



BOARD OF DIRECTORS MEETING

7:00 P.M. Thursday, July 31, 2014

ADVOCAP Neenah Office

191 E. North Water St. Suite 210

Neenah, WI. 54956

MEETING MINUTES

PRESENT: Will Albrecht, Connie Anderson, Darlene Bilstad, Tom Dornbrook, Robert Giese, Christian Harpt, Sister Caryl Hartjes, Natalie Lambert, Larry Lautenschlager, Paul Levandowski, Susan Locke, Ann Marshall, Carol Miller, Koby Schellenger, John Schneider, Bill Steimel, Gary Will and William Wuske.

ABSENT/

EXCUSED: Donna Blend, Jim Chatterton, Ted Eischeid, Joe Gonyo, Christine Kniep, June Kriegel, Mark Mayer, Mike Norton, Anne Paradise, Joe Preisler, Whitney Pultz, Donald Skog, Tom Widener,

STAFF/

GUEST: Tony Beregszazi, Mike Bonertz, Kathy Doyle, Hillary Gunther, Brian Jacobson, Tanya Marcoe, Deb Tauer, Jason Vander Velden

CALL TO

ORDER: The meeting was officially called to order at 7:00 pm by President Connie Anderson.

ROLL

CALL: Roll call indicated a quorum was present. The Mission statement was read.

AGENDA: **Motion made to approve agenda by Robert Giese a second by Susan Locke.**

MOTION CARRIED UNANIMOUSLY

MINUTES APPROVAL:

Motion made to approve minutes from June 26, 2014 by Tom Dornbrook with a second by Larry Lautenschlager.

MOTION CARRIED UNANIMOUSLY

APPROVAL OF ACTIONS BY COMMITTEES:

Motion made to approve the action of the Finance & Personnel Committee at their July 10, 2014 meeting by Sister Caryl Hartjes with a second by Larry Lautenschlager.

Request made by Sister Caryl Hartjes to hold and table the report from the Planning and Program Development Committee of July 10, 2014. The report was tabled until the next meeting.

Motion made to bring items from Executive Committee Agenda to Board Agenda as Executive Committee did not have a quorum to meet. Motion made by Sr. Caryl Hartjes with a second by Will Albrecht.

MOTION CARRIED UNANIMOUSLY

Management requested authorization to borrow money to purchase two 2014 Ford XL trucks for the weatherization program. The purchase price for the vehicles is \$21,850.00 each. American Bank will lend us up to 80% of the purchase price for a total of \$35,000. The loan amount would be \$35,000, at an interest rate of 4.75%, loan term of 5 years, with a monthly payment of \$655 per month.

On a motion by Robert Giese with a second by Darlene Bilstad the action was approved.

MOTION CARRIED UNANIMOUSLY

Staff requested authorization to borrow up to \$70,000 for a bridge loan to purchase and rehab 134 E. Ceresco St., Berlin, WI. ADVOCAP has been awarded \$210,000 over three years for the acquisition, rehab and operations of a permanent supportive housing project in the City of Berlin. The funds are part of a new project through HUD to be added to the other homeless programs operated by ADVOCAP.

The purchase price for the home is \$59,900. Purchase, rehab and costs associated with the project shall not exceed \$126,998.

It is expected that once the agency has been reimbursed for that cost, the funds would be repaid. ADVOCAP will be reimbursed for all appropriate costs up to \$126,998, and it is expected that no permanent financing will be needed for the property.

On a motion by Larry Lautenschlager with a second by Natalie Lambert the borrowing was approved.

MOTION CARRIED UNANIMOUSLY

WEATHERIZATION PRESENTATION:

Jason Vander Velden gave a presentation about ADVOCAP Weatherization Program. Refer to handouts for details.

OTHER BUSINESS & ANNOUNCEMENTS:

- No other business

ADJOURNMENT:

On a motion by Robert Giese with a second by Carol Miller the meeting was adjourned at 8:05 pm.

MOTION CARRIED UNANIMOUSLY

MINUTES BY:

Kathy Doyle and Hillary Gunther