



ADVOCACY & OPERATIONS COMMITTEE MEETING

5:45 P.M. Thursday, September 11, 2014

OSHKOSH ADVOCAP OFFICE

2929 Harrison Street

Oshkosh, WI

MEETING MINUTES

PRESENT: Darlene Bilstad, Larry Lautenschlager, Paul Levandowski, Carol Miller, Anne Paradies, John Schneider, Gary Will, Connie Anderson

**ABSENT/
EXCUSED:** Donna Blend, Koby Schellenger, Mark Mayer

STAFF/ Tony Beregszazi, Mike Bonertz, Hillary Gunther, Debra Tauer

**CALL TO
ORDER:** The meeting was called to order by Anne Paradies at 5:55 PM.

ROLL CALL: Roll call was taken and a quorum was present.

**AGENDA
APPROVAL:** A motion was made by Gary Will with a second by Larry Lautenschlager to approve the agenda as presented.

MOTION CARRIED

**MINUTES
APPROVAL:** A motion was made by Paul Levandowski with a second by Gary Will to approve the Advocacy & Operations meeting minutes from June 12, 2014.

MOTION CARRIED

REVIEW AND APPROVE GRANT APPLICATIONS & CONTRACTS FOR EXISTING PROGRAMS:

Approval of Submission of Community Services Block Grant Application: Tony Beregszazi explained the grant requirements for the 2015 CSBG; the proposed funding level of \$311,377; the federal CSBG goals and outcomes; and ADVOCAP's Annual Performance Targets in alignment with the federal goals.

A motion was made by Gary Will with a second by Larry Lautenschlager to submit the 2015 CSBG Grant Application.

MOTION CARRIED

Approval of Submission of Head Start Federal Grant: Hillary Gunther told the committee that the Head Start Policy Council approved the submission of the grant and highlighted planned program services and options, outcomes, and funding. She indicated that ADVOCAP Head Start would serve 257 children in 2015, down five enrollments due to a cut in the state supplement. **A motion was made by Paul Levandowski with a second by Darlene Bilstad to submit the 2015 federal Head Start Application to serve 257 children at a federal funding level of \$1,980,585.**

MOTION CARRIED

Approval to Submit a Renewal Grant Application for the Foster Grandparent Program:

Debra Tauer described ADVOCAP's Foster Grandparent Program and indicated that current enrollment in Fond du Lac and Winnebago counties totaled 46 with 38 receiving stipends. Only volunteers who dedicated 15 hours per week at their site are eligible for a \$2.65 per hour stipend. The goal is to reach a total enrollment level of 66 volunteers. The grant will allow ADVOCAP to apply for \$198,677, the same funding level as in 2014. **A motion was made by Carol Miller with a second by Larry Lautenschlager to submit the Foster Grandparent grant application, in the amount of \$198,677 for the next program year.**

MOTION CARRIED

Approval to Submit a 2015 Budget Proposal to Winnebago County to Continue Operation of the Senior Nutrition Program:

Tony Beregszazi informed the committee of current Senior Nutrition Program service levels and demographics about the program's participants. He also explained that service levels were down due the harsh and extended winter in the beginning of the year, when meal sites had to be closed. He told the committee that ADVOCAP would be issuing an RFP for food caterers and hoped to attract local restaurants to consider bidding for one or more sites. The program anticipates serving 105,000 meals in 2015 and would prepare a request to Winnebago County for federal/state/local funding of approximately 1,020,000. **A motion was made by Carol Miller with a second by Darlene Bilstad to apply for a renewal of our contract with Winnebago County for the Senior Nutrition Program in 2015, for approximately \$1,020,000.**

MOTION CARRIED

Authorization to Submit a Budget to Winnebago County to Continue the Poverty Case

Management Contract or PASS Program in 2015: A report was distributed by Tony Beregszazi which summarized services provided by ADVOCAP's PASS Program. Tony presented the history of the Program as one which grew from local planning efforts and directly addresses a gap in services in Winnebago County. The Contract is in its third year and has been flat-funded at \$80,000 per year. **A motion was made by Gary Will with a second by Paul Levandowski to submit a budget for \$80,000 to Winnebago County to continue the PASS Program in 2015.**

MOTION CARRIED

Authorization to Submit a Budget to Winnebago County to Continue the Senior Friends Program and the Volunteer Transportation Programs in 2015: Debra Tauer explained the history behind the Senior Friends Program and the Volunteer Transportation Program. A hand-out described current levels of services for both programs and estimated total funding needed for each in 2015. **A motion was made by Larry Lautenschlager with a second by Carol Miller to submit a budget to Winnebago County to continue the Senior Friends Program.**

MOTION CARRIED

A motion was made by Darlene Bilstad with a second by Carol Miller to submit a budget to Winnebago County to continue the Volunteer Transportation Program.

MOTION CARRIED

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OTHER BUSINESS:

- No other business was raised.

ADJOURNMENT:

A motion was made by Larry Lautenschlager with a second by Gary Will to adjourn the meeting at 6:55 PM.

MOTION CARRIED

MINUTES BY: Tony Beregszazi, Deputy Director