



Park View Health Center
Over a Century of Quality Care

PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Thursday, June 15th, 2023, 3:30 p.m.

Location: Coughlin Center, Meeting room A

Present: PV Committee Members

Supervisor Koby Schellenger – Chair
Supervisor Maribeth Gabert – Vice Chair
Supervisor Morris Cox
Supervisor Tom Swan
Supervisor James Ponzer

Administration:

Linzi Gazga Parish, Administrator
Doug Petraszak, Financial Services Manager
Raissa Krajnik, Social Worker
Haley Gardner, Social Wellness Manager

1. Call to Order

The meeting was called to order at 3:29 p.m. by Supervisor Koby Schellenger. It was verified the meeting was properly noticed.

2. Approval of PVHC Minutes

Supervisor Koby Schellenger moved for approval of the May 18th, 2023 PVHC Committee Meeting. Supervisor Morris Cox seconded the motion.

Resolved: Motion carried by voice vote, 5-0.

3. Public Forum – There were no comments from the public.

4. Financial Report-

Doug Petraszak, Financial Services Manager, reported on the current Financial Status Report of Park View Health Center. Budget should be at 42%. Current total revenue is 39.94% at \$6,813,697. Total labor was 32.37%, which was consistent with lower census at \$4,942,812. Capital Outlay includes new scrubber machine. Total Travel was 17.95% at \$3,729, several staff attended conferences May and should see this reflected in June. Other Electrical Products included replacing current Atrium lightbulbs with LEDs. Current heat is at 67.61% at \$50,705; this is expected to be less during summer months and increase in fall, so that will keep us within budget for the year. Building Repairs are at 17.20% due to replacing down stairs receiving doors with a fire door. Door replacement was a budget add on request last year and was denied, however during Life Safety Code inspection PVHC was given a citation from those doors being propped open. It was then realized the door needed to be a fire door due to the size of the receiving room. Air Handler machines also needed to be replaced on Prairie and wood side neighborhoods. All three water heaters are being replaced in June; one was broken and one was leaking. Professional Service consists of contracted staff at 28.32%. Current total expenditure is at \$15,046,886 or 59.92%. After APRA funds that were transferred out are removed, facility is \$1.4 million ahead of where budget was predicted.

5. Administrator's Report-

(a) Facility Census Update: Linzi Gazga Parish, provided update on status of the Park View Health Center current census, admission, discharges and waiting list numbers. PVHC is open for admissions, however, there remains limited amount of short-term rehab beds. Approximately 21 staff are needed to re-open a neighborhood (6 RNs, 15 CNAs).

(b) Staffing Update: Linzi Gazga Parish, reported on the current open staffing FTE and positions within Park View Health Center. At present the following positions are open: 14 RNs, 53 CNAs, 13 Hospitality Aides, 2 Food and Nutrition Workers.

6. Discussion & Vote: Revised Incentive Resolution: 65-062022

Linzi Gazga Parish, Administrator, presented Resolution to Authorize Park View Health Center, Emergency Staffing Incentive Proposal. The initial proposal was approved June 2022 and updated in November of

2022; suggested changes reported to Committee. Discussion held re: incentive pay rates, which staff qualify, how it is budgeted, how staff are notified, method of signing up for extra shifts, and how far in advance facility is aware of staffing needs.

Supervisor Maribeth Gabert motioned to vote and Supervisor Morris Cox Seconded the motion.

Motion carried by voice vote, 5-0

7. Suggested Topics

Incentive Staffing updates.

8. Future Meeting Date(s)

The next PVHC Committee meeting is scheduled for Thursday, July 20th, 3:30 p.m. at the Coughlin Center, Meeting room A, and will be available via zoom, as well.

9. Adjournment

Supervisor Maribeth Gabert motioned for adjournment and Supervisor James Ponzer seconded the motion.

Resolved: Motion carried by voice vote, 5-0.

Meeting adjourned at 3:59 p.m.

Respectfully submitted by:

Linzi Gazga Parish, Administrator

Supervisor Koby Schellenger – PVHC Committee

Date

Winnebago County Income Statement



As of: JUNE 2023

Percentage should be 50%

Current Month Actual	Long Description	Object	Prior YTD Actual	YTD Actual	Revised Budget	Remaining Budget	% Attained
530 - Park View Health Center							
Revenue							
Intergov Rev:							
520,825	Medicaid Title 19	42000	2,581,241	3,255,401	6,126,191	2,870,790	53.14%
0	WI Dept of Admin	42002	0	0	0	0	100.00%
100,030	WI Health Services	42007	311,482	375,317	503,700	128,383	74.51%
0	US Health and Human Services	42014	0	0	0	0	100.00%
1,000	Other Grantor Agencies	42019	23,395	1,000	0	(1,000)	100.00%
19,166	Medicare Title 18	45031	321,172	172,392	1,079,000	906,608	15.98%
61,163	Med Adv Rm Brd	45032	586,076	300,430	1,595,250	1,294,820	18.83%
702,184	Intergov Rev Subtotal:		3,823,366	4,104,540	9,304,141	5,199,601	44.12%
Public Services:							
60,628	Donations	45034	13,425	75,153	40,000	(35,153)	187.88%
287,458	Private Pay Fees	45046	1,368,315	1,771,258	4,605,365	2,834,107	38.46%
126	Dietary Fees	45047	0	622	2,500	1,878	24.88%
348,212	Public Services Subtotal:		1,381,740	1,847,033	4,647,865	2,800,832	39.74%
Intergov Revenue:							
0	Photocopy Revenue	43002	36	62	0	(62)	0.00%
0	Intergov Revenue Subtotal:		36	62	0	(62)	0.00%
Interfund Revenue:							
1,660	Food Service	65082	2,755	10,030	20,075	10,045	49.96%
1,660	Interfund Revenue Subtotal:		2,755	10,030	20,075	10,045	49.96%
1,052,056	Totals Operating Revenue:		5,207,897	5,961,665	13,972,081	8,010,416	42.67%
Misc Revenues:							
278,350	Non Operating Grant Revenues	48102	1,307,156	1,670,100	1,918,918	248,818	87.03%
14,670	Other Miscellaneous Revenues	48109	32	78,390	165,000	86,610	47.51%
293,020	Misc Revenues Subtotal:		1,307,188	1,748,490	2,083,918	335,428	83.90%
Transfers In:							
83,623	Transfers In	49500	480,333	501,741	1,003,482	501,741	50.00%
0	Other Transfers In	49501	0	30,500	0	(30,500)	100.00%
83,623	Transfers In Subtotal:		480,333	532,241	1,003,482	471,241	53.04%
376,643	Totals:		1,787,521	2,280,731	3,087,400	806,669	73.87%
1,428,699	Revenue Total:		6,995,418	8,242,396	17,059,481	8,817,085	48.32%

Expense

Wages:

Current Month Actual	Long Description	Object	Prior YTD Actual	YTD Actual	Revised Budget	Remaining Budget	% Attained
623,912	Regular Pay	51100	4,136,016	3,861,444	11,054,998	7,193,554	34.93%
51,985	Temporary Employees	51101	165,382	219,736	265,200	45,464	82.86%
45,681	Overtime	51105	348,217	319,522	741,804	422,282	43.07%
0	Wage Turnover Savings	51150	0	0	(1,500,000)	(1,500,000)	0.00%
721,578	Wages Subtotal:		4,649,615	4,400,702	10,562,002	6,161,300	41.67%
Fringes Benefits:							
53,122	FICA Medicare	51200	339,604	323,055	922,414	599,359	35.02%
128,300	Health Insurance	51201	991,398	814,764	3,436,417	2,621,653	23.71%
6,742	Dental Insurance	51202	51,401	41,876	169,567	127,691	24.70%
5,019	Workers Compensation	51203	59,138	30,620	87,806	57,186	34.87%
269	Unemployment Comp	51204	(981)	3,902	0	(3,902)	0.00%
42,374	WI Retirement	51206	283,185	270,943	785,482	514,539	34.49%
2,909	Fringe Benefits Other	51207	20,066	17,263	57,757	40,494	29.89%
0	Fringe Turnover Savings	51250	0	0	(750,000)	(750,000)	0.00%
238,735	Fringes Benefits Subtotal:		1,743,811	1,502,423	4,709,443	3,207,020	31.90%
960,313	Total Labor:		6,393,426	5,903,125	15,271,445	9,368,320	38.65%

Travel:							
549	Registration Tuition	52001	8,945	2,959	13,755	10,796	21.51%
0	Automobile Allowance	52002	763	544	1,786	1,242	30.46%
0	Meals	52005	134	0	150	150	0.00%
0	Lodging	52006	1,786	775	5,080	4,305	15.26%
0	Other Travel Exp	52007	0	0	0	0	#DIV/0!
0	Taxable Meals	52008	0	0	0	0	#DIV/0!
549	Travel Subtotal:		11,628	4,278	20,771	16,493	20.60%
549	Total Travel:		11,628	4,278	20,771	16,493	20.60%

Capital Outlay:							
0	Improvements	58002	119,406	0	28,000	28,000	0.00%
0	Equipment	58004	0	12,801	223,655	210,854	5.72%
0	Close to Assets	58010	(119,406)	(12,801)	(251,655)	(238,854)	100.00%
0	Capital Outlay Subtotal:		0	0	0	0	0.00%
0	Total Capital:		0	0	0	0	0.00%

2,355	Office Supplies	53000	2,900	5,768	12,000	6,232	48.07%
1,850	Printing Supplies	53002	2,562	2,674	6,000	3,326	44.57%
456	Print Duplicate	53003	46	602	1,503	901	40.05%
87	Postage and Box Rent	53004	1,990	2,477	4,000	1,523	61.93%
0	Computer Supplies	53005	0	270	350	80	77.14%
16	Computer Software	53006	178	182	1,100	918	16.55%
3,656	Telephone	53008	13,890	15,968	30,000	14,032	53.23%
0	Print Duplicate	73003	13,758	5,691	35,000	29,309	16.26%
2,749	Computer Liscensing	73006	19,176	16,493	32,543	16,050	50.68%
11,169	Office Subtotal:		54,500	50,125	122,496	72,371	40.92%

Current Month Actual	Long Description	Object	Prior YTD Actual	YTD Actual	Revised Budget	Remaining Budget	% Attained
Operating:							
80	Subscriptions	53501	78	671	500	(171)	134.20%
6,294	Membership Dues	53502	24,197	21,080	26,850	5,770	78.51%
0	Education Training	53513	18,338	19,200	18,000	(1,200)	106.67%
0	Agricultural Supplies	53515	2,072	0	2,500	2,500	0.00%
7,818	Household Supplies	53516	46,515	36,586	117,600	81,014	31.11%
0	Linen	53519	103	1,215	6,500	5,285	18.69%
43,476	Food	53520	197,545	192,159	420,000	227,841	45.75%
478	Dishes and Utensils	53521	2,660	2,623	3,000	377	87.43%
0	Small Equipment	53522	34,995	81,122	209,546	128,424	38.71%
762	Shop Supplies	53523	617	1,285	3,500	2,215	36.71%
11,706	Medical Supplies	53524	133,644	100,254	453,500	353,246	22.11%
637	Medical Oxygen	53525	5,068	2,936	18,100	15,164	16.22%
258	Incontinent Supplies	53526	2,297	1,895	5,000	3,105	37.90%
5,182	Incontinent Products	53527	26,057	30,131	56,000	25,869	53.81%
(1,405)	Recreation Supplies	53529	1,510	751	2,500	1,749	30.04%
657	Other Operating Supplies	53533	926	534	3,000	2,466	17.80%
4,537	Donated Goods Services	53534	25,811	9,142	40,000	30,858	22.86%
0	Motor Fuel	53548	525	60	900	840	6.67%
446	Equipment Rental	53551	13,291	3,805	32,500	28,695	11.71%
0	Operating Licenses Fees	53553	780	615	650	35	94.62%
0	Bad Debts Expense	53561	0	0	0	0	0.00%
28,560	Taxes & Assessments	53562	171,360	171,360	342,720	171,360	50.00%
403	Other Miscellaneous	53568	2,358	2,559	5,000	2,441	51.18%
0	Small Equipment Technology	53580	5,195	0	44,800	44,800	0.00%
0	Legal Settlement	53700	0	0	0	0	0.00%
338	Motor Fuel	73548	2,307	1,717	4,500	2,783	38.16%
110,227	Operating Subtotal:		718,249	681,700	1,817,166	1,135,466	37.51%
Repairs & Maint:							
0	Calcium Chloride	54003	373	0	250	250	0.00%
49	Small Hardware	54008	124	198	700	502	28.29%
0	Lumber and Plywood	54009	150	18	200	182	9.00%
1,613	Other Elect Products	54012	1,878	9,853	5,000	(4,853)	197.06%
589	Other Plumbing Prod.	54014	2,599	1,576	4,500	2,924	35.02%
32	Other Building Materials	54015	(182)	117	2,000	1,883	5.85%
0	Lubricants	54016	0	0	175	175	0.00%
7,577	Machine Equip Parts	54017	10,218	19,867	44,000	24,133	45.15%
1,250	Tires Batteries	54018	2,424	1,531	9,000	7,469	17.01%
0	Maintenance Building	54020	186	1,317	0	(1,317)	0.00%
0	Painting Supplies	54025	1,050	621	2,600	1,979	23.88%
4	Consumable Tools	54026	375	477	200	(277)	238.50%
0	Sign Parts Supplies	54027	124	0	200	200	0.00%
413	Other Maint Supplies	54028	1,577	1,160	5,200	4,040	22.31%
(15,676)	Equipment Repairs	54029	24,411	9,038	52,000	42,962	17.38%
0	Maintenance Vehicles	74023	671	0	2,000	2,000	0.00%
498	Equipment Repairs	74029	3,234	2,987	6,270	3,283	47.64%
0	Repair Maint Streets	75806	0	2,217	0	(2,217)	0.00%
(3,651)	Repairs & Maint Subtotal:		49,212	50,977	134,295	83,318	37.96%
Utilities:							
4,239	Heat	54700	50,945	54,944	75,000	20,056	73.26%
18,486	Power and Light	54701	71,817	76,948	220,000	143,052	34.98%
4,856	Water and Sewer	54702	30,516	30,320	82,000	51,680	36.98%
0	Refuse Collection	54703	5,918	3,844	17,000	13,156	22.61%

Current Month Actual	Long Description	Object	Prior YTD Actual	YTD Actual	Revised Budget	Remaining Budget	% Attained
27,581	Utilities Subtotal:		159,196	166,056	394,000	227,944	42.15%
Contractual Services:							
(34)	Medical and Dental	55000	7,593	10,567	22,000	11,433	48.03%
79	Pest Extermination	55002	1,110	1,388	1,600	212	86.75%
1,388	Vehicle Repairs	55005	0	2,808	100	(2,708)	2808.00%
18,162	Building Repairs	55008	33,962	34,635	95,757	61,122	36.17%
180	Transcription Services	55009	937	1,520	2,000	480	76.00%
900	Accounting Auditing	55012	900	900	1,900	1,000	47.37%
23,815	Data Processing	55013	32,185	61,297	55,000	(6,297)	111.45%
109,121	Professional Service	55014	393,869	408,414	1,056,950	648,536	38.64%
0	Medical and Dental	75000	0	0	0	0	0.00%
0	Snow Removal	75003	10,572	0	20,000	20,000	0.00%
153,611	Contractual Services Subtotal:		481,128	521,529	1,255,307	733,778	41.55%
Insurance Expenses:							
7,436	Prop Liab Insurance	76000	46,335	44,617	89,234	44,617	50.00%
7,436	Insurance Expenses Subtotal:		46,335	44,617	89,234	44,617	50.00%
Deprec & Amort:							
105,037	Depreciation Expense	56503	313,697	315,113	647,224	332,111	48.69%
105,037	Deprec & Amort Subtotal:		313,697	315,113	647,224	332,111	48.69%
411,410	Total Other Operating:		1,822,317	1,830,117	4,459,722	2,629,605	41.04%

Debt Payments:							
0	Debt Principal Payments -	57000	0	0	0	0	0.00%
0	Debt Interest Payments	57001	0	0	0	0	0.00%
0	Close to Debt	57003	0	0	0	0	0.00%
0	Debt Payments		0	0	0	0	0.00%
1,372,272	Total Expenses before ARPA Transfer		8,227,371	7,737,520	19,751,938	12,014,418	
Transfer Out							
0	Other Transfer Out	59501	0	8,681,638	8,681,638	0	0.00%
0	Loss on disposition	59508	0	0	0	0	0.00%
0	Total Non-Operating Expense		0	8,681,638	8,681,638	8,681,638	0.00%
1,372,272	Expense Total:		8,227,371	16,419,158	28,433,576	20,696,056	57.75%

530 - Park View Health Center Net Surplus/(Deficit) After Adjustments -Close to Assets, Debt and Depreciation			(1,231,953)	(8,176,762)	(11,374,095)
6/12 of applied fund balance				(1,148,444)	(2,296,888)
ARPA Transfer Out				8,681,638	
Amount better than budgeted applied				1,653,320	
Fund balance of \$2,296,888 was used to reduce our total levy of \$3,300,370 leaving adjusted transfer in amount to \$1,003,481					
\$8,681,638 of the budgeted deficit is due to the ARPA take back					
Rev \$17,059,481 - Exp \$19,751,938 - difference \$2,692,457 mil (Program Budget)					

At county budget meeting approx \$2,250,000 was reduced from labor budget (\$1,500,000 wages and \$750,000 fringes)

PARK VIEW HEALTH CENTER MONTHLY CENSUS REPORT FOR June 2023

Average Daily Census 93

Percentage of Occupancy 57.4% (Capacity 168)

	HOME	HOSPITAL	NURSING HOME	MENTAL HEALTH CENTER	ASSISTED LIVING CARE	OTHER	EXPIRED	TOTAL
ADMISSIONS		4						4
DISCHARGES	7	1					1	9

NUMBER OF TRANSFERS TO HOSPITAL 1

NUMBER OF TRANSFERS FROM HOSPITAL 4

NUMBER OF TRANSFERS TO HOSPITAL WITHIN 30 DAYS OF ADMISSION 1

NUMBER ON WAITING LIST 32

		Pay Source				June	May	April
20%	Private Pay/VA	SNF				19	19	18
73%	Medical Assistance	SNF				67	70	67
		DD1A/B				1	1	1
3%	Family Care	SNF				3	4	5
0%	Insurance	SNF				0	0	0
3%	Medicare Advantage	ISN				3	3	5
0%	Medicare	ISN				0	1	1
TOTAL RESIDENTS						93	98	97

CC: Adm DON Social Wellness Mgr Financial Services Mgr QA Mgr	Med Dir	SUMMARY FOR MONTH	Private Pay/VA	20%
	Wound Care Nurse		Medical Assist.	73%
	Administrative Coordinator		Family Care	month
	Admission Coordinator		Med Advantage/Ins	3%
			Medicare	0%

FOR MA BEDHOLD: MAINTAIN 94% OR GREATER IN CURRENT MONTH TO COLLECT FOR THE FOLLOWING MONTH.

BUDGET TRANSFER

Month/Year

PVHC

Jul-23

DEPARTMENT NAME

	Date		Date
Department Requesting - Signature	_____	Approval - County Executive	_____
Committee of Jurisdiction - Signature	_____	Approval - Personnel & Finance	_____
Committee Vote: _____		Committee Vote: _____	
Reviewed by Finance Dept.: _____		N/A	
		Approved - Information Systems Committee	
N/A		Committee Vote: _____	
Approved - Facilities & Prop Mgmt Committee	_____		
Committee Vote: _____			

ACCOUNT NUMBER

[illegible]

Description (Must be completed - Attach extra pages if needed):

Accept a donation from a former resident. Plan is to use this money to purchase a single wheel chair van.

ENTRY NUMBER