



**BOARD OF DIRECTORS MEETING**

**7:00 P.M. Thursday, April 14, 2011**

**ADVOCAP Office**

**19 West First St.**

**Fond du Lac, WI**

**MEETING MINUTES**

**PRESENT:** Will Albrecht , Connie Anderson, Darlene Bilstad, Donna Blend, Tom Dornbrook, Joe Gonyo, Jef Hall, Sister Caryl Hartjes, Alfred Jacobson, LuAnn Kinderman, Joe Koch, June Kriegel, Natalie Lambert, Paul Levandowski, Ann Marshall, Mark Mayer, Carol Miller, Mike Norton, Anne Paradies, Shirley Ries, John Schneider, Don Skog, Travis Swanson, Tom Widener

**ABSENT/**

**EXCUSED:** Jim Chatterton, Gus Garcia, Mel Heller, Rich Mantz, Marissa Reynolds, Venezia Rodriguez, William Wuske

**STAFF:**

Tony Beregszazi, Michael Bonertz, Betty Clausen, Kathy Doyle, Joan Dreifuerst, Brian Jacobson, Tanya Marcoe, Aimee Meyer, Lu Scheer, Terri Stern, Deb Tauer, Linda Wheeler, Steve William,

**CALL TO**

**ORDER:** The meeting was officially called to order at 7:05 pm by President Connie Anderson.

**ROLL**

**CALL:** Roll call indicated a quorum was present. The Mission statement was read.

**AGENDA:** **Motion made to approve agenda by Travis Swanson with a second by Mike Norton.**

**MOTION CARRIED UNANIMOUSLY**

**MINUTES APPROVAL:**

**Approval of minutes from February 17, 2011 was made by Travis Swanson with a second by Natalie Lambert.**

**MOTION CARRIED UNANIMOUSLY**

**COMMITTEE REPORTS:**

Mike Bonertz gave a brief report on the earlier actions of the Executive Committee. Shared the committee picked recipients of the community service and volunteer awards for the annual meeting. Reviewed of board seats and shared recommendations from the committee. Also, shared that it was decided to let the Salvation Army take over the daily running of the Neenah Food Pantry. **On a motion by Will Albrecht with a second by Carol Miller the reports and actions of the Advocacy &**

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**Operations, Executive, Finance & Personnel and Planning & Program Development committees and the Head Start Policy Council were approved.**

**MOTION CARRIED UNANIMOUSLY**

**PRESENTATION AND ACCEPTANCE OF THE SUMMARY OF THE 2010 ADVOCAP AGENCY-WIDE AUDIT HAWKINS, ASH, BAPTIE & COMPANY, LLP**

A presentation was given to the board by Steve Handrick who is with Hawkins, Ash, Baptie & Company, LLP. A time for questions and answers was given. **On a motion by Joe Koch with a second by Travis Swanson the audit was accepted.**

**MOTION CARRIED UNANIMOUSLY**

**OTHER BUSINESS & ANNOUNCEMENTS:**

- Mike Norton asked about an advisory committee for the Senior Nutrition Program. Tony Beregszazi shared that plans are underway to reform this committee with representation from some of the meal sites. Terri Stern would be meeting with her staff and discussing this issue.
- Lu Scheer gave a brief report on some of the energy savings ADVOCAP is experiencing due to the renovations at the Fond du Lac and Oshkosh offices. Fond du lac has already seen a significant cut and is using only 59% of the energy it used last year.
- The Board members were invited to "Save the Date" for the open house on the Fresh Start project at 204 Park Street which will be June 9th. This is the home that was damaged by the fire and has been completely restored. There will also be an opportunity to see a home in progress on Rose Ave which is using the SIP's construction..

**CLOSED SESSION:**

**On a motion by Tom Dornbrook with a second by Travis Swanson the meeting moved into closed session at 7:48 pm.**

**MOTION CARRIED UNANIMOUSLY**

**On a motion by Donna Blend with a second by Joe Koch the meeting moved out of closed session at 8:45 pm.**

**REVIEW OF EXECUTIVE DIRECTOR:**

**Motion made by Tom Dornbrook with a second by Carol Miller to accept the recommendation of the Evaluation Committee of the Executive Director.**

**MOTION CARRIED**

**ADJOURNMENT:**

**On a motion by Al Jacobson with a second by Mike Norton the meeting was adjourned at 8:58 pm.**

**MOTION CARRIED UNANIMOUSLY**

**MINUTES BY:**

Linda Wheeler, Executive Administrative Assistant  
Ann Marshall, Board of Directors - Secretary