

**Winnebago County Board of Supervisors**  
**Aviation Committee**

**Date:** October 3, 2012

**Time:** 8:00 a.m.

**Present:** Kathleen Lennon, Stan Kline, Robert Warnke & Joel Rasmussen

**Excused:** Maribeth Gabert

**Also Present:** Peter Moll, Airport Director; Chris Hallstand, Mgr. Maint/Ops.; Diana Ulrich, Airport Secretary; Mary Garcia, Basler Flight Service; Tom Weigt, Basler Turbo Conversions; John Dorcey, Winnebago Flying Club; Sandy Forsgren, Terry Novak, Fred Stadler, tenants

Meeting was called to order by Chairman Lennon at 8:00 a.m.

1. Public Comments on Agenda Items: John Dorcey spoke to the county's responsibilities for the residential through-the-fence agreement relative to the perimeter road/fence project.
2. Approve Minutes of September 5, 2012. Mr. Kline moved to approve the minutes of September 5, seconded by Mr. Warnke. Motion carried 4/0.
3. Airport Director's Report:
  - a. Review 2012 Budget: Mr. Moll reviewed the YTD 2012 budget report.
  - b. Economic Impact Study Update: Mr. Moll stated that there still are a few commercial tenants who have not returned their questionnaires. Another effort will be made to contact these tenants to obtain their information.
  - c. EAA Chapter Fly-in Breakfast/Airport Appreciation Event Review: Mr. Moll stated the event successful, with 325 breakfasts served and 41 Young Eagles flown. Many of the airport's commercial tenants also exhibited at the event.
  - d. Perimeter Road & Fence Project: Mr. Moll stated excavating on the base bid area has started and the contractor is anticipating having the road base completed around the south end before winter.
  - e. Discuss/Approve Ground Lease for Private Hangar/Dennis Moehn: Mr. Moll stated Dennis Moehn wants to construct a hangar on Taxiway K (east side of the airport) and is requesting a ground lease agreement. Mr. Moehn anticipates starting construction early 2013. Ground rental will be \$600.00 per year. Motion was made by Mr. Kline to approve the lease, seconded by Mr. Rasmussen. Motion carried 4/0.
  - f. Discuss/Approve Funding for Ramp reconstruction project: Mr. Moll discussed the rationale for full funding request for this project, even though it is unlikely the FAA will fund all of it in 2013. The County portion of this project would be \$255,000 and may utilize the Airport's reserves. Mr. Moll will conduct a presentation to the County Board. Motion was made by Mr. Kline to approve the funding, seconded by Mr. Warnke. Motion carried 4/0.
4. Chairman's Report: Ms. Lennon thanked everyone involved with the breakfast/appreciation event.
5. Committee Member Statements/Suggestions/Items for Future Agenda: Mr. Warnke discussed the report Mr. Moll, Mr. Hallstrand & Mr. Winters (Highway Commissioner) compiled which addresses the potential for sharing/supplanting snow removal operations with the Highway Department. Mr. Warnke thanked Mr. Singstock for working on the project as well.
6. Set Next Meeting Date: Next meeting has been set for November 7, 2012 in the Terminal Conference Room.
7. Adjourn: Mr. Rasmussen motioned to adjourn, seconded by Mr. Kline. Motion carried 4/0. Meeting adjourned at 8:37 a.m.

Respectfully submitted,  
Diana M. Ulrich  
Airport Secretary