

BOARD OF HEALTH MEETING
Friday, March 6, 2015
7:30 a.m.
Winnebago County Health Department
1st Floor Conference Room, County Administration Building

CALL TO ORDER: The meeting was called to order by Chairman Shiloh Ramos at 7:30 am

ROLL CALL: Board members present were: Chairman Dr. Shiloh Ramos; Dr. Jan Edelstein, Thomas Egan, Thomas Ellis; Dr. Sam Hofman, Ann Marshall, Mike Norton; and Rachel Youngquist.

EXCUSED: None

Also present: Health Department Director Doug Gieryn; Anne Boyce, Environmental Health Supervisor, Cindy Draws, PH Nurse Supervisor; Anna Carpenter, Health Educator, Emily Dieringer, Health Educator

APPROVE MINUTES: Moved and second, Ellis/Egan to approve the Minutes from February 6, 2015. Motion carried 7-0, voice vote.

BUSINESS:

A. Director's and Staff Activity Report

Doug Gieryn – Director

- Health Department office in Neenah will move out of Neenah City Hall and into the Human Services building in Neenah.
 - Waiting to hear what space will be made available.
 - There will be a savings of 16-17 thousand dollars from the lease however there may be future remodeling costs associated with the move.
 - A placard notifying residents the Health Department office will be in the Human Services building as of June 29th is posted at Neenah City Hall.
 - Former Neenah Health Department employees will remain primarily located in the Neenah office unless they choose to relocate to the Oshkosh office.
- Due to holidays falling on the 1st Friday in April and July, the Board of Health meeting will move to the 2nd Friday.
- 140 Review done every 5 years by the State is scheduled for July 10th beginning around 8 or 8:30 and lasting approximately 3 hours. Board of Health members are invited to attend as a way to learn about mandated requirements. The results of the review will dictate the department composition & services, level, and Board composition.
- Board of Health members are encouraged to attend the WPHA-WAHL DAB annual conference at the Kalahari Resort in Wisconsin Dells May 19-21.
 - Funding is available for those who wish to attend but don't have a funding source.
- Environmental Health did very well on the State Food Program Self Assessment for 2013-2014.

Anne Boyce – Environmental Health Supervisor

- Temporary Event inspections included fishing tournaments and a polar plunge.
- Staff continued their education with 50 hours of online classes.

Cindy Draws – Nurse Supervisor

- Refugees

- One new refugee arrived in February.
- Completed the 1st Trimester for the current contract year.
- Dental is the biggest issue that is seen, followed by LTBI.
- Communicable Disease
 - In a review of the past 3 years: Hep C numbers are declining, STI cases are consistently high, We continue to be in a pertussis outbreak, fewer cases but still occurring.
- Outbreaks
 - In 2014 we followed 36 outbreaks 3 food borne, ____ respiratory, ____ GI occurring in LTCF, CBRFs, schools and restaurants..
- The number of home visits and medication setup visits are increasing.
- Strong Bones is an evidence based program to increase balance & strength thereby reducing the number of falls as well as decreasing the injury severity should a fall occur.
 - Having a coordinator for the program helped strengthen the program and expanded the number of locations where the program is offered.

Emily Dieringer – Chronic Disease Prevention (re:THINK)

- Launched the coalition reorganization process of merging committees.
 - Nutrition / Physical Activities will be one committee.
 - Priorities chosen include: Farm 2 School, Health in Planning/All Policies, Real Happy Hour, County Bike/Ped Plan, and SmartPlate.
 - Tobacco / Alcohol / Mental Health will be the other committee.
 - Priorities partially tied to DFC grant.
 - Leadership Structure and priorities will be chosen soon.
 - Working to create a new Leadership Council as more “advisory/visionary.”
- Integrating Health Educator staff with RN’s in the Family & Child Health program.
 - Looking to promote Farm 2 School and Active Schools activities daycares and Winneconne schools.

Doug Gieryn – WIC

- Site visit went well.
- Funding is based on a level of 97% and we are at 90% so an adjustment is expected.
- e-WIC, the electronic card that replaces vouchers was rolled out in Sauk County.
 - Easier to load benefits onto the card.
 - Reduces the stigma associated with the use of vouchers
 - Farm Market vouchers will still be issued this year.

B. 2015 Budget Update

- Received a \$10,000 donation for Health Education needs.
- The \$3,006 telephone entry is a coding error.
- The final statement for 2014 is not yet finished.

C. Chapter 9.14 Ordinance Amendment on E-cigs – Doug Gieryn / Anna Carpenter

- Clarify/amend to include heating as well as lighting in order to cover any future devices for the delivery of nicotine.
- Clarify vehicle coverage.
- Discussion included making sure the use of nebulizers would not be affected.

- Vote on this ordinance will be delayed until clarification is obtained.

D. Chapter 11 Ordinance Amendments and Fees – Doug Gieryn / Anne Boyce

- In reviewing fees, the goal was to try and limit increases to 2%.
 - Discussed the fee increase to Temporary Inspection Fee and Non-Profit Temporary Permit.
- Working towards having an online food safety quiz the applicant would need to pass prior to obtaining a Temporary permit.
 - Will pilot the quiz this year as a way to educate the public.
- Discussed how other communities handle temporary events.
 - Discussed the potential for outbreaks which are labor intensive with regards to: tracking patients, identifying exposure, identifying cause.
- Outbreak numbers can fluctuate from one jurisdiction to another based on how aggressively they are reported and followed up on.
- Comparison figures requested by the Board.

Motion to accept the 2015-16 Permit Fee Schedule. Moved and Second, Norton/Hofman. Motion carried 8-0, voice vote.

- Reviewed amendments to Chapter 11 Health and Social Services Ordinance
Motion to accept the amendments to Chapter 11 Health and Social Services Ordinance. Moved and Second, Norton/Hofman. Motion carried 8-0, voice vote.

E. Resolution on Transportation Alternatives Plan funding – Doug Gieryn

- Reviewed Resolution to support restoration of complete streets, replacement of \$2 million in the transportation alternatives program, and funding for the stewardship program.

Motion to approve and support the resolution going forward to the Legislative Committee. Moved and Second, Norton/Hofman. Motion carried 8-0, voice vote.

- Doug was instructed to send a letter to the County Board on behalf of the Board of Health.

F. Budget Transfer – Walkability Grant and other adjustments – Doug Gieryn

- Discussed transfers for: Heroin Task Force, Infrastructure Grant, additional MCH grant funds, decrease in Radon grant funds, increase in Immunization grant funds, Walkability grant.

Motion to approve and support the resolution going forward to the Legislative Committee. Moved and Second, Norton/Ellis. Motion carried 8-0, voice vote.

NEXT MEETING: April 10, 2015, 7:30 am County Admin Building, 1st Floor Conference Room.

REPORTS:

Mike Norton

- March 16th is a workshop on Effective Communication With Elected Officials
- May 15th is the Legislative Breakfast at Miron in Neenah

Motion to adjourn, Egan/Norton. Motion carried, 8-0 voice vote.

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Respectfully submitted,
Mary Capen, Recording Secretary