

Winnebago County Board of Supervisors
Aviation Committee

Date: December 5, 2012

Time: 8:00 a.m.

Present: Kathleen Lennon, Maribeth Gabert, Robert Warnke, Stan Kline & Joel Rasmussen

Also Present: Peter Moll, Airport Director; Chris Hallstrand, Mgr. Maint/Ops; Diana Ulrich, Secretary;
Mark Harris, County Executive; Bill Roh, Dist. 7 Supervisor; Mary Garcia, Basler Flight Service;
Tom Weigt, Basler Turbo Conversions; Teresa Novak, Debbie & Larry Last, Fred Stadler,
Wayne Daniels, Sandy Forsgren, tenants; Rose & John Dorcey, Winnebago Flying Club;
Brian Cooper, Chapter 252; Jason Scharrer, neighbor

Meeting was called to order by Chairman Lennon at 8:00 a.m.

1. **Public Comments on Agenda Items:** Mr. Roh asked Mr. Moll questions regarding the budget report. Mr. Last had comments/questions regarding the promotion account.
2. **Approve Minutes of November 7 2012:** Mr. Kline moved to approve the minutes of November 7, 2012, seconded by Mr. Rasmussen. Motion carried 5/0.
3. **Airport Director's Report:**
 - a. Review 2012 Budget: Mr. Moll reviewed the year-to-date report with the committee.
 - b. Economic Impact Study: Mr. Moll stated there are a small number of tenants who have not returned the questionnaire but the information will be compiled as received and presented to the County Board when it is finished.
 - c. Perimeter Road & Fence Project Update: Mr. Moll stated the road project contractor has ceased work for the winter but the fence project will continue for at least another month.
 - d. Discuss/Approve Hangar Lease with Daniel McElroy: Mr. Moll explained a lease had been drawn up by Mr. McElroy and the Airport will be renting his hangar for \$1,000 per month to provide heated storage of the new broom. Motion was made by Mr. Rasmussen to approve the lease agreement, seconded by Mr. Kline. Motion carried 5/0.
 - e. Discuss/Approve 2013 CIP Purchase of Runway Snow Blower: The airport is proposing to purchase a new runway blower to replace the current 1990 model which has been experiencing numerous mechanical issues. Mr. Moll explained there will be a 9 month lead time for the snow blower. Motion was made by Mr. Rasmussen to approve the purchase of the snow blower, seconded by Mr. Kline. Motion carried 5/0.
 - f. A.M. Oshkosh hosting, November 14, 2012: Mr. Moll stated a number of airport businesses gave presentations of their businesses and he spoke about the airport, staffing and the Economic Impact Study.
4. **Chairman's Report:** none
5. **Committee Member Statements/Suggestions/Items for Future Agenda:** Mr. Rasmussen asked for the Airport's equipment list. Mr. Rasmussen also suggested trying to stretch out buying equipment so we are not replacing everything at the same time.
6. **Set Next Meeting Date:** Next meeting was set for January 2, 2013 in the Terminal Conference Rm.
7. **Adjourn:** Mr. Rasmussen motioned to adjourn, seconded by Mr. Kline. Motion carried 5/0. Meeting adjourned at 8:55 a.m.

Respectfully submitted,
Diana M. Ulrich
Airport Secretary