

**WINNEBAGO COUNTY  
AGING & DISABILITY RESOURCE CENTER (ADRC) COMMITTEE**

**MEETING MINUTES**

**DATE:** January 12, 2015

**TIME:** 3:30 p.m.

**PLACE:** Oshkosh Human Services Bldg., Room 33

**Members Present:** Debra Hogue, Eileen Leinweber, Donna Lohry, Mike Norton, Rob Paterson, Harold Singstock, and Claire Steger

**Members Excused:** Ginger Beuk

**Staff Present:** Mary Krueger, Ron Duerkop, Mark Weisensel, Linda Camp and Dorothy De Grace

**Others Present:** Larry Lautenschlager, County Board Member; Lori Duclon, Public Health Department; Tom Otto, interested citizen

Donna Lohry called the meeting to order at 3:30 p.m.

**1. Introductions:**

Introductions were made.

**2. Public Comments:**

Lori Duclon said they are seeing an increase in flu cases, and she suggested that people refrain from going to nursing homes or assisted living facilities if they have flu symptoms.

**3. Approve Minutes of the December 8, 2014 ADRC Meeting:**

Rob Paterson moved for approval of these minutes; seconded by Mike Norton and carried.

**4. A Day in the Life of an ADRC Specialist:**

Linda Camp shared that she had first worked with a lady last February who said she generally has health changes in the winter months. At the time, she was assessed in her home and was found to have a non-nursing home level of care need and was not on Medical Assistance, so was not eligible for services. She was also not eligible for National Family Caregivers Support Program funding. Linda said the same lady recently contacted her again about services, as she remembered Linda from the previous contact. The lady is currently recovering and doing rehab at a nursing home. She is applying for Medical Assistance, and they discussed possible assisted living care.

Linda Camp said she is working with a family that initially called in September when mom was in a nursing home after some frailties of aging and wasn't functioning well in her apartment. Mom has since moved into an assisted living facility. The family expressed appreciation to Linda for helping them.

**5. Public Meeting – March 30, 2015:**

Donna Lohry reminded everyone of the Public Meetings hosted by this committee on Monday, March 30. The first meeting will be at the Menasha Public Library from 2:00 p.m. to 4:00 p.m.; the second meeting will be at the Oshkosh Public Library from 6:30 p.m. to 8:30 p.m. The meetings will be a time for the community to discuss and share any concerns they might have about services of the ADRC. The intent is for the committee to reach out and be available at times besides our regular meeting times.

**6. Nutrition Program – Winnebago County:**

Mark Weisensel explained that we have hired a Nutrition Program director to take over for Terri Stern who is retiring. Mark said we contract with Advocap for the home-delivered meal program. The meals are delivered to homebound individuals and to 13 meal sites for the elderly. In 2014, Advocap delivered 101,394 meals; 49,503 were home-bound meals and 51,891 were for group meal sites. The total donation given by seniors for meals in 2014 was \$195,589.58 – the donation for home-delivered meals was \$98,840.37 or \$2.04 per meal; the donation for congregate meals was \$96,749.21 or \$1.86 per meal. We are reimbursed .55 cents from the federal funding source, NSIP (Nutrition Services Incentive Program) for every meal that is eligible for funding.

Mark distributed a copy of a summary of a survey from individuals who participate in the meal program. The survey showed that the Nutrition Program meals represent a 71% portion of all the foods eaten in a day by participants in the program. Volunteer from the Nutrition Advisory Council distributed the surveys at the meal sites. The target for all indicators was 90% of those responding to the survey that they either agree or strongly agree with the statements, and it was met. Mark said the number of home-delivered meals has been increasing over the years. Homebound individuals are assessed once a year to see if they qualify for home-delivered meals. The vendor for three of the meal sites this year will be Canteen, which was formerly known as Zaug's.

**7. 2015 ADRC Committee Meeting Dates/Times:**

The committee discussed changing the start time of future meetings. Eileen Leinweber moved that the start time be changed to 3:00 p.m.; seconded by Claire Steger and carried. The meetings will continue to be held on the 2<sup>nd</sup> Monday of the month at the Oshkosh Human Service Building, with the possibility of scheduling them at other locations.

**8. Reports:**

- a. ADRC Manager Report – Mary Krueger reported on the following: 1) we will meet at Court Tower for our next meeting; 2) ADRC employees were recently trained on their role in entering information into a state web-based system called Forward Health; 3) there will be some community meetings taking place this week called “Wicked Problems” hosted by the Community Foundation and they will focus on such topics as housing, emergency services; 4) ADRC staff had a re-orientation by Lakeland Care District and had orientation by the new Family Care entity Community Care Inc. and the IRIS Program; 5) Mary will do the follow-up regarding grocery store food delivery to seniors; 6) the state agreed to allow us to delete the word, “hatred” from our Resource Directory guidelines on page 2; 7) the ADRC had 228 contacts last week.

- b. Committee Member Updates – Rob Paterson said Family Care in Oshkosh has developed a position for a staff person to be trained to check into situations where a member is denied services or where services are reduced.

Harold Singstock reported that Parkview Health Center recently received an excellent rating for their annual nursing facility survey. No deficiencies were identified for the federal health requirements of long-term care facilities.

Mike Norton reported that at the last Transportation Advocacy meeting Holly Keenan of Making the Ride Happen said she will be looking at whether medical facilities assist patients in preparing for their rides from Cabulance following an appointment at the facility.

- c. Complaints/Grievances – There were none to report.

9. **“Community Beat”**: There was nothing to report.

10. **Next Meeting: February 9, 2015:**

With no further business, Mike Norton moved for adjournment; seconded by Ginger Beuk and carried at 5:25 p.m. The next meeting of the ADRC Committee will be held at 3:00 p.m., Monday, February 9, 2015 at Court Tower, 100 Court Street, Oshkosh.

Respectfully submitted:  
Dorothy De Grace, Recorder