

BOARD OF HEALTH MEETING
Friday, August 3, 2012
7:30 a.m.
Winnebago County Health Department
4th Floor Conference Room, County Administration Building

CALL TO ORDER: The meeting was called to order by Chairman Shiloh Ramos at 8:15 am

ROLL CALL: Board members present were: Chairman Shiloh Ramos; Tom Egan; Tom Ellis; Stan Kline, Jill Collier

EXCUSED: Joanne Sievert, Sue Panek, Deb Allison-Aasby

Also present were Doug Gieryn, Health Department Director; Cindy Draws, Public Health Nurse Coordinator, Barb Sheldon, WIC Director.

ITEMS FROM THE PUBLIC: None

BUSINESS

A. Welcome New Board Members

- This is the first meeting of the newly formed Board of Health upon consolidation of Oshkosh, Neenah and Winnebago County Health Departments.

B. Election of Officers

- Moved and second, Kline/Egan to nominate Shiloh Ramos for Chairman. Egan moved to close nominations. Motions carried 5-0, voice vote, to have Ramos remain as Chairman.
- Moved and second, Ellis/Egan to nominate Stan Kline for Vice Chairman. Egan moved to close the nominations. Motions carried 5-0, voice vote to have Kline as Vice Chairman.

C. Budget Transfer – WIC Infrastructure Funds (handout)

- Barb Sheldon, WIC Director, explained the need for the budget transfer. These are additional infrastructure funds to be used at the Neenah WIC site at 211 Commercial St. to update the lobby.
- Moved and second, Kline/Ellis to accept the transfer of \$5,558. Motion carried 5-0, voice vote.

D. Budget Transfer – Community Transformation Grant (CTG) (handout)

- The CTG Grant became available to us through the Affordable Health Care Act from the CDC via University of Wisconsin. It is intended for prevention.
- The transfer was presented to the P&F committee yesterday and approved upon condition that it be approved by the Board of Health. Timing is critical due to the short notice of the grant award.
- 3 objectives include projects to 1) reduce smoking in multiunit housing, 2) increase the use of locally grown foods in farm to school program, and 3) increase access to facilities for physical activity through shared use agreements.
- Grant amount is \$460,000 over 26 months, with \$197,500 to be spent by the end of this year.
- Funding is billable – as we spend, we get reimbursed.
- One new position will be required.
- P&F approved the transfer of \$197,500 contingent upon Board of Health Approval.

- Moved and second, Kline/Egan, to accept the transfer. Motion carried 5-0, voice vote.

E. New Position Request for CTG Grant

- Doug is working with Human Resources to post and fill the position. (see handout of a draft of the Job Description for Health Educator) Pay grade 5 is expected with a sunset clause.
- Moved and second, Ellis/Kline, 5-0 voice vote, to approve the position.

Thanks goes to Thomas Egan for breaking away from County Fair responsibilities to briefly attend today's meeting in order to have a quorum to conduct the above business.

Board of Health members also received a Budget handout detailing Health Department revenue and expenditures as of August 2012.

Agenda items to be carried over to next month's meeting include

- Discussion of Table of Organization Changes
- Strategic Planning Update and Questions

Next Meeting: Tentatively scheduled for September 7, 2012, 7:30 a.m. 112 Otter Ave, First Floor Conference Room.

Respectfully submitted,
Linda Baeten, Secretary
Winnebago County Health Department