



FINANCE & PERSONNEL COMMITTEE MEETING
5:15 P.M. Thursday, September 10, 2015
Fond du Lac Office
19 W. 1st St
Fond du Lac, WI

MEETING MINUTES

PRESENT: Connie Anderson, Robert Giese, Susan Locke, Mike Norton, Don Skog,
Tom Widener, William Wuske

ABSENT/EXCUSED: Jim Chatterton, Jim Cleveland, Joe Preisler,

STAFF: Mike Bonertz, Scott Sears, Lea Wiesen

NON-MEMBER: Mary Fleischman

CALL TO ORDER: The meeting was called to order at 5:15 PM by Chair Tom Widener.
A quorum was present.

AGENDA **Motion was made by William Wuske and a second by Susan Locke to approve the agenda.**

MOTION CARRIED

MINUTES **Motion was made by Bob Giese and a second by William Wuske to**
APPROVAL: **approve the minutes of the July 9, 2015 F&P meeting as presented.**

REVIEW & APPROVAL OF THIRD QUARTER, 2015 AGENCY BUDGET MODIFICATIONS:

Mike Bonertz presented the third quarter 2015 Agency Budget Modifications. Mike highlighted a couple of areas and explained that overall we are on budget as expected. William Wuske asked about the funds we will be receiving in partnership with the Christine Ann Center. Mike replied stating that those funds are going to be used primarily for rent payments for victims of Domestic Abuse.

A motion was made by Connie Anderson with a second by William Wuske to approve the third quarter 2015 agency budget modification as presented.

MOTION CARRIED

REVIEW & APPROVAL OF JULY FINANCIAL REPORTS:

Mike Bonertz presented the Financial Reports for July 2015.

A motion was made by Don Skog with a second by Mike Norton to approve the July Financial Reports as presented.

MOTION CARRIED

EMPLOYEE STATISTICS

Scott Sears presented the Employee Statistics. He gave an explanation to the committee regarding the increased number of voluntary separations.

OTHER BUSINESS:

Mike stated that he and Scott Sears, Human Resources Manager, will be compiling data and creating a categorized list of staff, which will be presented to the committee at a future meeting. This is just a reference to give the committee an idea of the breakdown of staff. This list will include a breakdown of items such as gender, age groups, salary ranges, etc.

ADJOURNMENT:

A motion was made by Bob Giese with a second by Don Skog to adjourn at 5:45 PM.

MOTION CARRIED

MINUTES BY: Lea Wiesen, Executive Administrative Assistant