Shiloh Ramos, Vice Chairman Joanne Sievert; Tom Egan; Tom Ellis; Dr. Joseph Bachman, Jill Collier and Ken Neubauer.

**EXCUSED:** Peggy Larson.

Also present were Doug Gieryn, Health Department Director; and members of the Personnel and Finance Committee. Introductions were made around the table.

**ITEMS FROM THE PUBLIC:** None

**BUSINESS**

**A. Budget Transfer for WIC Infrastructure**

- A grant had been received from the State for infrastructure at the WIC office for \$46,370.
- These funds need to be expended by September 30, 2011.
- It was proposed to purchase new carpeting and waiting room furniture to replace worn out existing structures.
  - A suggestion was made to add a pad under the carpeting to reduce noise in the first floor conference room located directly below the WIC lobby.
- Doug Gieryn is working with Mike Elder for a good price.
- The contract needs to be signed and purchases made prior to Sept 30.
- Moved and seconded Joanne Sievert/Ken Neubauer to accept the WIC Infrastructure funds. Motion carried 7-0, voice vote.

**Meeting adjourned 5:40 p.m.**

Respectfully submitted,  
Linda Baeten, Recording Secretary