

**WINNEBAGO COUNTY BOARD OF SUPERVISORS
TUESDAY, AUGUST 15, 2017**

There will be an Adjourned Meeting of the Winnebago County Board of Supervisors on Tuesday, August 15, 2017, at 6:00 p.m., in the Supervisors' Room, Fourth Floor, Winnebago County Courthouse, 415 Jackson Street, Oshkosh, Wisconsin. At this meeting, the following will be presented to the Board for its consideration:

- Roll Call
- Pledge of Allegiance
- Invocation
- Adopt agenda
- ***Time will be allowed for persons present to express their opinion on any resolution or ordinance that appears on the agenda.***
- Communications, Petitions, etc.
 - Notice of Claims:
 - Jason Tesch – damage to his boat during a stop by the Sheriff's Department's patrol boat
 - Ronald Heidebrink – damage to his airplane at Wittman Regional Airport during EAA
 - Resolutions from Other Counties:
 - Door County – Resolution No. 2017-49, "In Opposition to the Aquila Resources, Inc. Proposed Back Forty Mine Project "
 - Door County – Resolution No. 2017-51, "Maintain Funding for the Great Lakes Restoration Initiative"
 - Door County – Resolution 2017-52, "Maintain Funding for the Coastal Management Program"
 - Outagamie County – Resolution No. 12 – 2017-18, "...oppose any legislation proposing the selling of the current Green Bay Correctional Institution and building a new, privately-owned facility..."
 - Wood County – Resolution # 17-7-6, "To oppose legislation to repeal Wisconsin's prevailing wage law."
 - Wood County – Resolution# 17-7-7, "To support the creation of a bipartisan procedure at the state level for the preparation of legislative and congressional redistricting plans"
 - Petition for Zoning Amendment:
 - Nicolas M. Schertz, Town of Algoma, tax parcel no. 002-3300
- Reports from Committees, Commissions & Boards
- Approval of the proceedings from the July 18, 2017 county board meeting
- County Executive's Report
- County Executive's Appointments:
 - Aging & Disability Resource Center Committee – Kathryn Pfaendtner, 5710 St. Ives Road, Oshkosh
 - Board of Health – Paula McNeil, 800 Algoma Boulevard, Oshkosh
 - Veterans Service Commission – Roy Rogers, 821 Arthur Street, Menasha
 - Winnebago County Land Records Council – Natalie Strohmeyer, Register of Deeds; Mary E. Krueger, County Treasurer; Liz Nichols, Property Tax Lister; Jerry Bougie, County Land Information Officer; Linda Kollmann, Emergency Management Director; Jim Smith, Martenson & Eisele; Supervisor Larry Kriescher; Paul Schmidt; and Mark Zuege, ECWRPC
- County Board Chairman's Report
- Update on Courthouse Window Project – Mike Elder, Facilities Director

ZONING REPORTS & ORDINANCES

No zoning reports or ordinances this month.

RESOLUTIONS AND ORDINANCES

RESOLUTION NO. 178-82017: Commendation for Rosaline Rowl
Submitted by:
PERSONNEL AND FINANCE COMMITTEE

RESOLUTION NO. 179-82017: Commendation for Michael Andre
Submitted by:
PERSONNEL AND FINANCE COMMITTEE

RESOLUTION NO. 180-82017: Disallow Claim of Carol Marwede and Carol Marwede Trust Dated October 18, 2002

Submitted by:
PERSONNEL & FINANCE COMMITTEE

RESOLUTION NO. 181-82017: Appropriate an Additional \$34,000 to the Capital Project to Complete the Resurfacing of the Facilities Department Parking Lot on Knapp Street

Submitted by:
FACILITIES & PROPERTY MANAGEMENT COMMITTEE
PERSONNEL & FINANCE COMMITTEE

ORDINANCE NO. 182-82017: Amend Section 19.24(2)(a) of the General Code of Winnebago County to Reflect an Increase of \$10.00 in Each Category of the Community Park Shelter Rental Fees and Eliminate the \$10.00 Fee for Small Group Open Air Shelters

Submitted by:
PARKS & RECREATION COMMITTEE

ORDINANCE NO. 183-82017: Amend Section 19.24(11)(d) of the General Code of Winnebago County to Reflect an Increase in the Various Boat Trailer Park Fee Program Rates and Introduce Additional Rates in the Supplemental Sticker Category

Submitted by:
PARKS & RECREATION COMMITTEE

RESOLUTION NO. 184-82017: Direct that Funding Used to Operate the Winnebago County Navigational Aids Program be Derived from Revenues Obtained from the Winnebago County Boat Trailer Parking Fee Program

Submitted by:
PARKS & RECREATION COMMITTEE

RESOLUTION NO. 185-82017: Quit Claim Remnant Property to Menasha Joint School District (Highway 441-Racine Street Roundabout Project)

Submitted by:
HIGHWAY COMMITTEE

RESOLUTION NO. 186-82017: Quit Claim Remnant Property to Parmjit Singh (Highway 441-Racine Street Roundabout Project)

Submitted by:
HIGHWAY COMMITTEE

RESOLUTION NO. 187-82017: Quit Claim Remnant Property to EGG Group (Highway 441-Racine Street Roundabout Project)

Submitted by:
HIGHWAY COMMITTEE

RESOLUTION NO. 188-82017: Authorize Schenck Business Solutions to Perform an Audit of Winnebago County's Financial Statements for 2017, 2018 and 2019

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Respectfully submitted,
Susan T. Ertmer
Winnebago County Clerk

Upon request, provisions will be made for people with disabilities.
(Times provided are estimates. Any item on the agenda may be taken up by the Board after 6:00 P.M.)

PROCEEDINGS OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS

**Adjourned Session
July 18, 2017**

**Winnebago County Courthouse
415 Jackson Street
Oshkosh, Wisconsin**

Printed by authority of the Winnebago County Board
David W. Albrecht, Chairman **Susan T. Ertmer, Clerk**

**WINNEBAGO COUNTY BOARD MEETING
TUESDAY, JULY 18, 2017**

Chairman David Albrecht called the meeting to order at 6:00 p.m. in the County Board Room, Fourth Floor, Courthouse, 415 Jackson Street, Oshkosh, Wisconsin.

The meeting was opened with the Pledge of Allegiance and an invocation by Supervisor Locke.

The following Supervisors were present: Konetzke, Brunn, Harpt, Eisen, Ramos, Powell, Roh, Smith, Long, Scherck, Albrecht, Gabert, Binder, Thompson, Olson, Wojciechowski, Gordon, Wingren, Lautenschlager, Norton, Warnke, Robl, Singstock, Powers, Locke, Hegg, Finch, Youngquist, Farrey, Rasmussen, Keller, Egan, Ellis, Snider and Kriescher. Excused: Brooks.

Motion by Supervisor Robl and seconded by Supervisor Ellis to adopt the agenda. CARRIED BY VOICE VOTE.

PUBLIC HEARING

No one from the public addressed the board.

COMMUNICATIONS AND PETITIONS

The following correspondence was presented to the board by Sue Ertmer, County Clerk:

- Letter from Collin Haese thanking the board for the scholarship he received from Winnebago County at the May 16, 2017 County Board Meeting.
- Notice of Claims:
 - Notice of Claim from Carol Marwede Trust/Carol Marwede for \$569,000 for “an economic remnant of land” that is now landlocked and inaccessible due to the construction of County Highway CB in the Village of Fox Crossing was referred to the Personnel and Finance Committee.
- Resolutions from Other Counties:
 - Chippewa County – Resolution 16-17 – “Resolution Supporting Creation of a Non-Partisan Procedure for the Preparation of Legislative and Congressional Redistricting Plans” was referred to the Legislative Committee.
 - Door County – Resolution No. 2017-43 – “Recount Reform” was referred to the Legislative Committee.
 - Forest County – Resolution No. 20-2017 – “Supporting Creation of a Nonpartisan Procedure for the Preparation of Legislative and Congressional Redistricting Plans” was referred to the Legislative Committee.
 - Outagamie County – Resolution 13—2017-2018 - “urges the Legislature to support Wisconsin workers by opposing the repeal of Wisconsin’s prevailing wage law....” was referred to the Legislative Committee.
 - Outagamie County – Resolution No. 14 – 2017-18: “...to pass legislation that creates a fair, nonpartisan procedure for the preparation of legislative and congressional redistricting plans....” was referred to the Legislative Committee.
 - Outagamie County – Resolution No. 18 – 2017-18: “...support proposed legislation permitting inmates confined to county jails, county houses of correction, or tribal jails under a Department of Corrections contract to leave the facility to participate in employment-related activities or other approved programs designated by the Department of Corrections in its contract with the local unit of government...” was referred to the Legislative Committee.
 - Outagamie County – Resolution No. 19 – 2017-18: “...support proposed legislation to allow a person, meeting certain requirements, to file a petition for expungement with the sentencing court...” was referred to the Legislative Committee.
 - Portage County – Resolution No.138-2016-2018 – “Resolution Supporting the Creation of a Nonpartisan Redistricting Procedure for the Preparation of Legislative and Congressional Districts” was referred to the Legislative Committee.
 - Shawano County – Resolution No. 40-17 – “Recommending Change in Unemployment Compensation Rules” was referred to the Legislative Committee.

REPORTS FROM COMMITTEES, COMMISSIONS AND BOARDS

Supervisor Egan reported that the Legislative Committee meeting for July will be cancelled due to lack of agenda items.

Supervisor Egan invited all Supervisors to attend the 2017 Winnebago County Fair to be held August 2 – 6, 2017.

Supervisor Eisen reported on his attendance to a Wisconsin Counties Association Judiciary and Public Safety Steering Committee meeting on July 14, 2017 in Madison. The presentation was in regard to Wisconsin Statute Chapter 980 – Assessment of sexually violent persons as they complete their sentences. If you have any questions on the presentation you can contact Supervisor Eisen.

Supervisor Finch reported on his attendance at LiFest. He received many compliments regarding the neatness and cleanliness of the grounds. Supervisor Finch commended the Parks Director and his staff for a job well done.

Supervisor Farrey questioned why the County Board Supervisors are no longer receiving an invitation to the Winnebago County Fair.

Supervisor Farrey received a complaint regarding the Solid Waste tarp ordinance. He requested that the Solid Waste Management Board review this ordinance.

Supervisor Norton invited the Supervisors to attend the Winnebago County Community Park's 50th birthday party celebration. It will be held Saturday, August 19th from 2:00 p.m. to 6:00 p.m. at the Winnebago County Community Park. There is a special 50th birthday survey on the county's website under the Park's Department.

Motion by Supervisor Robl and seconded by Supervisor Konetzke to approve the proceedings from the June 20, 2017 board meeting. CARRIED BY VOICE VOTE.

COUNTY EXECUTIVE'S REPORT

Executive Mark Harris spoke in support of Resolution No. 170-72017, "Appropriate \$2,252,250 to a Capital Project to Upgrade the Computer Aided Dispatch (CAD) and Records Management System (RMS) in the Sheriff's Department and Fund with Future Bond Issues". Executive Harris stated that these upgrades are absolutely necessary.

COUNTY EXECUTIVE'S APPOINTMENTS

HUMAN SERVICES BOARD

Executive Harris asked for the Board's approval of his appointment of Michael P. Conley-Kuhagen, 37 Tayco Street, Menasha; to the Human Services Board. Mr. Conley-Kuhagen is a citizen appointment and will replace Michael Dillion who has resigned. Mr. Conley-Kuhagen's term will expire December 31, 2019.

Motion by Supervisor Ellis and seconded by Supervisor Snider to approve. CARRIED BY VOICE VOTE.

WINNEBAGO COUNTY HOUSING AUTHORITY

Executive Harris asked for the Board's approval of his re-appointment of Michael Norton, County Board Supervisor, to the Winnebago County Housing Authority. This is a five-year term which will expire April 19, 2022.

Motion by Supervisor Ellis and seconded by Supervisor Smith to approve. CARRIED BY VOICE VOTE.

AFFIRMATIVE ACTION COMMISSION

Executive Harris asked for the Board's approval of his appointment of Rachel Youngquist, County Board Supervisor, to the Affirmative Action Commission. Supervisor Youngquist will replace Nancy Barker who resigned from the Winnebago County Board. This term will expire April 17, 2018.

Motion by Supervisor Ellis and seconded by Supervisor Finch to approve. CARRIED BY VOICE VOTE.

COUNTY BOARD CHAIRMAN'S REPORT

Chairman Albrecht welcomed Supervisor Keller back and wished him a continued speedy recovery.

COUNTY BOARD CHAIRMAN'S APPOINTMENT

COUNTY SUPERVISOR DISTRICT NO. 6

Chairman Albrecht asked for the Board's approval of his appointment of Michael Brunn, 800 Keyes Street, Menasha; to County Supervisor District No. 2. He will complete the unexpired term of Nancy Barker, who resigned from the board. Mr. Brunn's term will begin immediately and end on April 17, 2018.

Motion by Supervisor Robl and seconded by Supervisor Ellis to approve. CARRIED BY VOICE VOTE.

Chairman Albrecht issued the Oath of Office to Supervisor Brunn and welcomed him to the Winnebago County Board of Supervisors.

LAND CONSERVATION COMMITTEE

Chairman Albrecht asked for the Board's approval of his appointment of Supervisor Steven Binder to the Land Conservation Committee. He will complete the unexpired term of Supervisor Nancy Barker, who resigned from the board.

Motion by Supervisor Farrey and seconded by Supervisor Konetzke to approve. CARRIED BY VOTE.

UNIVERSITY OF WISCONSIN EDUCATION, EXTENSION AND AGRICULTURE COMMITTEE

Chairman Albrecht asked for the Board's approval of his appointment of Supervisor Steven Binder to the University of Wisconsin Education, Extension & Agriculture Committee. He will complete the term of Supervisor Nancy Barker who resigned from the board.

Motion by Supervisor Farrey and seconded by Supervisor Snider to approve. CARRIED BY VOICE VOTE.

ZONING REPORTS & ORDINANCES

Report No. 001 – A report from the Planning and Zoning Committee regarding a requested zoning change from Jason Ideus, Town of Algoma, to change from A-2 General Agriculture to R-1 Rural Residential for tax parcel no. 002-0135. Motion by Supervisor Rasmussen and seconded by Supervisor Gabert to accept. CARRIED BY VOICE VOTE.

Amendatory Ordinance No. 07/01/17 – A requested zoning change from A-2 to R-1 for tax parcel no. 002-0135. Motion by Supervisor Rasmussen and seconded by Supervisor Gabert to adopt. CARRIED BY VOICE VOTE. (Effective Date: July 24, 2017)

RESOLUTIONS AND ORDINANCES

RESOLUTION NO. 166-72017: Commendation for Deborah Pulver

WHEREAS, Deborah Pulver has been employed with Park View Health Center for the past twenty-seven (27) years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Deborah Pulver has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge her years of service.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that sincere appreciation and commendation be and is hereby extended to Deborah Pulver for the fine services she has rendered to Winnebago County.

BE IT FURTHER RESOLVED that the Winnebago County Clerk send a copy of this Resolution to Deborah Pulver.

Submitted by:
PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Finch to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 167-72017: Disallow Claim of Joe Norris

WHEREAS, your Personnel and Finance Committee has had the claim of Joe Norris referred to it for attention; and

WHEREAS, your Committee has investigated the claim and recommends disallowance of same by Winnebago County.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that the claim of Joe Norris, filed with the County Clerk on June 12, 2017, be and the same is hereby disallowed for the reason that there is no basis for liability on the part of Winnebago County.

Submitted by:
PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 168-72017: Disallow Claim of John Nevendorf

WHEREAS, your Personnel and Finance Committee has had the claim of John Nevendorf referred to it for attention; and

WHEREAS, your Committee has investigated the claim and recommends disallowance of same by Winnebago County.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that the claim of John Nevendorf, filed with the County Clerk on May 15, 2017, be and the same is hereby disallowed for the reason that there is no basis for liability on the part of Winnebago County.

Submitted by:
PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 169-72017: Authorize Release of Winnebago County's Interests in Recorded Agreement Between the City of Oshkosh and Paul Redemann

WHEREAS, upon the purchase of what is now the Winnebago County Human Services Department building, Winnebago County also was provided an interest in a recorded easement agreement between the City of Oshkosh and Paul Redemann, Document Number 695777, which was recorded with the Winnebago County Register of Deeds on February 8, 1988; and

WHEREAS, said easement is in relationship to the parking lot immediately across Washington Avenue from the Winnebago County Department of Human Services building located at 220 Washington Avenue in the City of Oshkosh; and

WHEREAS, said easement serves no purpose at the present time and creates an unnecessary encumbrance to the development of said property by the City of Oshkosh and is of no benefit to Winnebago County.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes a release of all its interests identified in a recorded easement agreement between the City of Oshkosh and Paul Redemann, dated February 2, 1988, and recorded with the Winnebago County Register of Deeds on February 8, 1988, as Document Number 695777. The real property subject to the recorded easement and, therefore, the subject of the release of easement rights is described as follows:

Parcel Number: 90200620000

Located in the City of Oshkosh, Winnebago County, Wisconsin, and originally part of Fractional Lot 1 of Section 24, Township 18 North of Range 16 East, and more particularly described:

All of Lots One (1) and Two (2), the Easterly 60 feet of Lot Three (3), all of Lot Four (4), and the Westerly 29.2 feet of Lot Five (5), all in Block Twenty-six (26) of L.M. Miller's First Addition, 2nd Ward, City of Oshkosh.

And

Lot "C" in Papendk's Plat in the 2nd Ward, City of Oshkosh per Leach's Map of 1894, originally being a part of Fractional Government Lot 2, Section 24 Township 18 North Range 16 East.

The specific easement property defined within the recorded easement is within property originally part of Fractional Lot 1 of Section 24, Township 18 North of Range 16 East, and more particularly described as:

A 15 ft easement through Lots 4 and 5 of L.M. Miller's First Addition, Block 26, 2nd Ward, City of Oshkosh, Winnebago County, Wisconsin, whose centerline is described as follows:

Commencing on the N line of Waugoo Avenue, 21 ft E of the SW corner of said Lot 5, thence northeasterly to a point on the northerly line of Lot 5 which is 5 ft. E of the NW corner of Lot 5. (Generally located on the north side of Waugoo Avenue between State and Court Streets. Commonly known as the State and Waugoo Parking Lot.)

Submitted by:

FACILITIES AND PROPERTY MANAGEMENT COMMITTEE

Motion by Supervisor Roh and seconded by Supervisor Egan to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 170-72017: Appropriate \$2,252,250 to a Capital Project to Upgrade the Computer Aided Dispatch (CAD) and Records Management System (RMS) in the Sheriff's Department and Fund with future Bond Issues

WHEREAS, the current Computer-Aided Dispatch (CAD) system and Records Management System (RMS) have each reached the end of their useful lives and need to be replaced; and

WHEREAS, the current systems will no longer be supported after 2018; and

WHEREAS, a project to upgrade the systems is necessary to ensure continued functionality for serving all law enforcement and fire agencies within Winnebago County; and

WHEREAS, FoxComm, an entity formed to allow multiple counties to share the same systems, is in the process of dissolving; and

WHEREAS, each county will now be responsible for providing these vital services to the residents of Winnebago County; and

WHEREAS, the RMS is necessary to create, track, and maintain law and inmate records for all of the law enforcement agencies within Winnebago County.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby appropriates \$2,252,250 to a capital project to replace the Computer-Aided Dispatch (CAD) system and Records Management System (RMS) for the Winnebago County Sheriff's Department.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that funds to start up the capital project will be advanced from the General Fund with said fund being reimbursed through subsequent bond issues.

Submitted by:

JUDICIARY AND PUBLIC SAFETY COMMITTEE

INFORMATION SYSTEMS COMMITTEE

PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Wingren and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 171-72017: Authorize the Public Health Department to Accept Grant Funds from Five Separate Grand Programs, Totaling \$166,162, and Appropriate the Funds to Program Expenses

WHEREAS, the Winnebago County Public Health Department received grant funds from five separate grant programs to include the following: Refugee Grant, Alliance Wisconsin Youth Grant, Tobacco Grant, Hospital Grant, and Preparedness Grant; and

WHEREAS, the Refugee Grant and Tobacco Grant are contract adjustments that allow the Public Health Department to provide additional services; and

WHEREAS, the Preparedness Grant provides additional funding for training and travel to specified events; and

WHEREAS, the Hospital Grant is a pass-through grant for which Winnebago County is the fiscal agent. The Health Care Coalition is the agency that manages the Program, which gives approval to various hospitals and other health care providers to purchase emergency preparedness equipment, and which is then reimbursed through the Hospital Grant; and

WHEREAS, the Alliance for Wisconsin Youth Grant is a grant for the purpose of engaging youth in community change strategies related to substance abuse; and

WHEREAS, funds from each of these grants exceed the totals included in the 2017 Budget, and at the time the 2017 Budget was prepared, the amounts of these funds were estimated as the amounts were unknown; and

WHEREAS, accepting the additional funding and applying the funds to Program expenses would be beneficial to the residents of Winnebago County.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the Winnebago County Public Health Department to accept additional grant funding totaling \$166,162 and appropriate the funds to Program expenses in order to meet the Grant Programs' objectives as outlined in the attached Public Health Grants Adjustment, incorporated herein by reference and made a part of this Resolution.

Submitted by:

BOARD OF HEALTH

PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Ramos and seconded by Supervisor Finch to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 172-72017: Authorize the Purchase of a New Passenger Car for the Public Health Department and Appropriate \$23,500 from the Public Health Department Fund Balance to Pay for the Vehicle.

WHEREAS, the Winnebago County Public Health Department currently controls three vehicles consisting of two vans and one passenger car; and

WHEREAS, the Department's travel demands have increased substantially over the years due to memberships in various coalitions, partnerships, training programs, food inspection sites, and client visits; and

WHEREAS, the Department is requesting to add a second passenger car to its vehicle fleet to reduce mileage reimbursement costs; and

WHEREAS, from 2014 through 2016, the Department's cost for mileage reimbursements to employees averaged \$20,500 per year; and

WHEREAS, adding a second passenger car will reduce the annual mileage reimbursements by approximately \$6,600; and

WHEREAS, when comparing the cost of mileage reimbursements versus owning a vehicle, the breakeven point (where the cumulative cost of ownership is less than then paying mileage) will be between the 4th and 5th year of vehicle ownership; and

WHEREAS, it would be prudent to purchase another passenger car for the Public Health Department.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the purchase of a passenger car for the Winnebago County Public Health Department at a cost not to exceed \$23,500, with funds for the purchase to be transferred from the Department's Fund Balance Account.

Submitted by:

BOARD OF HEALTH

PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Ramos and seconded by Supervisor Finch to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 173-72017: Approve Intergovernmental Cooperation Agreement Creating the "Winnebago Waterways Committee"

WHEREAS, your undersigned Committee has approved a proposed intergovernmental agreement between Winnebago County, Calumet County, and Fond du Lac County to establish the Winnebago Waterways Committee; and

WHEREAS, the purpose of the Committee shall be to facilitate applications for grants to coordinate the Lake Winnebago Management Planning Process; and

WHEREAS, in the County's 2017 Budget, the Winnebago County Board of Supervisors has already approved \$20,000 to fund its share of this Committee; and

WHEREAS, your undersigned Committee believes that it would be in the best interests of Winnebago County to approve the attached Intergovernmental Cooperation Agreement and to establish a Winnebago Waterways Committee.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes and approves an intergovernmental cooperation agreement between Winnebago County, Calumet County, and Fond du Lac County to establish a Winnebago Waterways Committee for those purposes set forth in this Resolution and as set forth in the attached Intergovernmental Cooperation Agreement

Submitted by:

LAND AND WATER CONSERVATION COMMITTEE

Motion by Supervisor Farrey and seconded by Supervisor Snider to adopt. CARRIED BY VOICE VOTE.

ORDINANCE NO. 174-72017: Amend Section 12.04(1)(I)13. Of the General Code of Winnebago County: Retention Schedule, County Clerk, Committee Minutes

WHEREAS, Chapter 12 of the General Code of Winnebago County contains the retention schedule for all Winnebago County records; and

WHEREAS, Chapter 12 of the General Code of Winnebago County is a collective list of record retention requirements established in various sections of Wisconsin State Statutes and under the guidance of the Wisconsin Historical Society; and

WHEREAS, Section 12.04(1)(I)13. of the Code currently states that the retention period for minutes from all of the Winnebago County Board standing committees is "Permanent"; and

WHEREAS, it is the opinion of the Wisconsin Historical Society that if the minutes directly pertain to the County Board of Supervisors or standing committees of the county board, then the retention period is "CR+7" with notification. (CR+7: Current Year + 7 Years.)

NOW, THEREFORE, BE IT ORDAINED by the Winnebago County Board of Supervisors that, based on the opinion of the Wisconsin Historical Society, it hereby amends Section 12.04(1)(I)13. (Retention Schedule, County Clerk, Committee Minutes) from "Permanent" to "CR+7." (CR+7: Current Year + 7 Years.)

BE IT FURTHER ORDAINED by the Winnebago County Board of Supervisors that the Wisconsin Historical Society be notified before these minutes are destroyed so that the Wisconsin Historical Society can take custody of said minutes if they so choose.

Submitted by:

JUDICIARY AND PUBLIC SAFETY COMMITTEE

Motion by Supervisor Wingren and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 175-72017: Authorize Acceptance of Quit Claim Deed from Secura Insurance to Winnebago County (Construction of a Round-About)

WHEREAS, the Winnebago County Highway Department will be constructing a round-about near the entrance to the new site of Secura Insurance Company headquarters in the Village of Fox Crossing to facilitate ingress and egress to that property; and

WHEREAS, construction of that headquarters shall keep and increase the number of jobs created by Secura Insurance Company in Winnebago County; and

WHEREAS, your undersigned Committee approved the acceptance of a Quit Claim Deed of the property to Winnebago County by Secura Insurance Company to allow for the construction of said round-about.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes Winnebago County to accept a Quit Claim Deed from Secura Insurance Company for the sum of \$1.00 to facilitate the construction of a round-about in the Village of Fox Crossing:

Parcel 121-0164:

Parcel 1 of Transportation Project Plat 0000-01-17 - 4.01, recorded in File 1 of Transportation Project Plats, Page 290, as Document No. 1742275, recorded in Winnebago County, Wisconsin.

Submitted by:

HIGHWAY COMMITTEE

Motion by Supervisor Robl and seconded by Supervisor Ellis to adopt. Motion by Supervisor Olson and seconded by Supervisor Hegg to postpone for 30 days. After discussion this motion was withdrawn. Vote on Resolution: CARRIED BY VOICE VOTE. NAYES: 1 – Wingren; ABSTAIN: 2 – Hegg and Roh.

RESOLUTION NO. 176-72017: Authorize Acceptance of Quit Claim Deed and Temporary Limited Construction Easement from P&Q Menasha LLC to Winnebago County (Construction of a Round-About)

WHEREAS, the Winnebago County Highway Department will be constructing a round-about near the entrance to the new site of Secura Insurance Company headquarters in the Village of Fox Crossing to facilitate ingress and egress to that property; and

WHEREAS, construction of that headquarters shall keep and increase the number of jobs created by Secura Insurance Company in Winnebago County; and

WHEREAS, your undersigned Committee approved the acceptance of a Quit Claim Deed and Temporary Limited Easement of property to Winnebago County by P&Q Menasha LLC to allow for the construction of said round-about.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes Winnebago County to accept a Quit Claim Deed and Temporary Limited Easement from P&Q Menasha LLC for the sum of \$1.00 to facilitate the construction of a round-about in the Village of Fox Crossing:

Parcel 121-0152:

Parcel 2 of Transportation Project Plat 0000-01-17 - 4.01, recorded in File 1 of Transportation Project Plats, Page 290, as Document No. 1742275, recorded in Winnebago County, Wisconsin.

Submitted by:

HIGHWAY COMMITTEE

Motion by Supervisor Robl and seconded by Supervisor Finch to adopt. CARRIED BY VOICE VOTE.

NAYES: 1 – Wingren; ABSTAIN: 1- Hegg.

RESOLUTION NO. 177-72017: Authorize Acceptance of Quit Claim Deed and Temporary Limited Construction Easement from the Village of Fox Crossing to Winnebago County (Construction of a Round-About)

WHEREAS, the Winnebago County Highway Department will be constructing a round-about near the entrance to the new site of Secura Insurance Company headquarters in the Village of Fox Crossing to facilitate ingress and egress to that property; and

WHEREAS, construction of that headquarters shall keep and increase the number of jobs created by Secura Insurance Company in Winnebago County; and

WHEREAS, your undersigned Committee approved the acceptance of a Quit Claim Deed and Temporary Limited Easement of property to Winnebago County by the Village of Fox Crossing to allow for the construction of said round-about.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes Winnebago County to accept a Quit Claim Deed and Temporary Limited Easement from the Village of Fox Crossing for the sum of \$1.00 to facilitate the construction of a round-about in the Village of Fox Crossing:

Parcel 121-0172:

Parcel 3 of Transportation Project Plat 0000-01-17 - 4.01, recorded in File 1 of Transportation Project Plats, Page 290, as Document No. 1742275, recorded in Winnebago County, Wisconsin.

Submitted by:

HIGHWAY COMMITTEE

Motion by Supervisor Robl and seconded by Supervisor Finch to adopt. CARRIED BY VOICE VOTE.

NAYES: 1 – Wingren; ABSTAIN: 1 – Hegg.

Motion by Supervisor Robl and seconded by Supervisor Konetzke to adjourn until the August 15, 2017 meeting at 6:00 p.m. The meeting was adjourned at 6:43 p.m.

Submitted by:

Julie A. Barthels

Winnebago County Deputy Clerk

State of Wisconsin)
County of Winnebago) ss

I, Julie A. Barthels, do hereby certify that the foregoing is a true and correct copy of the Journal of the Winnebago County Board of Supervisors for their regular meeting held July 18, 2017.

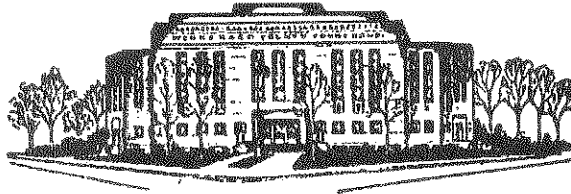
Julie A. Barthels

Winnebago County Deputy Clerk

MARK L. HARRIS
County Executive

112 OTTER AVE., P. O. BOX 2808
OSHKOSH, WISCONSIN 54903-2808

OSHKOSH (920) 232-3450
FOX CITIES (920) 727-2880
FAX (920) 232-3429



Winnebago County
Office of the County Executive

TO: Members of the Winnebago County Board

FROM: Mark L. Harris

DATE: August 15, 2017

SUBJECT: Appointment and re-appointments to the **WINNEBAGO COUNTY LAND RECORDS COUNCIL**

Subject to your approval, I am hereby making the following appointment and re-appointments to the **WINNEBAGO COUNTY LAND RECORDS COUNCIL**.

Natalie Strohmeier
Register of Deeds
415 Jackson Blvd.
Oshkosh, WI. 54903

Mary Krueger
Treasurer
415 Jackson Blvd.
Oshkosh, WI. 54903

Liz Nichols
Property Tax Lister
112 Otter Avenue
Oshkosh, WI. 54903

Jerry Bougie
Cty. Land Info. Officer
112 Otter Avenue
Oshkosh, WI. 54901

Linda Kollmann
Emergency Management
4311 Jackson Blvd.
Oshkosh, WI. 54901

Jim Smith (At Large)
Registered Land Surveyor
Martenson- Eisele
109 W. Main St.
Omro, WI. 54963

Larry Kriescher (At Large)
5251 Grandview Rd.
Larsen, WI. 54947

Paul Schmidt (At Large)
2220 Omro Rd.
Oshkosh, WI. 54904

Mark Zuege (At Large)
East Central RPC
400 Ahnaip St., Suite 100
Menasha, WI. 54952

These are three (3) year terms which will expire May 31, 2020.

Thank you in advance for your favorable consideration of these appointments.

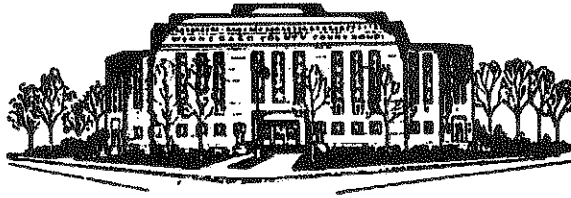

Mark L. Harris, County Executive

MLH/jpf
CC: County Clerk
Winnebago County Land Records Council

MARK L. HARRIS
County Executive

112 OTTER AVE., P. O. BOX 2808
OSHKOSH, WISCONSIN 54903-2808

OSHKOSH (920) 232-3450
FOX CITIES (920) 727-2880
FAX (920) 232-3429



Winnebago County
Office of the County Executive

TO: Members of the Winnebago County Board
FROM: Mark L. Harris
DATE: August 15, 2017
SUBJECT: Re-appointment to the **BOARD OF HEALTH**

Subject to your approval, I am hereby making the following re-appointment to the **BOARD OF HEALTH**.

Paula McNiel
800 Algoma Blvd.
Oshkosh, WI. 54901

This is a two (2) year term which will expire July 1, 2019.

Thank you in advance for your favorable consideration of this appointment.


Mark L. Harris, County Executive

MLH/jpf
CC: County Clerk
Board of Health

MARK L. HARRIS
County Executive

112 OTTER AVE., P. O. BOX 2808
OSHKOSH, WISCONSIN 54903-2808

OSHKOSH (920) 232-3450
FOX CITIES (920) 727-2880
FAX (920) 232-3429



Winnebago County
Office of the County Executive

TO: Members of the Winnebago County Board

FROM: Mark L. Harris

DATE: August 15, 2017

SUBJECT: Appointment to the **AGING AND DISABILITY RESOURCE CENTER COMMITTEE**

Subject to your approval, I am hereby making the following appointment to the **AGING AND DISABILITY RESOURCE CENTER COMMITTEE**.

Kathryn Pfaendtner
5710 St. Ives Road
Oshkosh, WI. 54904

This is a three (3) year term which will expire August 31, 2020.

Thank you in advance for your favorable consideration of this appointment.


Mark L. Harris, County Executive

MLH/jpf
CC: County Clerk
Aging and Disability Resource Center Committee

MARK L. HARRIS
County Executive

112 OTTER AVE., P. O. BOX 2808
OSHKOSH, WISCONSIN 54903-2808



OSHKOSH (920) 232-3450
FOX CITIES (920) 727-2880
FAX (920) 232-3429

Winnebago County
Office of the County Executive

TO: Members of the Winnebago County Board
FROM: Mark L. Harris
DATE: August 15, 2017
SUBJECT: Appointment to the **VETERANS SERVICE COMMISSION**

Subject to your approval, I am hereby making the following appointment to the **VETERANS SERVICE COMMISSION**.

Roy Rogers
821 Arthur St.
Menasha, WI. 54952

Mr. Rogers will complete the term of Jim Romnek who resigned. This term will expire December 31, 2018.

Thank you in advance for your favorable consideration of this appointment.


Mark L. Harris, County Executive

MLH/jpf
CC: County Clerk
Veterans Service Committee

1 **178-82017**

2 **RESOLUTION: Commendation for Rosaline Rowl**

4 TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

6 **WHEREAS**, Rosaline Rowl has been employed with Park View Health Center for the past twenty-five (25)
7 years, and during that time has been a most conscientious and devoted County employee; and

8 **WHEREAS**, Rosaline Rowl has now retired from those duties, and it is appropriate for the Winnebago
9 County Board of Supervisors to acknowledge her years of service.

11 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that sincere
12 appreciation and commendation be and is hereby extended to Rosaline Rowl for the fine services she has rendered
13 to Winnebago County.

15 **BE IT FURTHER RESOLVED** that the Winnebago County Clerk send a copy of this Resolution to
16 Rosaline Rowl.

17 Respectfully submitted by:

18 PERSONNEL AND FINANCE COMMITTEE

20 Committee Vote: **4-0**

21 Vote Required for Passage: **Majority of Those Present**

24 Approved by the Winnebago County Executive this _____ day of _____, 2017.

27 Mark L Harris
28 Winnebago County Executive

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Respectfully submitted by:

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PERSONNEL AND FINANCE COMMITTEE

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Mark L Harris
Winnebago County Executive

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TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, your Committee has investigated the claim and recommends disallowance of same by Winnebago County.

Submitted by:

PERSONNEL AND FINANCE COMMITTEE

Committee Vote: **4-0**

Vote Required for Passage: **Majority of Those Present**

Approved by the Winnebago County Executive this _____ day of _____, 2017.

Mark L Harris
Winnebago County Executive



Winnebago County
Office of the County Clerk

The Wave of the Future

NOTICE OF CLAIM

Date: July 10, 2017

To: Doug, Linda and Joan

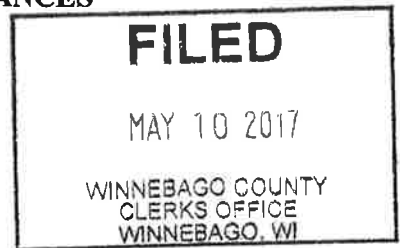
Re: Claim from Carol Marwede Trust and Carol Marwede \$569,000 for "an economic remnant of land" which is landlocked and inaccessible

This claim will be presented to the County Board at their July 18, 2017 meeting.

*Sud 5-10-17 @ 2:10 pm
By - Robt McGrega /AMS*

NOTICE OF CLAIM AND NOTICE OF CIRCUMSTANCES
§ 893.80 WISCONSIN STATUTES
(By Personal Service)

TO: Winnebago County
Attn: Sue Ertmer, County Clerk
415 Jackson Street, Room 110
Oshkosh, WI 54901



Notice is hereby given that the Carol Marwede Trust dated October 18, 2002 and Carol Marwede (herein "Marwede") have a claim for \$569,000 plus interest against Winnebago County for an economic remnant of land as defined in Wis. Stata. § 32.05(3m) which has now been determined to be landlocked and inaccessible. The amount of this claim is based upon the value of this property if it had feasible access to County Highway CB. Such access no longer exists and cannot be obtained.

The details set forth below have been the subject of ongoing discussions on behalf of Marwede with County Corporation Counsel John Bodnar and County Executive Mark Harris in an effort to find mutually agreeable resolutions to the issues set forth in this claim, through both correspondence and personal meetings. Marwede remains open to continuing such discussions.

Carol Marwede, who is 83 years old, is the sole trustee and beneficiary of this Trust which she established for estate planning purposes.

The circumstances for this claim are that tax parcel #121-0521 (f/k/a 008-0521) consisting of 26.14 acres was created when the Marwede farmland was completely severed by the north/south route of highway right-of-way taken by Winnebago County to construct County Highway CB in the Town of Menasha, now known as Village of Fox Crossing.

The County has assessed this parcel of land for varying amounts over the past several years as high as \$892,000, then at \$539,000, and most recently at \$433,000. The lower amounts of assessment were made only after Marwede representatives complained to the County that until the access issue could be resolved the property was no longer worth full value.

Since Highway CB was constructed Marwede has depleted her savings by paying a total of approximately \$109,000 in real estate taxes for this parcel alone. Now she needs to sell the property because she needs money, it has been determined for the reasons below that no access exists and no reasonable access is obtainable.

Marwede has listed the property for sale with two separate local real estate brokers for as much as \$720,000, all based upon her reliance on the representations made to her in writing by Moss & Associates at the time of the land acquisition for construction of Highway CB, that the property had ingress egress access pursuant to an existing culvert entry way located on neighboring property to the north onto County Highway CB.

Winnebago County did not pay any money to Marwede for this severed parcel of landlocked property, also on the County's reliance on the representations of Moss & Associates

and corresponding belief that the Marwede property had access to the newly constructed Highway CB on the existing culvert access used by ANR Pipeline.

At the time of the taking the real estate acquisition "Consultant/Negotiator" for Winnebago County Highway Commission (Moss & Associates) representing Winnebago County declared in writing to Marwede that her property had direct access to Highway CB from a culvert entrance to a road which was later determined to be a private road, not a public road, currently owned and used by ANR Pipeline Company (herein "ANR Pipeline"), which is based in Houston, Texas. Both Marwede and the County, in reliance on that representation from the County's eminent domain land acquisition agent, Moss & Associates, moved forward under the good faith belief, based upon inaccurate information provided by Moss & Associates, that the property could be accessed from County Highway CB using this culvert entrance.

After considerable investigation and effort it has now been determined that the property is landlocked after taking into account the following factors:

1. **No Culvert Access.** The culvert access is not located on Marwede property and does not touch Marwede property. There is not now and never was any culvert access to this severed parcel of property after CB was constructed.
2. **No Right to Use Private Road.** ANR Pipeline has allowed Marwede to use this road permissively, but will not grant an easement to use this road to any successors or assigns of Marwede with one exception. ANR Pipeline would grant an easement to Winnebago County to use the private road and access this road from the culvert entrance at CB for County dog park purposes only, but for no other purpose and to no other party.
3. **County No Interest for Dog Park Use.** One County official expressed initial interest in the Marwede property for a County dog park, but more recently the County has shifted its focus to use property owned by Glatfelter for a dog park, the current status of which is believed to still be pending.
4. **Landlocked Boundaries.** The Marwede property is bonded on the east and the north by County Highway CB right-of-way and on the west by property owned by ANR Pipeline, and on the south by an existing operating railroad line.
5. **Sale Efforts.** Marwede retained a licensed real estate broker and listed the property for sale, but no buyers could be obtained when upon investigation these buyers learned the property was landlocked and had no access to County Highway CB
6. **New Access Points Not Feasible.** Marwede has explored the possibility of installing a new driveway from the Marwede property onto County Highway CB.
 - a) **No Driveway in Wetlands.** The northern portion of the Marwede property has been delineated as "wetlands" subsequent to the construction of Highway CB which was the result of storm water runoff and inadequate drainage of the

Marwede property due to the construction of County Highway CB. This wetlands condition prohibits construction of an access point at the northern end of the parcel in addition to other reasons.

- b) **Location of Existing ANR Culvert.** The existing culvert access to the ANR Pipeline property would be too close to any proposed access point on CB on the northern end of the property due to safety issues even if the wetlands do not exist.
 - c) **Current ANR Culvert Does Not Abut Marwede Property.** Marwede cannot attach a separate driveway to the current culvert right-of-way entry used by ANR because Marwede's property does not extend far enough northward to abut this right-of-way access point. This obstacle is in addition to the wetlands and safety obstacles.
 - d) **Safety Concerns in Southern Non-Wetland Area.** At the southwestern corner of the Marwede property Highway CB is constructed as an overpass of the Wisconsin Central Railroad at an elevation too high for a practical culvert/driveway access. Any such driveway would have a very steep grade onto the County Highway creating a dangerous condition. In addition to the elevation problem Highway CB is a curved design along the Marwede property western border further contributing to safety concerns.
 - e) **County Highway Commissioner.** The site was visited by the former County Highway Commissioner and Corporation Counsel with Marwede's son, Mark Marwede, and at that time of that meeting visual observations confirmed the elevation, curve, wetlands locations, and safety concerns.
 - f) **Consultation with Davel Engineering.** Marwede hired Davel Engineering to evaluate the feasibility of constructing a driveway along the southwestern boundary onto CB. Davel Engineering confirmed the safety, grade, and elevation concerns referenced above.
7. **Consultation with Village of Fox Crossing.** John Bodner and Marwede's legal counsel consulted with Village of Fox Crossing through its Community Development Director, George Dearborn, to see if there was any possible future development plan in this area that would create public road access to the Marwede property. No such plans exist or are any forecasted in the future.
8. **Neighboring Property Owners as Potential Buyers.** Marwede with the assistance of a real estate broker solicited the possible sale of this property to neighboring property owners, and in particular to Kimberly Clark as recently as April 2017, but no abutting property owners are interested in buying this property from Marwede under any circumstances.
9. **Marwede Has Now Exhausted All Efforts to Avoid Uneconomic Remnant Status.** Marwede with the assistance of a licensed real estate broker and attorney have

worked with County Corporation Counsel and have met with the County Executive, the former Winnebago County Highway Commissioner, a private consulting civil engineering firm, and have also consulted with the Public Works Director for the Village of Fox Crossing to explore every feasible alternative to avoid this property being classified as an uneconomic landlocked remnant, all without success, leaving no alternative but to seek payment from Winnebago County.

Marwede is entitled to payment for this landlocked parcel from the County being that it constitutes an uneconomic remnant resulting from the eminent domain proceedings undertaken for the construction of County Highway CB, combined with the misinformation provided by Moss & Associates to Marwede that Marwede had access to County CB from the culvert access immediately north of the Marwede property.


Marwede desires to avoid any further litigation to the maximum extent possible and respectfully requests that the County of Winnebago take such appropriate measures as may be necessary to pay Marwede for this property as an uneconomic remnant and to avoid litigation over this matter.

On behalf of Marwede we thank Winnebago County for giving this claim its most serious attention at the earliest possible convenience.

Dated this 9th day of May, 2017.

HERRLING CLARK LAW FIRM LTD.
Attorneys for Carol Marwede Trust dated
October 18, 2002 and Carol Marwede

BY:


Charles D. Koehler
State Bar No. 1016232

181-82017

RESOLUTION: Appropriate an Additional \$34,000 to the Capital Project to Complete the Resurfacing of the Facilities Department Parking Lot on Knapp Street

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, a capital project had previously been approved to resurface the parking lot at the Facilities Department building on Knapp Street; and

WHEREAS, the original budget for the project was \$367,000; and

WHEREAS, the bids came in over budget and an additional \$100,000 was approved and appropriated to the project; and

WHEREAS, the Winnebago County Highway department was awarded the paving portion of the project; and

WHEREAS, there was correspondence from the Highway Department prior to the new management indicating they could pave the parking lot and stay within the project budget; and

WHEREAS, the Highway Department is under new supervision, and the current department head indicated an additional \$34,000 was needed to complete the paving project; and

WHEREAS, the Highway Department proceeded to complete the project; and

WHEREAS, the Highway Department is now requesting payment of the additional \$34,000, the cost to complete the project.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby appropriates an additional \$34,000 to the capital project fund to pay for the remainder of the Facilities Department parking lot resurfacing project.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that funds to cover the additional cost be transferred from the General Fund Contingency Fund to the Capital Project Fund for the Facilities Department parking lot resurfacing project.

Respectfully submitted by:

FACILITIES AND PROPERTY MANAGEMENT COMMITTEE

Committee Vote: **4-0**

Respectfully submitted by:

PERSONNEL AND FINANCE COMMITTEE

Committee Vote: **4-0**

Vote Required for Passage: **Two-Thirds of Membership**

Approved by the Winnebago County Executive this ____ day of _____, 2017.

Mark L Harris
Winnebago County Executive

ORDINANCE: Amend Section 19.24(2)(a) of the General Code of Winnebago County to Reflect an Increase of \$10.00 in Each Category of the Community Park Shelter Rental Fees and Eliminate the \$10.00 Fee for Small Group Open Air Shelters

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, for nine (9) years there have been no increases in the rental fees for Community Park Shelters, while at the same time the cost of addressing the various support services related to the program have continued to rise; and

WHEREAS, there is a growing need for Winnebago County to seek additional compensation from the shelter rental program in order to address the increasing maintenance costs being incurred from the five structures, which average 45 years in age; and

WHEREAS, a comparison of the fees applied to similar facilities and services located at other municipalities demonstrates the appropriateness of instituting a \$10.00 increase in each fee category; and

WHEREAS, along with these fee changes, it is desirable to eliminate the shelter rental fee for the small group open air shelters due to an absence of public interest in renting these structures.

NOW, THEREFORE, BE IT ORDAINED by the Winnebago County Board of Supervisors that effective January 1, 2018, Section 19.24(2)(a) of the General Code of Winnebago County be amended to read as follows:

19.24 FEES AND CHARGES

(2)(a) Community Park Shelter Rental Fee Schedule

Shelters	Group Size	Weekday Charge	Weekend Charge
1 & 2	Up to 150	\$50.00	\$60.00
	151-300	\$80.00	\$80.00
	301-1000	\$140.00	\$140.00
	Over 1000	Negotiable Minimum \$220.00)	Negotiable (Minimum \$220.00)
3 & 4	Up to 50	\$40.00	\$45.00
	51-300	\$80.00	\$80.00
	301-1000	\$140.00	\$140.00
	Over 1000	Negotiable Minimum \$220.00)	Negotiable (Minimum \$220.00)
Pavilion	Up to 150	\$120.00	\$145.00
	151-300	\$180.00	\$180.00
	301-1000	\$220.00	\$220.00
	Over 1000	\$265.00	\$265.00

BE IT FURTHER ORDAINED by the Winnebago County Board of Supervisors that the \$10.00 shelter rental fee for small group air shelters shall be eliminated.

Respectfully submitted by:

PARKS AND RECREATION COMMITTEE

Committee Vote: **5-0**

35 Vote Required for Passage: **Majority of Those Present**

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37 Approved by the Winnebago County Executive this ____ day of _____, 2017.

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Mark L Harris

Winnebago County Executive

183-82017

ORDINANCE: Amend Section 19.24(11)(d) of the General Code of Winnebago County to Reflect an Increase in the Various Boat Trailer Park Fee Program Rates and Introduce Additional Rates in the Supplemental Sticker Category

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, there are a number of inflationary factors that are beginning to impact funding for the Winnebago County Parks Departments Boat Landing Parking Permit Program; and

WHEREAS, the Boat Trailer Parking Fee Program rates that correspond with the yearly permit fees have not been modified since the inception of the program in 2003, and the \$5.00 rate which reflects the daily permit fee has not been increased since 2009; and

WHEREAS, comparison of fees being charged for access at other county and city landings in the northeast area within the State of Wisconsin demonstrates the appropriateness of applying rate increases to each of the existing fees as well as the suitability of introducing a graduated rate schedule into the supplemental sticker category to reflect the distinction between paying residents v non-residents.

NOW, THEREFORE, BE IT ORDAINED by the Winnebago County Board of Supervisors that effective January 1, 2018, Section 19.24(11)(d) of the General Code of Winnebago County be re-written to read as follows:

19.24 FEES AND CHARGES

(11) BOAT LANDING TRAILER PARKING PERMIT FEES

(d) Fees. The annual boat trailer parking permit shall be \$35.00 for residents and \$45.00 for non-residents. The annual boat trailer permit fee for senior residents citizens age 55 years or older shall be \$30.00 for residents. A multi-year boat trailer parking permit shall be \$75.00 for residents and \$100.00 for non-residents. The multi-year (3-year) boat trailer parking permit fee for senior citizens age 55 or older shall be \$60.00 for residents. For purposes of this ordinance, "resident" status shall be considered as either one of the following:

1. An individual currently residing in Winnebago County as is indicated by that person's driver's license.

2. An individual currently owning property within Winnebago County as is indicated by a tax receipt for the prior year.

Along with the purchase of an initial boat trailer parking permit, an individual shall have the option of acquiring an additional permit for a second automobile, motor home, or truck registered to the same individual to use to pull a boat trailer. The additional one-year supplemental permit shall cost \$5.00 for residents and \$10.00 for non-residents. An additional multi-year supplemental permit shall cost \$10.00 for residents and \$20.00 for non-residents. At any time following the initial transaction, a supplemental permit or replacement permit may be acquired at the Winnebago County Parks Department or Winnebago County Clerk's Office for the corresponding permit period. Proof of vehicle registration shall be required for such transactions. Annual and multi-year stickers shall be prominently displayed and permanently affixed to the lower corner of the interior of the windshield on the driver's side of the automobile, motor home, or truck utilized to pull the boat trailer. The daily boat trailer parking permit fee shall be \$7.00. The side of the daily envelope stub displaying the vehicle license plate number shall be placed face up on the driver's side dash board such that it can be easily read from outside the vehicle.

Respectfully submitted by:

PARKS AND RECREATION COMMITTEE

Committee Vote: **4-1**

Vote Required for Passage: **Majority of Those Present**

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Approved by the Winnebago County Executive this _____ day of _____, 2017.

Mark L Harris
Winnebago County Executive

2 **RESOLUTION: Direct That Funding Used to Operate the Winnebago County Navigational**
3 **Aids Program be Derived from Revenues Obtained from the Winnebago**
4 **County Boat Trailer Parking Fee Program**

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7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8 **WHEREAS**, the Winnebago County Parks Department is responsible for Winnebago County's Navigation
9 Aids Program involving the installation, removal, and maintenance of over one hundred and twenty-three (123)
10 lighted and unlighted buoys within the Winnebago County lakes system.; and

11 **WHEREAS**, the purpose of the Navigational Aids Program is to assist boaters in reaching their destination;
12 and

13 **WHEREAS**, since the inception of the Navigational Aids Program in 1988, costs associated with operating
14 the program have been derived through the tax levy; and

15 **WHEREAS**, Winnebago County has arrived at a point in the program where a sizeable portion of the buoy
16 inventory is beginning to need refurbishing and upgrades including replacement of stainless steel rigging, repair,
17 painting, remarking the buoy shells, and the re-outfitting of analog bulb lanterns with digital LED fixtures; and

18 **WHEREAS**, Winnebago County's buoy inventory is in large part comprised of both nun and can buoys each
19 costing up to \$5,000 to replace; and

20 **WHEREAS**, it has been determined that the most cost-effective manner in which to address the need for
21 maintaining the buoy inventory would be to implement a phased approach whereby up to ten buoys per year are
22 selected for renovation at an average cost of \$2,000 per unit; and

23 **WHEREAS**, Winnebago County has in place a Boat Trailer Parking Fee Permit Program in which revenues
24 are collected from individuals who access the Winnebago County lakes system using any one of the County's seven
25 boat landing facilities; and

26 **WHEREAS**, funds collected through the Boat Trailer Parking Fee Permit Program are regularly applied
27 towards the maintenance and improvements performed at Winnebago County's boat landing sites; and

28 **WHEREAS**, a majority of Winnebago County' buoy inventory is dedicated towards providing boaters with a
29 means for safe access into and out of boat landings located throughout the Winnebago lakes system; and

30 **WHEREAS**, Wisconsin NR1.91(11) BOAT LAUNCHING FEES allows for launch fees to be charged for the
31 purpose of operating and maintaining facilities that directly support boating activities and that also rely on the use of
32 buoys to aid in accessing such sites; and

33 **WHEREAS**, your Park and Recreation Committee has determined that because Winnebago County's
34 Navigation Aids Program in large part exists for the purpose of enabling boaters to safely access facilities that
35 directly support boating activities, and Wisconsin NR 1.91(11) does all for buoys to be included as an allowable
36 expense for which boat launch fees can be applied towards, it would be appropriate for the funding required to
37 operate Winnebago County's Navigation Aids Program to be derived from revenues collected from the County's Boat
38 Trailer Parking Fee Permit Program.

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40 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
41 authorizes that beginning January 1, 2018, the Navigation Aids Program shall be funded through revenues collected
42 through Winnebago County's Boat Trailer Parking Fee Permit Program instead of being supported by the tax levy.

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Respectfully submitted by:

PARKS AND RECREATION COMMITTEE

Committee Vote: _____

Vote Required for Passage: **Majority of Those Present**

Approved by the Winnebago County Executive this _____ day of _____, 2017.

Mark L Harris
Winnebago County Executive

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TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, remnants of that property are no longer needed by Winnebago County for the construction or maintenance of said property; and

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby quit claims the following described remnant property from the Highway 441—Racine Street Roundabout Project to the Menasha Joint School District as is described below:

More Particularly Described as: Commencing at the Southeast Corner of said Section 10; thence N 00°26'09" E along the East line of said Section 10, 703.90 feet; thence S 89°59'59" W 33.00 feet to the East line of Racine Road and the point of beginning; thence S 78°43'00" W 160.45 feet; thence N 31°58'26" W 37.01 feet; thence N 32°23'44" E 140.25 feet; thence N 08°12'08" E 372.96 feet to the South line of 12th Street; thence S 79°17'05" E along said South line, 100.99 feet to the East line of Racine Road; thence S 02°04'09" W along said East line, 128.46 feet to a point on a curve; thence 149.96 feet, along said East line and the arc of a curve to the right, with a radius of 908.83 feet and a chord bearing and length of S 06°47'46" W 149.79 feet; thence S 19°23'24" W along said line, 203.22 feet to the point of beginning.

Parcel contains 1.318 Acres, More or Less

Respectfully submitted by:

HIGHWAY COMMITTEE

Committee Vote: **5-0**

Vote Required for Passage: **Majority of Those Present**

Approved by the Winnebago County Executive this _____ day of _____, 2017.

Mark L Harris
Winnebago County Executive

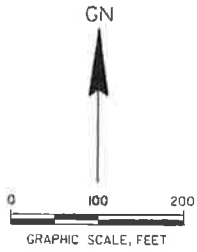
Document Name

FORM NO. 3-2003

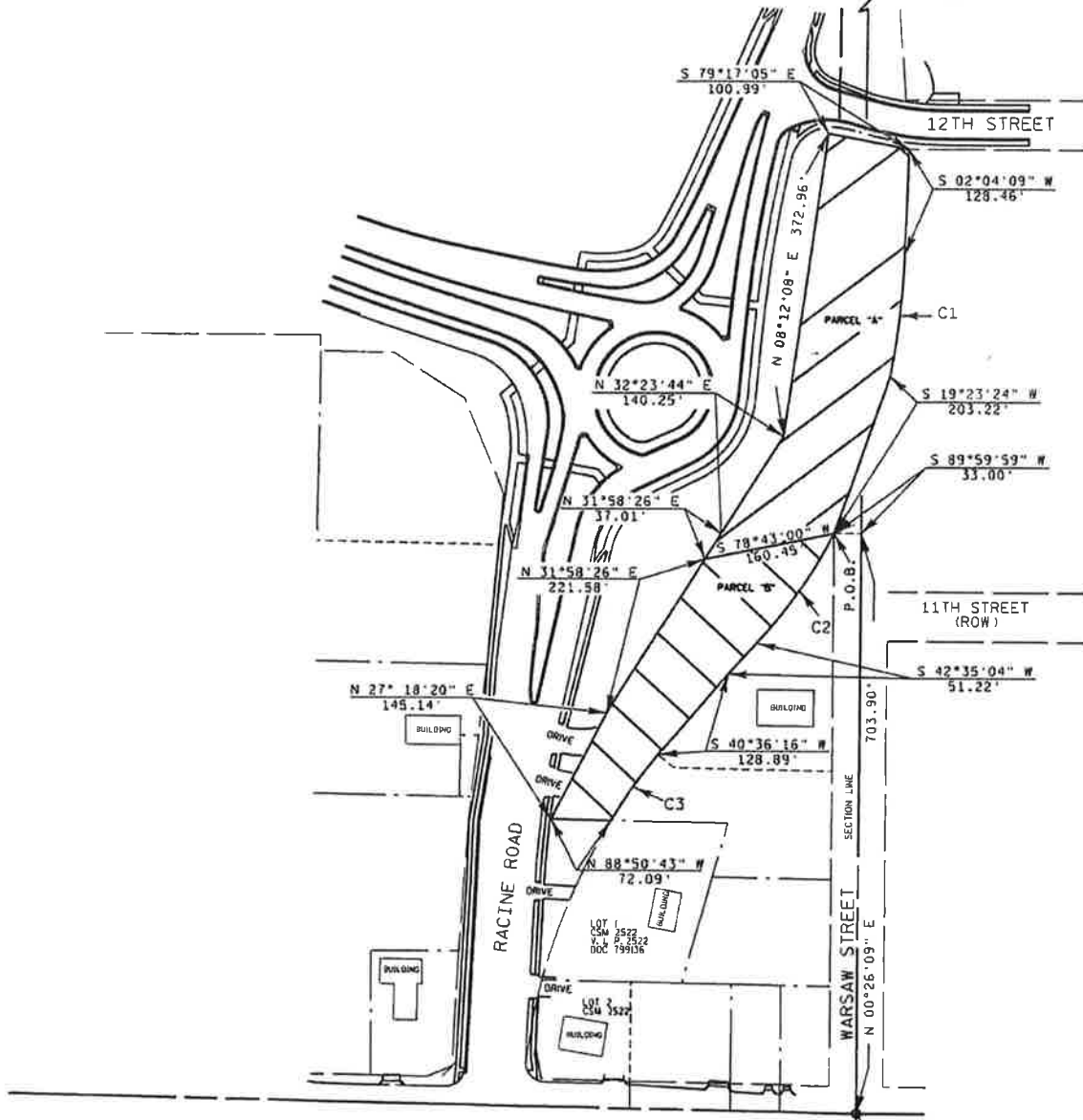
EXHIBIT A

CURVE TABLE

CURVE	CHORD	CHORD BEARING	RADIUS	LENGTH
C1	149.79	S06°47'46"W	908.83	149.96
C2	163.65	S35°05'24"W	627.42	164.12
C3	98.23	S35°09'40"W	730.94	98.30
C4	5.67	N07°17'46"E	1079.00	5.67



SEC 2017-046
P.A. NLL
Y 547958.636
X 617626.459



SEC 2017-061
ALUM. DISK
Y 545105.552
X 617606.181

2 **RESOLUTION: Quit Claim Remnant Property to Parmjit Singh (Highway 441-Racine**
3 **Street Roundabout Project)**

4
5
6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, Winnebago County, on behalf of the State of Wisconsin, acquired property for the Highway 441-
8 Racine Street Roundabout Project in the City of Menasha and Village of Fox Crossing; and

9 **WHEREAS**, remnants of that property are no longer needed by Winnebago County for the construction or
10 maintenance of said property; and

11 **WHEREAS**, it is statutorily required that remnant property be returned to its prior owner if the property is no
12 longer needed for the project for which it was acquired.

13
14 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby quit
15 claims the following described remnant property from the Highway 441—Racine Street Roundabout Project to
16 Parmjit Singh as is described below:

17 LEGAL DESCRIPTION: Part of the SE ¼ of the SE ¼ of Section 10, Village of Fox Crossing, Township 20 North,
18 Range 17 East, Winnebago County, Wisconsin;

19 More Particularly Described as: Commencing at the Southeast Corner of said Section 10; thence N 00°26'09" E
20 along the East line of said Section 10, 703.90 feet; thence S 89°59'59" W 33.00 feet to the East line of Racine Road
21 and the point of beginning and to a point on a curve; thence 164.12 feet along said East line and an arc of the curve
22 to the right, with a radius of 627.42 feet and a chord bearing and length of S 35°05'24" W, 163.65 feet; thence
23 S 42°35'04" W along said line, 51.22 feet; thence S 40°36'16" W along said line, 128.89 feet to a point on a curve;
24 thence 98.30 feet, along said East line and the arc of a curve to the left, with a radius of 730.94 feet and a chord
25 bearing and length of S 35°09'04" W 98.23 feet; thence N 88°50'43" W 72.09 feet; thence N27°18'27" E 145.14 feet;
26 thence N 31°58'26" E 221.58 feet; thence N 78°43'00" E 160.45 feet to the point of beginning.

27 Parcel contains 0.853 Acre, More or Less

28 Respectfully submitted by:

29 **HIGHWAY COMMITTEE**

30 Committee Vote: **5-0**

31 Vote Required for Passage: **Majority of Those Present**

32
33 Approved by the Winnebago County Executive this ____ day of _____, 2017.

34
35
36 _____
37 Mark L Harris
Winnebago County Executive

Document Number

Document Name

THIS DEED, made between Winnebago County, a State of Wisconsin
Municipal Corporation

and ("Grantor," whether one or more),
Parmjit Singh, 975 Racine Road, Menasha, WI 54952. (920) 91-0458

("Grantee," whether one or more).

Grantor quit claims to Grantee the following described real estate, together with the rents, profits, fixtures and other appurtenant interests, in Winnebago County, State of Wisconsin ("Property") (if more space is needed, please attach addendum):

LEGAL DESCRIPTION: Part of the SE ¼ of the SE ¼ of Section 10, Village of Fox Crossing, Township 20 North, Range 17 East, Winnebago County, Wisconsin;

More Particularly Described as: Commencing at the Southeast Corner of said Section 10; thence N 00°26'09" E along the East line of said Section 10, 703.90 feet; thence S 89°59'59" W 33.00 feet to the East line of Racine Road and the point of beginning and to a point on a curve; thence 164.12 feet along said East line and an arc of the curve to the right, with a radius of 627.42 feet and a chord bearing and length of S 35°05'24" W, 163.65 feet; thence S 42°35'04" W along said line, 51.22 feet; thence S 40°36'16" W along said line, 128.89 feet to a point on a curve; thence 98.30 feet, along said East line and the arc of a curve to the left, with a radius of 730.94 feet and a chord bearing and length of S 35°09'04" W 98.23 feet; thence N 88°50'43" W 72.09 feet; thence N27°18'27" E 145.14 feet; thence N 31°58'26" E 221.58 feet; thence N 78°43'00" E 160.45 feet to the point of beginning.

Parcel contains 0.853 Acre, More or Less

Winnebago County Corporation Counsel
448 Algoma Boulevard
Oshkosh WI 54901

Charge to:
Winnebago County Highway Dept

Parcel Identification Number (PIN)

This is not homestead property.
(is) (is not)

Dated: _____

(SEAL)

(SEAL)

* _____ * Mark L Harris, Winnebago County Executive,

(SEAL)

(SEAL)

* _____ * Sue T Ertmer, County Clerk

AUTHENTICATION

ACKNOWLEDGMENT

Signature(s) _____

authenticated on _____

STATE OF WISCONSIN)
) ss.
WINNEBAGO COUNTY)

* _____

TITLE: MEMBER STATE BAR OF WISCONSIN

(If not, _____

authorized by Wis. Stat. § 706.06)

Personally came before me on _____,

the above-named Mark L Harris, Winnebago County Executive and Susan T Ertmer, Winnebago County Clerk

to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

THIS INSTRUMENT DRAFTED BY:

John A Bodnar

* John A Bodnar

Notary Public, State of Wisconsin
My Commission (is permanent) (expires: is permanent)

(Signatures may be authenticated or acknowledge. Both are no necessary.)

NOTE: THIS IS A STANDARD FORM. ANY MODIFICATIONS TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.

QUIT CLAIM DEED

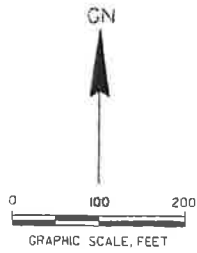
*Type name below signatures

FORM NO. 3-2003

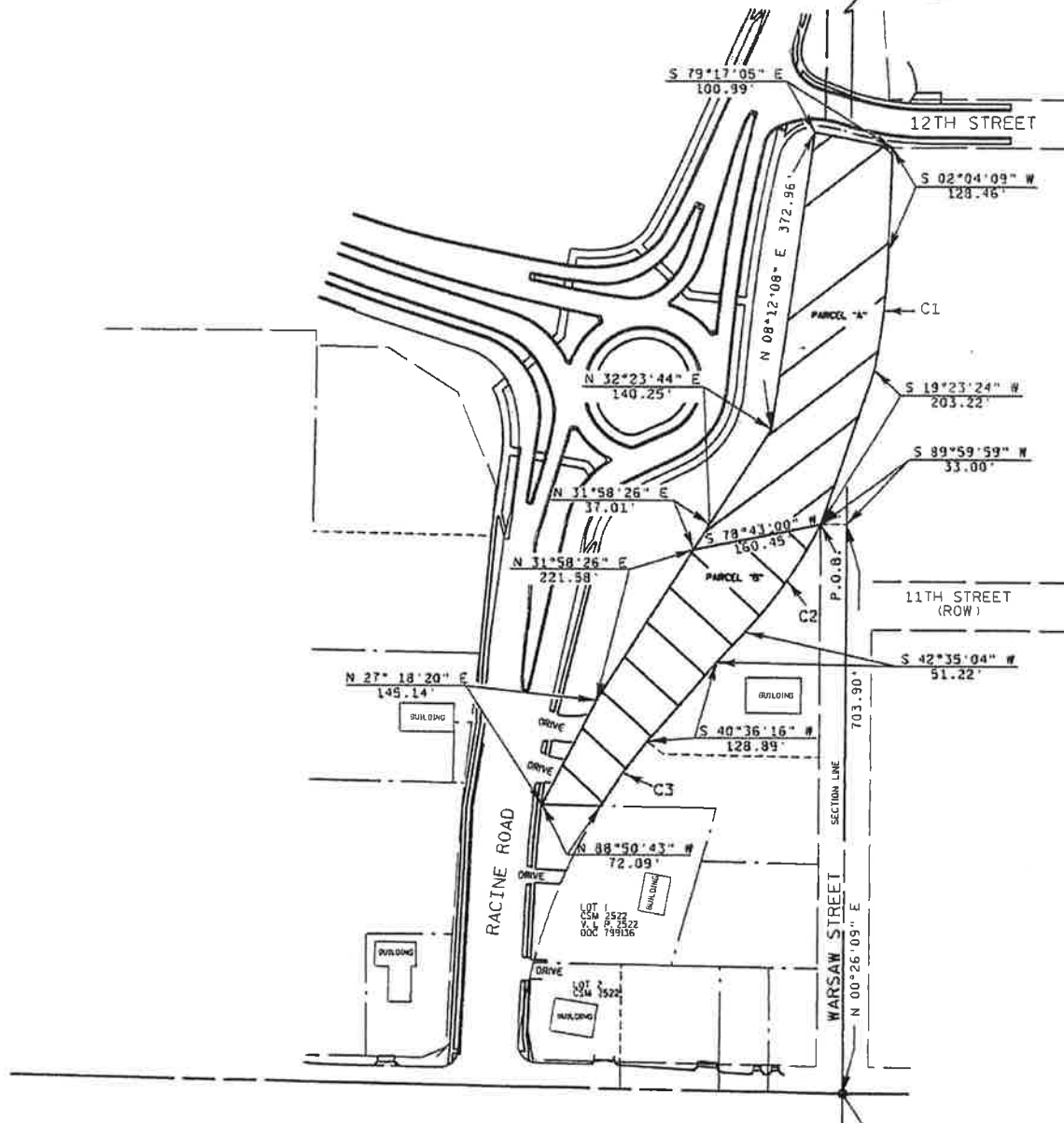
EXHIBIT A

CURVE TABLE

CURVE	CHORD	CHORD BEARING	RADIUS	LENGTH
C1	149.79	S06°47'46"W	908.83	149.96
C2	163.65	S35°05'24"W	627.42	164.12
C3	98.23	S35°09'40"W	730.94	98.30
C4	5.67	N07°17'46"E	1079.00	5.67



SEC 2017-048
P.L. 114L
Y 547939.626
X 617626.499



SEC 2017-061
ALOMA DISK
Y 545105.352
X 607666.381

2 **RESOLUTION: Quit Claim Remnant Property to EJJ Group (Highway 441-Racine Street**
3 **Roundabout Project)**

4
5
6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, Winnebago County, on behalf of the State of Wisconsin, acquired property for the Highway 441-
8 Racine Street Roundabout Project in the City of Menasha and Village of Fox Crossing; and

9 **WHEREAS**, remnants of that property are no longer needed by Winnebago County for the construction or
10 maintenance of said property; and

11 **WHEREAS**, it is statutorily required that remnant property be returned to its prior owner if the property is no
12 longer needed for the project for which it was acquired.

13
14 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby quit
15 claims the following described remnant property from the Highway 441—Racine Street Roundabout Project to EJJ
16 Group as is described below:

17 **LEGAL DESCRIPTION:** Part of the SE ¼ of the SE ¼ of Section 10, Township 20 North, Range 17 East, City of
18 Menasha, Winnebago County, Wisconsin, more fully described as follows;

19
20 Commencing at the Southeast ¼ Corner of said Section 10; thence N 88 degrees 50 minutes 48 seconds West,
21 along the South line of the Southeast ¼ of said Section, a distance of 384.69 feet; thence North 02 degrees
22 03 minutes 39 seconds East, 153.00 feet to the point of beginning; thence North 02 degrees 03 minutes 39 seconds
23 East, 195.04 feet; thence South 88 degrees 50 minutes 48 seconds East, along the Westerly extension of the North
24 line of Lot 2 of Certified Survey Map No 2522, a distance of 75.30 feet; thence 210.91 feet along an arc of a curve to
25 the left, along the West line of said Lot 2 of Certified Survey Map No 2522, said curve having a radius of 730.94 feet
26 and a chord that bears South 23 degrees 03 minutes 05 seconds West, 210.18 feet, to the point of beginning..

27
28 Parcel Contains 6,277 Square Feet.
29

30 Respectfully submitted by:

31 **HIGHWAY COMMITTEE**

32 Committee Vote: **5-0**

33 Vote Required for Passage: **Majority of Those Present**

34

35 Approved by the Winnebago County Executive this ____ day of _____, 2017.

36

37

38

39

Mark L Harris
Winnebago County Executive

Document Number

Document Name

THIS DEED, made between Winnebago County, a State of Wisconsin
Municipal Corporation

("Grantor," whether one or more),
and EJJ Group, 1223 Appleton Road, Menasha, WI 54952

("Grantee," whether one or more).

Grantor quit claims to Grantee the following described real estate, together with the rents, profits, fixtures and other appurtenant interests, in Winnebago County, State of Wisconsin ("Property") (if more space is needed, please attach addendum):

LEGAL DESCRIPTION: Part of the SE ¼ of the SE ¼ of Section 10, Township 20 North, Range 17 East, City of Menasha, Winnebago County, Wisconsin, more fully described as follows;

Commencing at the Southeast ¼ Corner of said Section 10; thence N 88 degrees 50 minutes 48 seconds West, along the South line of the Southeast ¼ of said Section, a distance of 384.69 feet; thence North 02 degrees 03 minutes 39 seconds East, 153.00 feet to the point of beginning; thence North 02 degrees 03 minutes 39 seconds East, 195.04 feet; thence South 88 degrees 50 minutes 48 seconds East, along the Westerly extension of the North line of Lot 2 of Certified Survey Map No 2522, a distance of 75.30 feet; thence 210.91 feet along an arc of a curve to the left, along the West line of said Lot 2 of Certified Survey Map No 2522, said curve having a radius of 730.94 feet and a chord that bears South 23 degrees 03 minutes 05 seconds West, 210.18 feet, to the point of beginning.

Parcel Contains 6,277 Square Feet

Dated: _____.

(SEAL)

(SEAL) * Mark L Harris, Winnebago County Executive,

(SEAL)

(SEAL) * Sue T Ertmer, County Clerk

AUTHENTICATION

Signature(s) _____

authenticated on _____.

* _____
TITLE: MEMBER STATE BAR OF WISCONSIN
(If not, _____
authorized by Wis. Stat. § 706.06)

THIS INSTRUMENT DRAFTED BY:

John A Bodnar

ACKNOWLEDGMENT

STATE OF WISCONSIN)
) ss.
WINNEBAGO COUNTY)

Personally came before me on _____,
the above-named Mark L Harris, Winnebago County
Executive and Susan T Ertmer, Winnebago County Clerk
to me known to be the person(s) who executed the foregoing
instrument and acknowledged the same.

* John A Bodnar

Notary Public, State of Wisconsin
My Commission (is permanent) (expires: is permanent)

Winnebago County Corporation Counsel
448 Algoma Boulevard
Oshkosh WI 54901

Charge to:
Winnebago County Highway Dept

Parcel Identification Number (PIN)

This is not homestead property.
(is) (is not)

(Signatures may be authenticated or acknowledge. Both are no necessary.)

NOTE: THIS IS A STANDARD FORM. ANY MODIFICATIONS TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.

QUIT CLAIM DEED

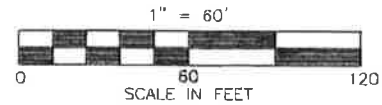
*Type name below signatures

FORM NO. 3-2003

PORTION OF RACINE ROAD TO BE VACATED

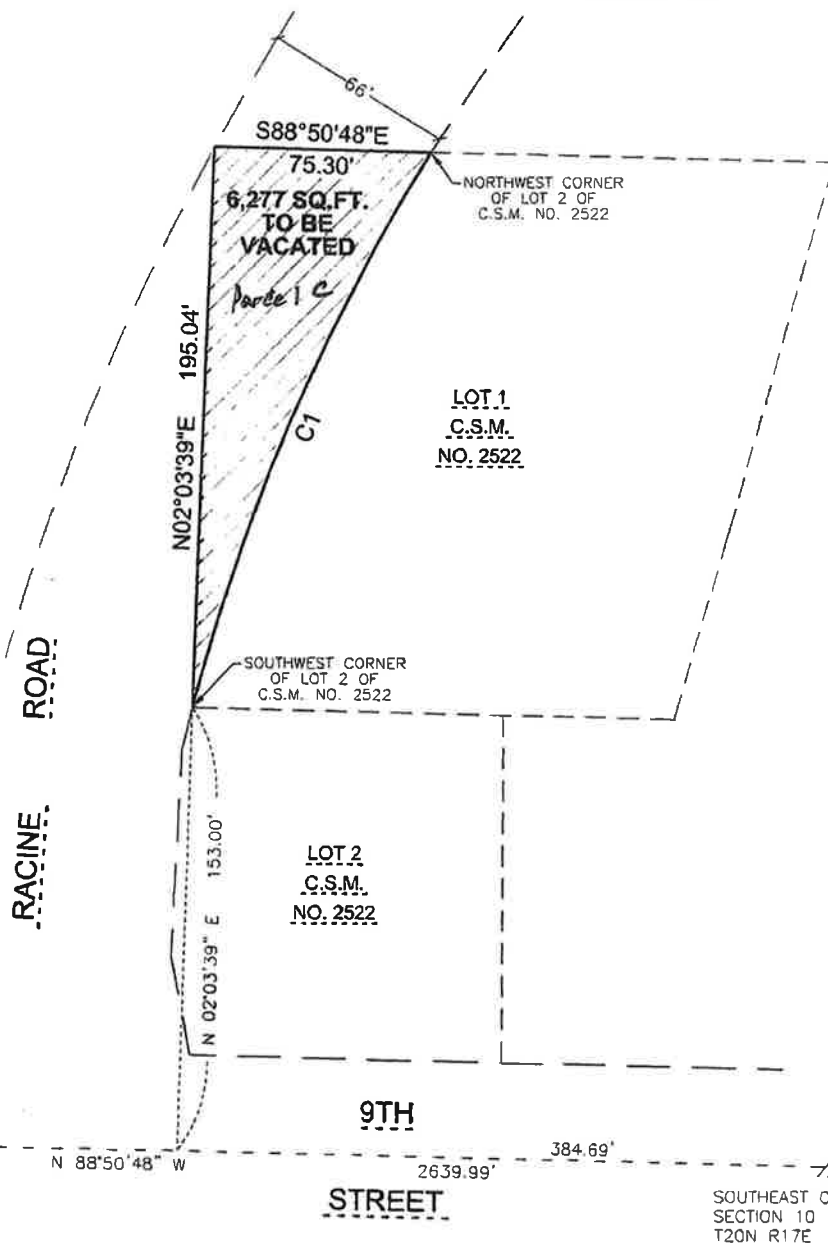
PART OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4,
SECTION 10, TOWNSHIP 20 NORTH, RANGE 17 EAST,
CITY OF MENASHA, WINNEBAGO COUNTY, WISCONSIN.

BEARINGS ARE REFERENCED TO THE WINNEBAGO
COUNTY COORDINATE SYSTEM IN WHICH THE
SOUTH LINE OF THE SOUTHEAST 1/4 OF
SECTION 10 BEARS N 88°50'48" W



CURVE DATA

C1
R = 730.94'
 $\Delta = 16^\circ 31' 58''$
L = 210.91'
CH = S23°03'05"W
210.18'



Martenson & Eisele, Inc.



1377 Midway Road
Menasha, WI 54952
www.martenson-eisele.com
info@martenson-eisele.com
920.731.0381 1.800.236.0381

Planning
Environmental
Surveying
Engineering
Architecture

DATE: DECEMBER 21, 2016

PROJECT NO. 1-0905-001

FILE 1-0905-001RefMap.dwg

THIS INSTRUMENT WAS DRAFTED BY: A.Sedlar

Parcel C

LEGAL DESCRIPTION
PORTION OF RACINE ROAD TO BE VACATED

LEGAL DESCRIPTION

PART OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4, SECTION 10,
TOWNSHIP 20 NORTH, RANGE 17 EAST, CITY OF MENASHA, WINNEBAGO
COUNTY, WISCONSIN, MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST 1/4 CORNER OF SAID SECTION 10;
THENCE NORTH 88 DEGREES 50 MINUTES 48 SECONDS WEST, ALONG THE
SOUTH LINE OF THE SOUTHEAST 1/4 OF SAID SECTION, A DISTANCE OF
384.69 FEET; THENCE NORTH 02 DEGREES 03 MINUTES 39 SECONDS
EAST, 153.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 02
DEGREES 03 MINUTES 39 SECONDS EAST, 195.04 FEET; THENCE SOUTH
88 DEGREES 50 MINUTES 48 SECONDS EAST, ALONG THE WESTERLY
EXTENSION OF THE NORTH LINE OF LOT 2 OF CERTIFIED SURVEY MAP
NO. 2522, A DISTANCE OF 75.30 FEET; THENCE 210.91 FEET ALONG AN
ARC OF A CURVE TO THE LEFT, ALONG THE WEST LINE OF SAID LOT 2
OF CERTIFIED SURVEY MAP NO. 2522, SAID CURVE HAVING A RADIUS OF
730.94 FEET AND A CHORD THAT BEARS SOUTH 23 DEGREES 03 MINUTES
05 SECONDS WEST, 210.18 FEET, TO THE POINT OF BEGINNING.
CONTAINING 6,277 SQUARE FEET.

Martenson & Eisele, Inc.



1377 Midway Road
Menasha, WI 54952
www.martenson-eisele.com
info@martenson-eisele.com
920.731.0381 1.800.236.0381

Planning
Environmental
Surveying
Engineering
Architecture

DATE: DECEMBER 21, 2016

PROJECT NO. 1-0905-001
FILE 1-0905-001RefMap.dwg
THIS INSTRUMENT WAS DRAFTED BY: A.Sedlar

2 **RESOLUTION: Authorize Schenck Business Solutions to Perform an Audit of**
3 **Winnebago County's Financial Statements for 2017, 2018, and 2019**
4

5 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

6 **WHEREAS**, a Request for Proposals (RFP) was sent out to accounting firms requesting bids to audit
7 Winnebago County's financial books for the years 2017, 2018, and 2019; and

8 **WHEREAS**, three qualifying audit firms responded to the RFP; and

9 **WHEREAS**, an evaluation team consisting of three Winnebago County staff was assigned the task of
10 evaluating the proposals; and

11 **WHEREAS**, each evaluator completed their reviews prior to know the pricing proposals of each firm; and

12 **WHEREAS**, after each evaluator completed his or her reviews, price was added, the evaluations were
13 compared and combined to determine which firm to recommend to the Personnel and Finance Committee and
14 present to the Winnebago County Board for approval; and

15 **WHEREAS**, Schenck Business Solutions was selected as the proposed firm to complete the audits; and

16 **WHEREAS**, Schenck Business Solutions is our current auditor, and the Winnebago County Finance
17 Director, County Executive, and County Board have been satisfied with the company's past work.

18
19 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
20 authorizes the Winnebago County Finance Department to contract with Schenck Business Solutions to perform and
21 audit of Winnebago County's financial statements for 2017, 2018, and 2019 at the following all-inclusive costs:

AUDIT FEE SUMMARY

Audit Year	Fee	Percent Increase
2017	\$ 78,000	
2018	\$ 78,500	0.96%
2019	\$ 79,500	0.95%

Total over 3 years \$236,250

22
23 Respectfully submitted by:

24 **PERSONNEL AND FINANCE COMMITTEE**

25 Committee Vote: **3-0-1**

26 Vote Required for Passage: **Majority of Those Present**

27
28
29 Approved by the Winnebago County Executive this ____ day of _____, 2017.

30
31
32 _____
33 Mark L Harris
Winnebago County Executive