

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: April 6, 2023
FROM: DIRECTOR OF PARKS AND EXPO CENTER
RE: NETZER HOME REMOVAL AT THE SUNNVIEW EXPOSITION CENTER

General Description:

In 2018, Winnebago County purchased roughly 40 acres of land on the east side of the Sunnyview Exposition Center. There is a residential home, barn, and small garage located on this land that the Parks Department is requesting to remove.

Requested Action:

The Parks Department recommends that the Parks and Recreation Committee recommends to the County Board to authorize the budget transfer for the purpose of removing the residential dwelling, barn, and small garage located on the Sunnyview Exposition Center property.

Procedural Steps:

Parks and Recreation Committee	Meeting date: 4/25/23
Action taken:	Vote:
Personnel and Finance Committee	Meeting date: 5/4/23
Action taken:	Vote:
County Board	Meeting date: 5/16/23

Background:

The Netzer Home, barn, and small garage located on the Sunnyview Exposition property has not been in use since the County purchased the property. When the property was purchased, the plan was to remove these three buildings. The Parks Department plans to build a small shed on property to minimally heat the well so the well can stay in place as is for the community garden and any future use. The home will most likely have asbestos as well. The department has included this in the project budget. I have included a project budget below.

Project Budget

- Removal and Disposal of Materials (HWY) - \$20,000
- Hazardous Material Inspection and Disposal - \$5,000
- Small Well Shed and Disconnect Utilities - \$5,000
- Contingency - \$5,000

TOTAL - \$35,000

The long range plan for this property is to reconstruct the driveway into the property and create an access road to the north side of the property connecting the central area of the Sunnyview Exposition Campus with this eastern section. By removing the house, we are eliminating maintenance costs and preparing for the future use of this property.

Attachments:

- Resolution
- Budget Adjustment



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3 **RESOLUTION: Authorize a Budget Transfer in the Amount of \$35,000 for the removal of the**
4 **Netzer home, barn, and garage at the Sunnyview Expo Center to Allow for Future**
5 **Growth**

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7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8
9 **WHEREAS**, in 2018 Winnebago County purchased 40 acres including the Netzer home, barn and garage on
10 the east end of the Sunnyview Exposition property to expand parking capacity and allow for future growth of the
11 Sunnyview Exposition Center; and

12 **WHEREAS**, the Netzer home, barn, and garage located on the property need to be removed to allow for
13 future growth and eliminate the annual maintenance and labor costs associated with the home, barn and garage; and

14 **WHEREAS**, the barn is a safety hazard and is past its useful life; and

15 **WHEREAS**, the removal of these buildings will allow the County to develop this property and allow for future
16 growth of the Sunnyview Expo Center.
17

18 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
19 authorizes a Budget Transfer in the amount of \$35,000 for the removal of the Netzer home, barn, and garage at the
20 Sunnyview Expo Center to be funded from the Winnebago County Contingency Fund.
21

22 *Fiscal Note: \$35,000.00 would be funded with a transfer from the Contingency Fund.*

23
24 Respectfully submitted by:

25 **PARKS & RECREATION COMMITTEE**

26 Committee Vote:

27 Respectfully submitted by:

28 **PERSONNEL & FINANCE COMMITTEE**

29 Committee Vote:

30 Vote Required for Passage: **Two-Thirds of Membership**

31
32 Approved by the Winnebago County Executive this ____ day of _____, 2023
33

34 _____
35 Jonathan D. Doemel
36 Winnebago County Executive
37

BUDGET AMENDMENT

Department Requesting: Parks Department	<u> Date </u>	Committee Approvals required by: Facilities & Property Management Committee Vote: <u> </u>	<u> Date </u> <u> N/A </u>
Finance Dept Reviewer:		Personnel & Finance Committee Vote: <u> </u>	
Committee of Jurisdiction - Parks & Recreation		Information Technology Committee Vote: <u> </u>	<u> N/A </u>
Committee Vote: <u> </u>		Budget Adjustment impact: <u>\$35,000 of General Fund Contingency</u>	
Passed County Board (Two-thirds of board present): <u> </u>			

ACCOUNT NUMBER

Org	Object	Object Description	Project	Budget Explanation	I=Incr D=Decr	Amount*
1069	55014	Professional Service		Netzer Property Removal	I=Incr	15,000
1069	75014	Professional Services		Netzer Property Removal	I=Incr	20,000
1039	59502	Res Contingencies		Netzer Property Removal	D=Decr	35,000

*full dollars only (no pennies)

Description (Must be completed - Attach extra pages if needed):

In 2018, Winnebago County purchased roughly 40 acres of land on the east side of the Sunnyview Exposition Center. There is a residential home, barn, and small garage located on this land that the Parks Department is requesting to remove.

ENTRY NUMBER

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: April 11, 2023

FROM: DIRECTOR OF PARKS AND EXPO CENTER

RE: REQUEST AUTHORITY TO APPLY FOR WI DNR STEWARDSHIP FUNDS – WAUKAU DAM

General Description:

The Winnebago County Parks Department is applying for a grant with the Wisconsin Department of Natural Resources for the Waukau Dam project. The grant requires a resolution from the County Board.

Requested Action:

The Parks Department recommends that the Parks and Recreation Committee recommends to the County Board to authorize the County Executive and County Clerk to make application on behalf of Winnebago County with the Department of Natural Resources for any financial aid available through the WI DNR Stewardship Fund for the Waukau Dam restoration and improvement project.

Procedural Steps:

Parks and Recreation Committee
Action taken:
Personnel and Finance Committee
Action taken:
County Board

Meeting date: 4/25/22
Vote:
Meeting date: 5/4/22
Vote:
Meeting date: 5/16/22

Background:

On May 1, 2023, the Parks Department is planning to submit a grant request through the Wisconsin Department of Natural Resources Knowles Nelson Stewardship Fund for a grant amount of \$750,015 to assist in funding the Waukau Dam improvement and renovation project located within the Town of Rushford.

The Wisconsin Department of Natural Resources requires the applicant to pass a resolution stating that if awarded the grant, the applicant will meet the financial obligations necessary to fully and satisfactorily complete the project and grant permission to the County Executive and County Clerk to submit the required documents to the DNR for financial assistance.

Current Project Timeline

- February, 2023 – County Board Approved the fund for Engineering, Design, and Permitting within the 2023 – 2027 Capital Improvement Plan
- April, 2023 – Request Proposals for Qualified Engineers to bid on the project
- May 1, 2022 – Submit Grant Application to the WI DNR
- Summer – Fall 2023 – Engineering, Design, Permitting

- September, 2023 – Hear Back on the Grant from the WI DNR
- All of 2024 – Request Authority through the 2024 – 2028 Capital Improvement Plan for Construction.

Project Budget

EXPENSES

2023

- \$230,000 Engineering Cost

2024

- \$1,503,630 Construction Cost

FUNDING SOURCES

2023

- \$230,000 County

2024

- \$750,000 County
- \$750,015 Outside Funding**

**On May 1st we will apply for the WI DNR Stewardship Fund Grant. This is a state-wide competitive grant. Results are typically released in September.

Attachments:

- Resolution

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3 **RESOLUTION: Request Authority to Apply for and Accept Grant Funds from the Wisconsin**
4 **Department of Natural Resources for the Waukau Dam Restoration and**
5 **Improvement Project**
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7

8 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

9 **WHEREAS**, the Waukau Dam is one of Winnebago Counties Nature Preserves located in the Town of
10 Rushford. This park property is utilized by residents for fishing, walking/hiking, mountain biking, snow shoeing, and
11 nature viewing; and

12 **WHEREAS**, in February of 2023, the Winnebago County Board approved the 2023 Capital Projects.
13 Included in the Capital Improvement Plan was \$230,000 for engineering, design, and permitting for the Waukau Dam
14 Restoration and Improvement Project; and

15 **WHEREAS**, The Waukau Dam Restoration and Improvement Project consists of fortifying the stream and
16 pond embankment, paving the parking lot, adding site lighting, replacing the catwalks over the dams, improving
17 accessibility on the walking trail and over the dams, adding a small shade shelter and 2 additional fishing piers; and

18 **WHEREAS**, the estimate for construction for this project is \$1,503,630 and was included in Winnebago
19 County's 2023-2027 Capital Improvement Plan to be funded in 2024 with CIP funds or Spirt Fund dollars.

20 **WHEREAS**, Winnebago County is interested in obtaining a cost-share grant in the amount of \$751,815 from the
21 Wisconsin Department of Natural Resources (DNR) for the purpose of renovations to and improvements at the Waukau
22 Dam.

23 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it authorizes the
24 County Executive and the County Clerk to apply for and accept funds from the DNR for financial assistance that may be
25 available for the Waukau Dam Restoration and Improvement Project.

26 Fiscal Impact: No immediate impact. If a grant is awarded, the funds may be appropriated through subsequent County
27 Board action during the 2024 Capital Improvement Plan process.

28
29 Respectfully submitted by:

30 **PARKS AND RECREATION COMMITTEE**

31 Committee Vote: _____

32 Respectfully submitted by:

33 **PERSONNEL AND FINANCE COMMITTEE**

34 Committee Vote: _____

35 Vote Required for Passage: **Majority of Members Present**

36
37 Approved by the Winnebago County Executive this _____ day of _____, 2023.
38

39 _____
40 Jonathan D. Doemel
41 Winnebago County Executive

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: April 18, 2023
FROM: DIRECTOR OF PARKS AND EXPO CENTER
RE: WI DNR LIFE JACKET LOANER BOARD AGREEMENT

General Description:

The Winnebago County Parks Department is renewing a 2 year agreement with the Wisconsin Department of Natural Resources for the Life Jacket Loaner Board program.

Requested Action:

The Parks Department recommends that the Parks and Recreation Committee recommends to the County Board to authorize the County Executive and County Clerk to make application on behalf of Winnebago County with the Department of Natural Resources for the Life Jacket Loaner Board program at the Grundman Boat Landing

Procedural Steps:

Parks and Recreation Committee
Action taken:
County Board

Meeting date: 4/25/22
Vote:
Meeting date: 5/16/22

Background:

In 2016, Winnebago County entered into an agreement with the State of Wisconsin Department of Natural Resources to install and operate a Life Jacket Loaner Board at the Grundman Boat Landing within the Town of Vinland. The purpose of this Loaner Board is to provide life jackets for loan for those that may have forgotten or a life jacket or need to loan one for the day. The life jackets are clearly labeled that they belong to the DNR.

Attachments:

- Resolution
- Agreement Extension
- Original Agreement

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3 **RESOLUTION: Authority for Winnebago County to Participate as a Wisconsin Department of**
4 **Natural Resources Life Jacket Loaner Board Partner at the Grundman Boat**
5 **Landing**
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8 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

9 **WHEREAS**, since at least 2016, the County has participated as a Life Jacket Loaner Board Partner with the
10 Wisconsin Department of Natural Resources (WDNR) at the Grundman Boat Landing located in the town of Vinland; and

11 **WHEREAS**, the Life Jacket Loaner Board provides an opportunity for users of the Grundman Boat Landing to
12 borrow a life jacket for the day; and

13 **WHEREAS**, the state of Wisconsin – through WDNR Stewardship Fund – recently funded about \$800,000 in
14 capital improvements to the boat launch and so it makes sense for the county to continue to partner with the WDNR on
15 this program; and

16 **WHEREAS**, the program is highly successful to ensure compliance with floatation device requirements and
17 to ensure proper fitting life preservers while on Lake Winnebago.

18
19 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it authorizes the
20 Parks Department to continue to participate in this program and to sign agreements to the same.

21
22 Fiscal Impact: No Fiscal Impact to Winnebago County.
23

24 Respectfully submitted by:

25 **PARKS AND RECREATION COMMITTEE**

26 Committee Vote: _____

27 Vote Required for Passage: **Majority of Members Present**
28

29 Approved by the Winnebago County Executive this _____ day of _____, 2023.
30

31 _____
32 Jonathan D. Doemel
33 Winnebago County Executive

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3 **RESOLUTION: Authority to Execute an Agreement with Wisconsin Sign Company, LLC, for the**
4 **Purpose of Removing the Existing Marquee Sign and Installing a New Marquee**
5 **Sign on the Sunnyview Exposition Property.**
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7

8 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

9 **WHEREAS**, along Jackson Street, the Sunnyview Exposition Center has a yellow sign with an electronic
10 marquee, which was installed over three decades ago and is no longer operational, efficient, or effective; and

11 **WHEREAS**, Winnebago County has been approached by a community sign company, Wisconsin Sign
12 Company, LLC, for the purpose of removing the existing sign and installing new Sunnyview Exposition Sign and LED
13 video board at minimal cost to the county; and

14 **WHEREAS**, should the county choose to own and operate a new sign, the estimated cost is between \$150,000
15 and \$250,000; and

16 **WHEREAS**, Wisconsin Sign is proposing to own the sign through an agreement while Winnebago County
17 would receive payments to cover rent and utilities from Wisconsin Sign and up to 10% of the advertisement space on
18 the new video board; and

19 **WHEREAS**, Wisconsin Sign will be required to pay for the installation of the new multi-media sign and sell
20 advertising space on the new marquee sign.

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22 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it authorizes the
23 County administration to negotiate and enter into a ten-year agreement with Wisconsin Sign Company, LLC, for the
24 purpose installing a new multi-media sign on the Sunnyview Exposition Center property after the removal of the existing
25 marquee sign by the county provided all the following provisions are in the agreement:

- 26 1) the town of Oshkosh issues a conditional use permit for the sign
27 2) Wisconsin Sign Company, LLC, pays for utilities
28 3) After removal of the existing sign, the county has no responsibility for the installation or maintenance of the new
29 multi-media sign
30 4) Advertisements on the sign are appropriate for display on county property, follow all other county regulations, and
31 are reviewable by the County Executive or designee
32 5) No less than ten percent (10%) of the advertising time is available to the county free of charge

33 **BE IT FURTHER RESOLVED** that the agreement may be extended for an additional ten-year period with approval
34 of the Parks and Recreation Committee
35

36 *Fiscal Impact:* There will be some minor costs for removing the existing marquee sign. Staff estimate this amount to
37 be no more than \$5000 and will be covered by the Parks Department operational budget. It is estimated that rent will
38 be between \$4,000 and \$6,000 annually. Rent will be added to the park's revenue similar to any other event lease.

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40 Respectfully submitted by:

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PARKS AND RECREATION COMMITTEE

42 Committee Vote: _____

43 Vote Required for Passage: **Majority of Members Present**

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45 Approved by the Winnebago County Executive this _____ day of _____, 2023.

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Jonathan D. Doemel
Winnebago County Executive

DRAFT