BOARD OF HEALTH MEETING  
Friday, April 5, 2013  
7:30 a.m.  
Winnebago County Health Department  
1st Floor Conference Room, County Administration Building

CALL TO ORDER: The meeting was called to order by Chairman Shiloh Ramos at 7:30 am

ROLL CALL: Board members present were: Chairman Shiloh Ramos; Jill Collier; Tom Egan; Tom Ellis; Mike Norton; Deb Allison-Aasby; Jill Collier

EXCUSED: Dr. Sam Hofman and Sue Panek

Also present were Cindy Draws and Mary Jo Turner, Public Health Nurse Coordinators; Anne Boyce, Environmental Health Supervisor; Barbara Sheldon, WIC Director; and Mary Capen Administrative Support. Health Department Director Doug Gieryn participated by telephone.

APPROVE MINUTES: Moved and second, Ellis/Egan to approve the Minutes from March 1, 2013. Motion carried 5-0, voice vote.

PUBLIC COMMENTS: None.

BUSINESS:

A. DIRECTOR AND STAFF ACTIVITY REPORT

Cindy Draws – Nurse Coordinator

- Communicable Disease —
  - Fewer cases of Pertussis throughout the State, County figures higher this quarter
  - Outbreaks were seen in Long Term Care centers.
  - 4 confirmed Noro and 8 suspect Noro cases October-February
  - 6 Respiratory outbreaks
- Refugees —
  - 9 individuals expected to arrive in April, a family of 6 arrived in March.
  - Quarterly meetings will be held with Wisconsin Department of Children and Families, Refugee Program, the next meeting may be held in Milwaukee.

Anne Boyce – Environmental Health Supervisor

- Staff attended swimming pool training and will attend training for the new food code next month.
- EAA will have 40+ new food vendors

Mary Jo Turner – Nurse Coordinator

- Immunization clinics —
  - Slow, which is normal for this time of year
  - Waiting to see how much impact the new regulations will have on clinics
- Fox Valley Early Childhood Coalition —
  - Ages and Stages Questionnaire (ASQ-3) to be handed out to daycares
  - 6 daycares are enrolled with a possibility of over 300 children to be screened
- Health Ranking —
  - MCH program to be revamped in order to have a positive impact on the issue of low birth weight
Doug Gieryn – Director
- Drug Free Communities Grant —
  o Applied for 5 year extension, should hear around August
- Legislative Breakfast — very engaging discussions
- Budget planning time approaching
- Affordable Care Act —
  o Need to continue funding Living Healthy Community Clinic
  o A reduction in people without Health Insurance not expected
  o Government predicts 5% will be without insurance

Barbara Sheldon – WIC Director
- Funding —
  o Part of sequestration, funding level in question
  o Conversion of WIC food benefit from paper vouchers to an EBT style of card to be pursued

B. BUDGET UPDATE
No concerns, it is normal to see a deficit at this time of year due to receipt of grant dollars typically being a month behind.

C. CHAPTER 11 APPENDIX A COUNTY CODE UPDATE 2013-14 SANITARIAN FEE SCHEDULE – VOTE
Discussion centered around the non-profit temporary permit and the temporary restaurant license.
Jill Collier is excused at 8:30 a.m.
- Motion to raise the Non-Profit Temporary Permit fee to $20 and create a new Non-Profit Temporary Restaurant fee of $75.
  - Moved and second, Norton/Ellis.
- Motion to approve the amended Chapter 11 Appendix A Update.
  - Moved and second, Norton/Allison-Aasby. Motion carried 5-0, voice vote.

D. CHAPTER 11 APPENDIX B COUNTY CODE UPDATE - VOTE
- Motion to approve as amended.
- Moved and second, Ellis/Norton to approve the Chapter 11 Appendix B Update.
  Motion carried 5-0, voice vote.

E. CHAPTER 9 ORDINANCE UPDATE - VOTE
- Motion to approve changes.
- Moved and second, Ellis/Allison-Aasby to approve the Chapter 9 Ordinance Update. Motion carried 5-0, voice vote.

F. CHAPTER 11 ORDINANCE UPDATE - VOTE
- Motion to approve Chapter 11 Ordinance Update.
- Moved and second, Norton/Ellis to approve the Chapter 11 Ordinance Update.
  Motion carried 5-0, voice vote.

G. NATIONAL PUBLIC HEALTH WEEK
Doug explained that this is National Public Health Week. Take time this week to recognize the hard work of Public Health here and around the Nation.
- Board Members expressed their thanks to staff present at the meeting.
NEXT MEETING: May 3, 2013, 7:30 am County Administration Building, 1st Floor Conference Room.

REPORTS:
Mike Norton – Explained the need to take off work in order to attend Board of Health meetings and is appreciative of advance notice when a meeting will not take place.

Tom Egan – The County executive needs to make a formal announcement to the County Board and the Board of Health that Doug Gieryn is the Director of the Health Department. New positions should be formally announced.

Tom Ellis – Has heard comments from people who believe the Director's position is still open. There should be a formal announcement to clarify for everyone.

Meeting Adjourned, 9:17 am, Norton/Ellis. Motion carried, 5-0 voice vote.

Respectfully submitted,
Mary Capen, Administrative Support
Winnebago County Health Department