

Winnebago County Board of Supervisors

Aviation Committee

Date: July 2, 2014

Time: 8:00 a.m.

Present: Joel Rasmussen, Maribeth Gabert, Kenn Olson & Thomas Konetzke

Excused: Robert Warnke

Also Present: Peter Moll, Airport Director; Chris Hallstrand, Superintendent of Maintenance & Operations; Diana Ulrich, Secretary; Guy Hegg, Supv. Dist. 27; Harold Singstock, Supv. Dist. 23; Jennifer Jensen, NextJen Studios; Jonathan Harger, EAA; Tom Weigt, Basler Turbo Conversions; Mary Garcia, Basler Flight Service; Tim Brooks, Brooks Aviation; Sandy Forsgren, Terry Novak, Fred Stadler & Gerry Glatz, tenants

Meeting was called to order by Vice-Chairman Rasmussen at 8:00 a.m.

1. **Public Comments on Agenda Items:** None
2. **Approve Minutes of June 12, 2014:** Ms. Gabert moved to approve the minutes of June 12, 2014, second by Mr. Olson. Motion carried 4/0.
3. **Airport Director's Report:**
 - a. **Review 2014 Budget:** Mr. Moll reviewed the year-to-date report with the committee. Mr. Moll stated the truck count had gone up this last month.
 - b. **EAA AirVenture Preview:** Mr. Moll stated the only concern he has is if it keeps raining that the ground will be very soggy.
 - c. **Ramp Rehabilitation Project Update:** Mr. Moll stated the project is just wrapping up and will be finished a week early.
 - d. **Control Tower Air Conditioning Backup System Report:** Mr. Moll reported the Facilities Director and a contractor have proposed a temporary fix for a three week period during AirVenture and will cost an estimated \$5,000.
 - e. **Discuss/Approve Basler Flight Services Lease Changes:** Mr. Moll stated that he didn't have a final lease and will bring this up at next months meeting.
4. **Discussion of Airport Agricultural Practices:** Mr. Moll told the committee that the 2012 Wildlife Hazard Assessment recommended the Airport eliminate all agriculture on Airport property due to wildlife attractants. The FAA also strongly recommends no agricultural practices on airport property to prevent bird strikes. This is tabled until more information is given to the committee regarding what could be planted to keep wildlife away from the farmed area.
5. **Discuss Proposed Administration Construction:** Mr. Moll stated he had nothing new for the committee. He is still going over a floor plan and space needs with Basler Flight Service and hopefully will have something at the next meeting.
6. **Chairman's Report:** Mr. Rasmussen asked Jennifer Jensen for her update. Jennifer informed the committee about the new website and the proposed Aviation Business Park ground breaking on August 1st.
7. **Committee Member Statements/Suggestions/Items for Future Agenda:** Mr. Olson would like to hear about marketing ideas and what's happening at the airport. Ms. Gabert stated the Basler Lease & Agricultural Practices is tabled until more information can be given on them.
8. **Set Next Meeting Date:** Next meeting will be on August 6, 2014.
Adjourn: Mr. Konetzke motioned to adjourn, seconded by Ms. Gabert. Motion carried 4/0. Meeting adjourned at 8:55 a.m.

Respectfully submitted,
Diana M. Ulrich
Airport Secretary