

WINNEBAGO COUNTY BOARD OF SUPERVISORS
AVIATION COMMITTEE

DATE: April 6, 2011

Time: 8:00 a.m.

PRESENT: Kathleen Lennon, Maribeth Gabert, Stan Kline & Robert Warnke

EXCUSED: Shiloh Ramos

ALSO PRESENT: Peter Moll, Airport Director; John Dorcey, Mgr. of Maintenance & Operations;
Diana Ulrich, Airport Secretary; Jeff Schwartz, Lee Beverage; Mary Garcia, Basler
Flight Service; Debra Last, Sandy Forsgren, Fred Stadler, Jim Drummond, tenants;
Rose Dorcey, citizen

Meeting was called to order by Chairman Lennon at 8:00 a.m.

1. **Public Comments on Agenda Items:** None
2. **Approve Minutes of March 2, 2011:** Mr. Warnke moved to approve the minutes of March 2, 2011, seconded by Ms. Gabert. Motion carried 4/0.
3. **Airport Director's Report:**
 - a). **Review 2011 Budget:** Mr. Moll reviewed the February 2011 income statement with the committee; Ground Rental Income was at nearly 26% of the budgeted amount for the year, so the airport it ahead of budget in that account. All other income and expense accounts were within budgeted amounts.
 - b). **Government Vehicle Count:** Mr. Moll stated that the count was up to 2650. Mr. Dorcey noted the count will be decreasing next month with the anticipated shipment of vehicles.
 - c). **Property Acquisition Update:** Mr. Moll stated that the offers to purchase had been delivered to the Brennand & Glatz families. The response date is Monday, April 11, 2011. Mr. Kline stated that he was very happy to see t he City being pro-active with helping the County on the development of the properties.
 - d). **Gate 19 Tenant Meeting Report:** Mr. Moll provided committee members with a map identifying the proposed reconfigured fence and gate area. Mr. Moll stated the work will be bid out as it is a large project.
4. **Chairman's Report:** Ms. Lennon stated Mr. Moll and Mr. Dorcey made a very good team, are great problem solvers and are a pleasure to work with.
5. **Committee Member Statements/Suggestions/Items for Future Agenda:** Mr. Warnke asked about the work order policy which Information Systems. was working on. Mr. Moll stated they were still working on it. Ms. Gabert asked if it could be put on t he next agenda for discussion. Mr. Kline asked if AirVenture preparations could be put on the next agenda.
6. **Set Next Meeting Date:** Next meeting was set for May 12, 2011 at 8:00 a.m. in the terminal conference room. Mr. Kline motioned to adjourn, seconded by Ms. Gabert. Motion carried 4/0.

Meeting adjourned at 8:29 a.m.

Respectfully submitted,
Diana M. Ulrich, Airport Secretary