



FINANCE & PERSONNEL COMMITTEE MEETING

5:15 P.M. Thursday, January 22, 2015

Oshkosh Office

2929 Harrison St

Oshkosh, WI

MEETING MINUTES

PRESENT: Connie Anderson, Robert Giese, Susan Locke, Mike Norton, Don Skog, Bill Steimel, Tom Widener

ABSENT/EXCUSED: Jim Chatterton, Daniel Eisenach, Joe Preisler, Jennifer Schaefer, William Wuske

STAFF: Mike Bonertz, Tanya Marcoe

CALL TO ORDER: The meeting was called to order at 5:15 PM by Tom Widener.
A quorum was present.

AGENDA **Motion was made by Don Skog and a second by Bill Steimel to approve the agenda.**

MOTION CARRIED

MINUTES APPROVAL: **Motion was made by Connie Anderson and a second by Susan Locke to approve the minutes of November 13, 2014.**

MOTION CARRIED

APPROVAL OF NOVEMBER 2014 AGENCY WIDE FINANCIAL REPORTS:

Tanya Marcoe presented the financial report for November to the committee. Bill Steimel asked a question about Accounts Receivable. Tanya explained that administrative fees are unpaid until houses sell which explains the balance. Bill also asked if a settlement amount was included in the totals and Tanya answered yes. **A motion was made by Robert Giese with a second by Don Skog to approve the financial reports.**

MOTION CARRIED

EMPLOYEE STATISTICS

Scott Sears presented the Employee Statistics as well as a detailed turnover explanation. **A motion was made by Robert Giese with a second by Connie Anderson to accept the Employee Statistics as presented.**

MOTION CARRIED

OTHER BUSINESS:

No other business was raised.

ADJOURNMENT:

A motion was made by Connie Anderson with a second by Susan Locke to adjourn at 5:45 PM.

MOTION CARRIED

MINUTES BY: Lea Wiesen, Executive Administrative Assistant