

**SUSAN T. ERTMER
Winnebago County Clerk
112 Otter Avenue, P.O. Box 2806
Oshkosh, WI 54903-2806
(920) 232-3430**

NOTICE OF COMMISSION, BOARD OR COMMITTEE MEETING

NAME OF COMMISSION,
BOARD OR COMMITTEE:

JUDICIARY & PUBLIC SAFETY COMMITTEE
** (SEE BELOW) **

TIME OF MEETING:

6:00 pm

DATE OF MEETING:

Monday, December 5, 2022

PLACE OF MEETING:

Winnebago County Sheriff's Office
Richard Meyer Community Resource Room,
First Floor
4311 Jackson Street, Oshkosh

To join this Zoom Meeting via video, use this link:

<https://us02web.zoom.us/j/86489622076?pwd=WDNzaHQ2TU9QaWhoY0ZGU2VaRDRFUT09>

Meeting ID: 864 8962 2076 Passcode – JPS120522

To join this meeting by telephone (312) 626-6799 and enter the Meeting ID: 864 8962 2076

Passcode 458510658

SUBJECT MATTER OF THE MEETING

1. Call to order.
2. Consideration of Minutes of November 7, 2022 meeting.
3. Chair comments on meeting and agenda organization by Supervisor Stafford.
4. Public comments on agenda items.
5. Communications shared by Committee Members
6. District Attorney Office Update – Eric Sparr
7. Consideration/Vote: Discuss the increase for the cremation permit fee from \$150 to \$160 – Coroner/Medical Examiner's Office – Cheryl Brehmer
8. Consideration/Vote: CIP Project Presentation: Subscriber unit radios – Sheriff John Matz
9. Consideration/Vote: CIP Project Presentation: Comm Center Consoles – Sheriff John Matz
10. Consideration/Vote: CIP Project Presentation: Jail Wiring and camera – Sheriff John Matz
11. Consideration/Vote: Resolution - Authorize the Sheriff's Office to accept a \$3,200 WEM HS Alert Swat equipment grant – Sheriff John Matz
12. Consideration/Vote: Resolution – Amending the Table of Organization for the Sheriff's Office – Sheriff John Matz
13. Sheriff's Report

14. Consideration/Vote: Resolution: Amend County Board Rule 6.0 Order of Business to Replace 6.1 (E) "Approval and Correction of Minutes of the Previous Meeting" with a "Consent Calendar"
15. Public comments on non-agenda items but within jurisdiction of committee
16. Next Meeting Date: Monday, January 9, 2023 at 6:00 pm
 - Deadline for agenda items due **Thursday, December 22, 2022**. Please forward those requests to Chairman Bryan Stafford for approval. Thank you.
17. Adjourn

Upon request, provisions will be made for people with disabilities upon 24 hours prior notice to the Office of the County Clerk.
Phone Number: (920) 232-3430

WINNEBAGO COUNTY BOARD OF SUPERVISORS
JUDICIARY & PUBLIC SAFETY COMMITTEE
In person & via Zoom/Telephone

DATE: NOVEMBER 7, 2022

TIME: 6:00 P.M.

PLACE: WINNEBAGO COUNTY SHERIFF'S OFFICE
RICHARD MEYER COMMUNITY RESOURCE ROOM
4311 JACKSON STREET, OSHKOSH

PRESENT: BRYAN STAFFORD
JACOB FLOAM
PAUL EISEN
BRIAN DEFFERDING
CONLEY HANSON

ALSO PRESENT: JOHN MATZ – SHERIFF'S
LARA VENDOLA-MESSER – SHERIFF'S
MARY ANNE MUELLER – CORPORATION COUNSEL
CHERYL BREHMER – CORONER'S
TOM EGAN – COUNTY SUPERVISOR
JULIE BARTHELS – COUNTY CLERK'S
JOHN JORGENSEN – BRANCH 5
TARA BERRY – CLERK OF COURTS
MIKE NORTON – COUNTY SUPERVISOR

1. Call to order.

Chairman Stafford called the meeting to order at 6:00 p.m. and it was verified that the meeting was properly noticed.

2. Consideration of Minutes of October 3, 2022 meeting.

A motion to approve the October 3, 2022 minutes was made by Supervisor Eisen, seconded by Supervisor Defferding. Carried 5-0.

3. Chair comments on meeting and agenda organization by Supervisor Stafford.

Chairman Stafford reminded everyone about the two public comment sections and one being for agenda items and one for non-agenda items.

4. Public comments on agenda items.

Supervisor Egan spoke in regards to item #7 in regards to Rule 18.8 of the Winnebago County Board of Supervisors to permit a Standing Committee or Citizen Involved Commission, Board or Committee to vote remotely on a limited basis except for any meeting involving the Winnebago County Board of Supervisors. Supervisor Egan stated Land Conservation Committee is the only one that might have concerns about this item. Supervisor Egan also spoke about item #12 in regards to Section 6.1 of the Rules of the Winnebago County Board of Supervisors to amend the section devoted to prayer. Supervisor Egan stated he hopes that this item is just about the prayer and not about the person saying the prayer. He thinks the prayer should remain and it is ultimately up to him who reads the prayer.

5. **Communications shared by Committee Members**

Supervisor Floam stated on November 15th it is county government night at the Herd game and encouraged everyone to attend.

Chairman Stafford commented that the move of the Judiciary meetings to the first Monday of each month will affect tonight's voted on items due to the way the meetings land this month. Tonight's items won't be able to go to the board until December

6. **Consideration/Vote: Budget Transfer for \$3200.00; Transfer of money from automobile allowance to motor fuel. With the addition of another county vehicle, there has been an increase in charges for fuel and a decrease of employees turning in mileage reimbursement forms - Coroner Office – Cheryl Brehmer**

Cheryl Brehmer asked for a budget transfer of \$3200.00 from automobile allowance to motor fuel. She stated the cost would be going to fuel for the vehicle versus employee mileage reimbursement.

A motion to approve the budget transfer of \$3200.00 from automobile allowance to motor fuel was made by Supervisor Defferding, seconded by Supervisor Hanson. Carried 5-0.

7. **Consideration/Vote: Resolution: Create Rule 18.8 of the Winnebago County Board of Supervisors to permit a Standing Committee or Citizen Involved Commission, Board, or Committee to vote remotely on a limited basis except for any meeting involving the Winnebago County Board of Supervisors (e.g., Organizational, Business, Budget, Special Orders)**

Chairman Stafford stated this resolution was introduced by Supervisor Norton and Supervisor Farrey and it went to the Judiciary committee and it was not voted on at that time. It then went to the full board and it did not pass. There were some comments made by the board that made Chairman Stafford want to re-evaluate the rule. In the Roberts Rules 2020 Edition 12 it speaks to rules pertaining to remote meetings. Chairman Stafford then went to Corporation Counsel for their opinion. They stated if the new resolution is too similarly worded to the old resolution then it is not able to be brought to the board since the previous resolution has already been voted down.

Mary Anne Mueller of Corporation Counsel referred to the county board rules and specifically pointed out Rule 12.5 which states "If an amendment or substitute is lost, another substantially the same shall not be entertained." She also referred to Rule 12.7 that states "When a motion or question has once been determined, any member with the prevailing side if he or she was present and voted may move for reconsideration of the vote, but such motion shall be made and acted upon at the same or next succeeding adjourned (business) meeting and shall not thereafter be made except by unanimous vote." Mary Anne then stated since this failed in September and there was an intervening meeting with the board in October it is untimely.

It was asked if the proposed resolution submitted was the same as what was presented. Mary Anne stated that she believes it is the same but Chairman Stafford thought it was different. After consulting with other members of the committee, they too believed the resolutions were the same. Corporation Counsel did not think it should be brought forward again.

Chairman Stafford stated he wanted to keep this item on the agenda for this exact discussion and to have Corporation Counsel and others help explain the situation at hand. He will pull it off of tonight's agenda for consideration.

8. **Consideration/Vote: Resolution: Amend County Board Rule 6.0 Order of Business to Replace 6.1 (E) "Approval and Correction of Minutes of the Previous Meeting" with a "Consent Calendar"**

Supervisor Eisen presented a concept called a "Consent Agenda" or also called a "Consent Calendar" by Roberts Rules. Supervisor Eisen handed out documentation showing an example of the "Consent Calendar" as well as handed out a copy of the City of Menasha's Common Council agenda to show how they handle their meetings utilizing a Consent Calendar.

A motion to introduce the resolution to amend County Board Rule 6.0 Order of Business to Replace 6.1 (E) "Approval and Correction of Minutes of the Previous Meeting" with a "Consent Calendar" was made by Supervisor Defferding, seconded by Floam.

Supervisor Defferding stated he is familiar with the Consent Calendar and agrees this method can help reduce time for board meetings. He is in favor of this resolution.

Mary Anne Muller of Corporation Counsel stated she has reached out to other Corporation Counsels to include Chippewa County and Marathon County. They use a Consent Calendar. She would need more time to look into it more in depth as to how it works for them.

Chairman Stafford asked Mary Anne if they should post pone this item until next month's meeting so she has time to look into it further. Mary Anne agreed the committee should post pone the item until next month's meeting. Chairman Stafford stated he likes the resolution but wants to make sure it is handled correctly before moving forward with it.

A motion to post pone the vote on the resolution until the December 5th judiciary meeting was made by Chairman Stafford, seconded by Supervisor Floam. Carried 5-0.

9. **Consideration/Vote: Resolution: Ongoing Commitment of the Oath of the Winnebago County Board**

Chairman Stafford wanted to bring it forward to the committee as a way to reinforce the commitment to the oath all county board members have taken.

A motion to introduce the resolution regarding the Ongoing Commitment of the Oath of the Winnebago County Board was made by Supervisor Floam, seconded by Supervisor Hanson.

Supervisor Eisen stated the board voted against it as an amendment. Supervisor Eisen asked if it can be brought forward again as long as it is different from the first amendment that failed at county board. Mary Anne Mueller from Corporation Counsel stated this amendment is different from the previous amendment so the item can be brought back.

Supervisor Floam stated he likes the amendment and supports the resolution. Supervisor Floam would like to take it back to the board as a committee versus an individual board member bringing it forward.

Chairman Stafford stated this is an ongoing commitment and not a static point in time. He thinks it's good to go back continually and commit to the oath as supervisors since they were brought on to do the job by their constituents. Chairman Stafford supports the resolution. Chairman Stafford then read the feedback given by someone else on the board who is asking to removed lines 11 through 20 of the resolution relating to the constitutional amendments.

Supervisor Eisen stated the County Board Supervisor who would like lines 11 through 20 removed was concerned that this resolution only refers to the first 10 amendments to the constitution and that they want the resolution to refer to all amendments to the constitution.

Supervisor Floam made a motion to amend line 11 to read, "WHEREAS, twenty-seven amendments have been added overtime to the United States Constitution".

A motion to amend line 11 to read "WHEREAS, the amendments to the United States Constitution" removing the words "the Bill of Rights added the first ten" and removing the words "in order to", was made by Supervisor Eisen, seconded by Chairman Stafford. Carried 5-0.

A motion to approve the final passage for line 11 as amended to read, "WHEREAS, the amendments to the United States Constitution" was made by Supervisor Floam, seconded by Defferding. Carried 5-0.

10. Consideration/Vote: Resolution: Amend Section 9.0 "Definitions" of the Rules of the Winnebago County Board of Supervisors by revising the Definition of "Session" (Rule 9.9) and "Special Orders of Business Meeting" (Rule 9.10) and Creating the Definition of "Regular Business Meeting" and "Remote Member"

Chairman Stafford stated there are a lot of opportunities for improvement of the definitions and they need to be updated. Chairman Stafford stated some of the definitions have not been updated per Roberts Rule of Order. He asked that the committee pay particular attention to the wording of "session" and why it is being discussed.

A motion to introduce the resolution to amend section 9.0 "Definitions" of the Rules of the Winnebago County Board of Supervisors by revising the Definition of "Session" (Rule 9.9) and "Special Orders of Business Meeting" (Rule 9.10) and Creating the Definition of "Regular Business Meeting" and "Remote Member" was made by Supervisor Floam, seconded by Supervisor Defferding.

Mary Anne Mueller of Corporation Counsel agrees that the definitions need to be addressed but the concern is if they were to adopt "session" it would allow for endless reconsideration at all meetings during the two-year term. Mary Anne stated she reached out to other counties for their definitions and they said a "session" is a two-year term. She reached out to Jake Curtis's firm and they stated the way "session" was drafted, allows defeated legislation to be brought up again and again. The other concern is that resolutions will continue to be brought up endlessly with the current definition without setting a time as currently "session" means two-year term.

Chairman Stafford stated it depends on the motion. Roberts Rules said you need to use a time when postponing. He stated the way it reads right now; the rule doesn't state a time frame of two years or not and wants greater detail for future bodies. The word "session" needs to be defined so it doesn't always align with a two-year time frame.

Chairman Stafford decided to pull the agenda item until more discussion can be conducted on the item.

11. Sheriff's Report

Sheriff Matz discussed bringing forward future CIP projects at next month's meeting.

Sheriff Matz gave an update on the inmate death and stated they are awaiting toxicology and final autopsy.

Sheriff Matz discussed inmate voting and their capabilities to vote while incarcerated.

Sheriff Matz stated the MEG Unit has seized 4 times the amount of Fentanyl this year than any other year.

Sheriff Matz and Captain Vendola-Messer discussed the NG911 project and where the Sheriff's Office is at with the project.

12. Discussion/Possible Vote: Resolution: Amend Section 6.1 (Order of Business) of the Rules of the Winnebago County Board of Supervisors to amend the Section Devoted to Prayer

Chairman Stafford stated this is a discussion only topic to see what the committee has to say and see if it is something the committee would entertain. Chairman Stafford stated this was not about a specific person but instead what can be done to increase participation from the board or removing items to save time. Chairman Stafford recommend a chaplain do the opening prayer versus a county board member.

Supervisor Floam likes the idea but suggested having different board members say the prayer on a rotation type basis to allow for the other board members to participate if they so wish.

Supervisor Eisen asked Supervisor Egan who picks the prayers that are read. Supervisor Egan stated he does not pick the prayer but the individual who reads the prayer picks it. Supervisor Egan stated he is not in favor of it being on a rotation but if it is voted on to have different people doing it, then he would figure it out.

Supervisor Defferding stated they need to remember that everyone practices their own religion and some don't practice it at all and they need to be respectful of that.

Chairman Stafford stated again that he just wanted to pose the question and Supervisor Egan stated he will keep it all in consideration.

13. Discussion: Resolution: Support the State Legislature to Limit Community Supervision and Provide Clear Guidelines on Sanctions for Non-Criminal Violations of Supervision – Supervisor Brian Defferding

Supervisor Defferding attended a meeting in Oshkosh to talk about issues regarding City of Oshkosh and Winnebago County. A Winnebago County citizen brought this forward and that citizen is currently on an extended supervision. A reform is the only way constitutionally that can fix this. Community Supervision is supposed to be an alternative to incarceration. Supervisor Defferding stated he has conferred with the District Attorney, Corporation Counsel and the Sheriff for their opinion and is now bringing it to the committee for their opinion.

The committee members asked that Supervisor Defferding bring forward more information to them about this topic at a future meeting for further discussion.

14. Public comments on non-agenda items but within jurisdiction of committee

None

15. Next Meeting Date: Monday, December 5, 2022 at 6:00 pm

- **Deadline for agenda items due Monday, November 21, 2022. Please forward those requests to Chairman Bryan Stafford for approval. Thank you.**

16. Adjourn

A motion to adjourn was made at 8:18 p.m. by Supervisor Eisen, seconded by Supervisor Defferding. Carried 5-0.

Respectfully Submitted:

Kimberly Delcore
Winnebago County Sheriff's Office

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ORDINANCE: Amend Winnebago County General Code Section 5.04 (2)(a) pertaining to Cremation Permit Fees

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, Wis. Stat. 59.36 provides in pertinent part that "the board shall set the fees for all services rendered by the coroner or medical examiner"; and

WHEREAS, prior to 2012 the Winnebago County Board of Supervisors established \$150.00 fee for the issuance of a crematory permit; and

WHEREAS, in mid-2015, the Winnebago County Board of Supervisors raised the permit fee to \$200.00 but the passage of Wis. Stat. 59.365 prohibited the fee increase. Wis. Stat. 59.365 provided in pertinent part; and

WHEREAS, "(1) From July 14, 2015 to April 17, 2017, the board may not charge an amount that exceeds the amount that was actually charged on April 17, 2015 ...

(2) If on or after April 18, 2017, the board increases the amount of any of the fees specified in sub. (1)(a) to (c), any such increase may not exceed the annual percentage changed in the U.S. consumer price index for all urban consumers, U.S. city average, as determined by the U.S. department of labor, for the 12 months ending on December 31 of the year before the increase."

WHEREAS, the costs associated with materials and professional supplies for the Coroner's Office have increased by the fees related to the cremation fees have remained the same; and

WHEREAS, Wis. Stat. 365 allows a yearly increase and it is the Coroner office's recommendation to implement two increases: the immediate increase based on the 2021 Consumer Price Index and a proposed increase in 2023 based on the 2022 Consumer Price Index.

NOW, THEREFORE, THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WINNEBAGO DOES ORDAIN AS FOLLOWS: that Section 5.04 (2)(a) be amended to allow a \$10.00 increase in the cremation permit fee, raising the permit fee to \$160.00.

BE IT FURTHER ORDAINED by the County Board of Supervisors of the County of Winnebago that said amendment to the General Code of Winnebago County shall become effective as the date following the date of publication.

Fiscal Note: This ordinance change will increase revenue in the Medical Examiner's Office by approximately \$12,500 per year.

Respectfully submitted by:
JUDICIARY AND PUBLIC SAFETY COMMITTEE

Committee Vote: _____

Respectfully submitted by:
PERSONNEL AND FINANCE COMMITTEE

Committee Vote: _____

43 Vote Required for Passage: **Majority of Those Present**

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46 Approved by the Winnebago County Executive this ____ day of _____, 2020.

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Jonathan D. Doemel
Winnebago County Executive

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: November 21, 2022
FROM: County Coroner Cheryl Brehmer
RE: Cremation Permit Fees

General Description:

The Winnebago County Board is responsible for setting all fees relating to services rendered by the coroner or medical examiner. As it has been over 10 years since these fees have been reviewed, I kindly ask that this committee assist the coroner's office with reevaluating the cremation permit fee.

Action Requested:

We are asking that the committee support an increase to the cremation permit fee in the amount of \$10.00 raising the permit fee to \$160.00.

Procedural Steps:

Committee of Jurisdiction: Judiciary and Public Safety	Meeting date: 12/05/2022
Action taken: _____	Vote: _____
Personnel and Finance	Meeting date:
County Board	Meeting date:

Background:

The fee of \$150.00 for issuance of a cremation permit was established by the county board prior to 2012. According to WI State Statute 59.36 the board shall set the fees for all services rendered by the coroner or medical examiner. The board did allow for an increase raising the permit fee to \$200.00 in mid-2015 but, due to WI State Statute 59.365, the moratorium on fee increases disallowed for the increase and the fee was set back to \$150.00. In accordance with this moratorium the cremation permit fee may be increased but, may not exceed the annual percentage change in the U.S. consumer price index.

While the costs associated to materials and professional supplies has continued to increase over the years, the fees related to a cremation permit have remained the same. Before a cremation permit is issued, a full body examination of the decedent is required along with inquiry into the cause and manner of death in accordance with WI State Statute 979.10 (1) (3) (a).

Policy Discussion:

Winnebago County is one of the few counties that does not assess a death certificate signing fee. Because this fee was not established before the fee moratorium was put in place, this is a fee that we are unable to increase in accordance with the consumer price index. In addition to deaths that are investigated by the coroner's office, deaths where physicians are unable or unwilling to sign a death certificate create added burden onto the investigators. As we are unable to assess a fee for the time and materials for these added investigations, increased revenue from allowable sources could help to off-set these costs.

Attachments:

WI State Statutes 59.36 and 59.365

WI Coroner and Medical Examiner Fee Schedule

59.36 Coroner and medical examiner; fees. The board shall set the fees for all services rendered by the coroner or medical examiner. The fees may not exceed an amount that is reasonably related to the actual and necessary cost of providing the service.

History: [1983 a. 146](#); [1995 a. 201 s. 307](#); Stats. 1995 s. 59.36; [2015 a. 336](#).

59.365 Moratorium on fee increases.

(1) From July 14, 2015, to April 17, 2017, the board may not charge an amount that exceeds the amount that was actually charged on April 17, 2015, for any of the following fees:

(a) Fees for services rendered by a coroner or medical examiner.

(b) Fees assessed for the signing of a death record by a coroner or medical examiner.

(c) Fees assessed related to coroner or medical examiner transportation services.

(2) If on or after April 18, 2017, the board increases the amount of any of the fees specified in sub. [\(1\) \(a\)](#) to [\(c\)](#), any such increase may not exceed the annual percentage change in the U.S. consumer price index for all urban consumers, U.S. city average, as determined by the U.S. department of labor, for the 12 months ending on December 31 of the year before the increase.

(3)

(a) Notwithstanding subs. [\(1\) \(a\)](#) and [\(b\)](#) and [\(2\)](#), if a board that had been providing coroner or lay medical examiner services begins providing physician medical examiner services under an intergovernmental cooperation agreement under s. [66.0301](#) after December 31, 2015, and before April 1, 2016, the board may one time set the fee assessed for the signing of a death record at an amount exceeding the amount that was in effect on April 17, 2015, by not more than \$100 and may one time set the fee assessed for the issuance of a cremation permit at an amount exceeding the amount that was in effect on April 17, 2015, by not more than \$100. Fees under this paragraph may be established without regard to any change in the U.S. consumer price index.

(b) This subsection does not apply to a county with a population of more than 300,000.

History: [2015 a. 55, 336](#); [2017 a. 334](#).

WISCONSIN CORONER/MEDICAL EXAMINER LISTING

10/11/2022

COUNTY	OFFICIAL	ADDRESS	PHONE NUMBER	CREMATION RELEASE FEE	CERTIFICATE SIGNING FEE	DISINTERMENT FEE
ADAMS	MARILYN ROGERS, ME	PO BOX 276, FRIENDSHIP, WI, 53934	608-339-4524	\$110.00	\$90.00	\$100.00
ASHLAND	BARBARA J BEEKSMA, CORONER	8 VICTORIA LA, ASHLAND, WI, 54806	715-682-7025	\$100.00	\$75.00	\$50.00
BARRON	NATE DUNSTON, ME	485 21 3/4 AVE, CUMBERLAND, WI, 54829	715-537-3106	\$150.00	\$125.00	\$50.00
BAYFIELD	TOMAS M RENZ, CORONER	PO BOX 878, 615 SECOND AVE E, WASHBURN WI 54891	715-568-3650	\$75.00	\$141.00	\$50.00
BROWN	VINCENT TRANCHIDA, ME	PO 23600, GREEN BAY, WI, 54305-3600	920-448-4185	\$262.00	\$0.00	\$62.00
BUFFALO	CINDY GEISE, CORONER	407 S 2ND ST POB 494, ALMA, WI, 54610-0494	608-685-4433	\$127.50	\$30.50	\$51.00
BURNETT	MIKE MALONEY, ME	7410 CO RD K #14, SIREN, WI, 54872	715-349-2128	\$100.00	\$50.00	\$100.00
CALUMET	MICHAEL KLAESER, ME	206 COURT ST, CHILTON, WI, 53014	920-849-2335	\$75.00	\$0.00	\$75.00
CHIPPewa	RONALD PATTEN, CORONER	32411 CO HWY MM, BOYD, WI, 54726	715-726-7701	\$125.00	\$125.00	\$125.00
CLARK	RICHARD SCHLEIFER, CORONER	317 SUNSET PL, NELLVILLE, WI, 54456	715-743-3157	\$125.00	\$25.00	\$45.00
COLUMBIA	KATELYN SCHARA, ACTING ME	PO BOX 132, PORTAGE, WI, 53901	608-742-4166	\$178.70	\$71.50	\$112.30
CRAWFORD	JOE MOROVITS, CORONER	225 N BEAUMONT RD #109, PRAIRIE DU CHIEN, WI, 53821	608-326-8414	\$75.00	\$25.00	\$10.00
DANE	VINCENT TRANCHIDA, ME	3111 LUDS LANE, MCFARLAND, WI 53558	608-284-6000	\$291.00	\$0.00	\$0.00
DODGE	P.J. SCHOEDEL, ME	127 EAST OAK ST, JUNEAU, WI, 53039	920-366-3726	\$175.00	\$50.00	\$100.00
DOOR	VINCENT TRANCHIDA, ME	PO 23600, GREEN BAY, WI, 54305-3600	920-448-4185	\$262.00	\$141.00	\$62.00
DOUGLAS	DARRELL WITT, ME	1313 BELKNAP ST, SUPERIOR, WI, 54880-2779	715-395-1435	\$150.00	\$40.00	\$100.00
DUNN	MARCI ROSAS, ME	615 STOKKE PKWY STE G300, MEMMONIE, WI, 54751	715-232-1348	\$125.00	\$125.00	\$125.00
EAU CLAIRE	JEFF RICKABY, CORONER	721 OXFORD AVE STE 3520, EAU CLAIRE, WI 54703	715-839-4972	\$150.00	\$100.00	\$50.00
FLORENCE	ADAM COVACH, ME	501 LAKE AVE, PO BOX 678, FLORENCE, WI 54121	715-528-3346	\$100.00	\$0.00	\$50.00
FOND DU LAC	CRYSTAL SCHAUB, ME	134 WESTERN AVE, FOND DU LAC, WI, 54935	920-929-3366	\$193.50	\$61.00	\$150.00
FOREST	PHYLLIS FLERSTENBERG, CORONER	ONEIDA COUNTY COURTHOUSE, PO BOX 400, RHINELANDER, WI, 54501	715-369-6196	\$125.00	\$50.00	\$125.00
GRANT	MONICA HACK, CORONER	1115 ARBOR OAKS LA, LANCASTER, WI, 53813	608-723-2157	\$100.00	\$30.00	\$65.00
GREEN	JOHN WILLETTE, CORONER	N801 COUNTY RD S, JUDA, WI, 53560	608-328-9400	\$150.00	\$50.00	\$75.00
GREEN LAKE	WENDELL HAMLIN, CORONER	571 CTY RD A, GREEN LAKE, WI, 54941	920-294-4000	\$153.15	\$40.84	\$100.00
IOWA	DIANE SIMONICH, CORONER	222 N IOWA ST SUITE 102, DODGEVILLE, WI, 53533	608-935-3803	\$75.00	\$0.00	\$100.00
IRON	BONNIE KINDSCHY, ME	14007 N STATE LINE RD, HURLEY, WI, 54534	715-561-3800	\$100.00	\$100.00	\$0.00
JACKSON	NICHOL TESCH, ME	N 33552 HWY 53, WHITEHALL, WI, 54773	715-284-5357	\$100.00	\$100.00	\$100.00
JEFFERSON	MYRON OESTRICH, ME	311 S CENTER AVE, JEFFERSON, WI, 53549	920-674-7119	\$204.00	\$25.00	\$50.00
JUNEAU	PATRICE HALL, ME	220 E STAIE ST RM 9, MAUSTON, WI, 53948	608-847-5649	\$150.00	\$99.00	\$80.00
KENOSHA	ROBY GROESSL, CORONER	1000 55TH STREET, KENOSHA, WI 53140	262-653-3869	\$287.00	\$156.00	\$65.00
KEWAUNEE	LINDA J GEBHARDT, CORONER	333 VINE STREET #1730, WI, 54601	608-785-9634	\$150.00	\$35.00	\$50.00
LA CROSSE	LARRY SHADIX, CORONER	12993 NORTH ROAD, ARGYLE, WI, 53504	608-776-4870	\$100.00	\$100.00	\$125.00
LAFAYETTE	PAUL PROULX, CORONER	W7177 CTY T, PEARSON, WI, 54462	715-536-6272	\$75.00	\$0.00	\$75.00
LANGLADE	JURITIS GREEN, CORONER	W5444 TAYLOR ST, MERRILL, WI, 54452	715-536-6272	\$100.00	\$75.00	\$75.00
LINCOLN	JESSICA BLAHNIK, ME	1110 S 9TH ST, MAINTOWOC, WI, 54220	920-683-4008	\$125.00	\$25.00	\$75.00
MAINTOWOC	KALYNN VAN ERMEN, ME	1308 WEST STREET, WAUSAU, WI, 54401	715-261-1199	\$250.00	\$0.00	\$250.00
MARATHON	THOMAS WASTART II, CORONER	1926 HALL AVENUE, MARINETTE, WI, 54143	715-732-7421	\$100.00	\$50.00	\$50.00
MARINETTE	PATRICK T ROBERTS, ME	PO BOX 237, OXFORD, WI, 53952-0237	608-297-2115	\$100.00	\$0.00	\$100.00
MENOMONIE	BRIAN PETERSON, ME	PO BOX 279, KESHENA, WI, 54135	715-799-3881	\$75.00	\$0.00	\$0.00
MILWAUKEE	ROBERT SMITH JR, ME	112 S COURT ST RM 1005, SPARTA, WI, 54656	414-223-1200	\$357.00	\$153.00	\$50.00
MONROE	VINCENT TRANCHIDA, ME	PO BOX 23600, GREEN BAY, WI, 54305-3600	608-269-6333	\$100.00	\$100.00	\$100.00
OCONTO	CRYSTAL SCHAUB, ME	ONEIDA COUNTY COURTHOUSE, PO BOX 400, RHINELANDER, WI 54501	920-448-4185	\$262.00	\$141.00	\$62.00
ONEIDA	DOUGLAS A BARTIELT, CORONER	320 SOUTH WALNUT ST, APPLETON, WI, 54911	715-369-6196	\$125.00	\$50.00	\$125.00
OUTAGAMIE	TIMOTHY J DEPPISCH, CORONER	1201 SPRING ST, PORT WASHINGTON, WI, 53074	920-832-5841	\$150.00	\$50.00	\$100.00
OZAUKEE	JOAN HUPPERT, CORONER	740TH 7TH AVE WEST, DURAND, WI 54736	262-238-8455	\$200.00	\$100.00	\$75.00
PEPIN			715-672-7242	\$150.00	\$100.00	\$150.00

WISCONSIN CORONER/MEDICAL EXAMINER LISTING

10/11/2022

PIERCE	JOHN WORSING, ME	555 WEST OVERLOOK DRIVE, ELLSWORTH, WI 54011	715-273-5051	\$163.32	\$0.02	\$54.44
POLK	JONNN B DINNIES, ME	100 POLK COUNTY PLAZA STE 180, BALSAM LAKE, WI, 54810	715-485-9218	\$175.00	\$100.00	\$175.00
PORTAGE	SCOTT RIFLEMAN, ME	1500 STRONGS AVE, STEVENS POINT, WI, 54481	715-346-1449	\$75.00	\$0.00	\$75.00
PRICE	JAMES D DALBESIO III, CORONER	N6950 CORK RD, PHILLIPS, WI, 54555-6331	715-339-3011	\$100.00	\$50.00	\$0.00
RACINE	MICHAEL J PAYNE, ME	1717 TAYLOR AVENUE, 3RD FLOOR, RACINE, WI 53403-2497	262-636-3303	\$208.00	\$78.00	\$78.00
RICHLAND	JAMES C ROSSING, CORONER	410 EAST PEARL ST POB 195, LONE ROCK, WI, 53556	608-604-8815	\$100.00	\$0.00	\$25.00
ROCK	VINCENT TRANCHIDA, ME	3630 N CTY RD F, POB 1649, JAMESVILLE, WI, 53547	608-757-5908	\$233.00	\$0.00	\$100.00
RUSK	JIM RASSBACH, ME	311 MINER AVE E RM 5153, LADYSMITH, WI, 54757	715-532-2200	\$75.00	\$0.00	\$100.00
SAUK	GREG HAHN, CORONER	1319 SAUK AVE, BARABOO, WI, 53913	608-355-4495	\$125.00	\$0.00	\$0.00
SAWYER	JOHN FROEMEL, CORONER	15880 E 6TH ST, HAYWARD, WI, 54843	715-566-5696	\$50.00	\$100.00	\$100.00
SHAWANO	BRIAN J WESTFAHL, CORONER	311 N MAIN ST, SHAWANO, WI, 54166	715-526-3111	\$125.00	\$0.00	\$0.00
SHEBOYGAN	CHRISTOPHER NEHRING, ME	615 N 6TH STREET, SHEBOYGAN, WI 53081	920-459-3945	\$153.45	\$102.30	\$100.00
ST CROIX	PATTY SCHACHTNER, ME	1101 CARMICHAEL RD, HUDSON, WI, 54016	715-381-4358	\$150.00	\$100.00	\$200.00
TAYLOR	SCOTT PERRIN, ME	224 S SECOND ST, MEDFORD, WI, 54451	715-482-8680	\$75.00	\$0.00	\$0.00
TREMPEALEAU	BONNIE KINDSCHY, CORONER	N 33352 HWY 53, WHITEHALL, WI, 54773	715-538-4351	\$100.00	\$0.00	\$100.00
VERNON	BETTY NIGH, CORONER	318 FAIRLANE DR STE 216, VIRCQUA, WI, 54665	608-637-5284	\$78.00	\$26.00	\$0.00
VILLAS	CRYSTAL SCHAUB, ME	ONEIDA COUNTY COURTHOUSE, PO BOX 400, RHINELANDER, WI 54501	715-369-6196	\$125.00	\$50.00	\$125.00
WALWORTH	GINA CARVER, ME	1770 COUNTY RD NN, ELKHORN, WI 53121	262-741-4729	\$250.00	\$0.00	\$0.00
WASHBURN	ANGELA PANK, CORONER	PO BOX 639, SHELL LAKE, WI 54871	715-468-4720	\$100.00	\$50.00	\$50.00
WASHINGTON	LYNDA BIEDRZYCKI, ME	500 ROLFS AVE, ROOM 1130, WEST BEND, WI, 53090	262-335-4460	\$240.00	\$100.00	\$70.00
WAUKESHA	LYNDA BIEDRZYCKI, ME	515 W MORELAND BLVD, WAUKESHA, WI, 53188-2428	262-548-7575	\$285.00	\$84.00	\$65.00
WAUPACA	CATHI WEGENER, ME	LAW ENFORCEMENT CENTER, 1402 ROYALTON ST, WAUPACA, WI, 54981	715-258-4466	\$150.00	\$0.00	\$0.00
WAUSHARA	AMANDA THOMA, ME	430 E DIVISION STREET, WAUTOMA, WI, 54982	920-787-6612	\$125.00	\$75.00	\$100.00
WINNEBAGO	CHERYL BREHMER, CORONER	448 ALGOMA BLVD, OSHKOSH, WI, 54901	920-236-4804	\$150.00	\$0.00	\$50.00
WOOD	SCOTT D BREHM, CORONER	400 MARKET ST POB 8095, WI RAPIDS, WI, 54495	715-459-3398	\$100.00	\$100.00	\$0.00



Winnebago County All Departments Subscriber Unit Radio Replacement

2023-2024 CIP or ARPA??

10/2022

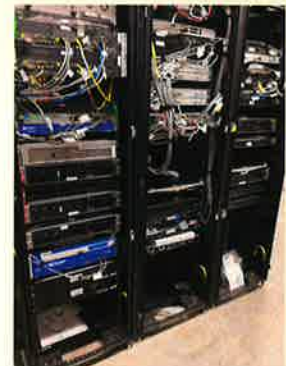
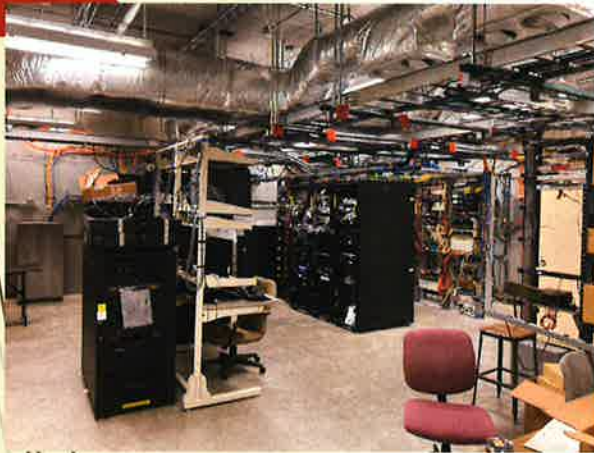


Public Safety Communications System

- In simplest terms, this is the radio system used by all public safety entities in Winnebago County – all police and fire agencies, and then some
- Ensures mission critical communications and interoperability occurs
 - WC Sheriff (all Divisions), WC Highway, WC Facilities, WC Public Health, WC Emergency Management, DA's Office all use the system.
- Approx. 400 subscribers belong to County Departments
 - Approx. 1,550 total subscribers belong to public safety radios in Winnebago County
 - Many local police and fire have begun to replace theirs already
- Average 1.7 million radio transmissions annually

Communications System History

- ▶ Major county-wide project began in 2010
 - ▶ Stakeholders involved, feasibility study, RFP's
 - ▶ A Motorola radio system was selected
- ▶ Federally mandated narrow banding of all radio systems was required by 2013.
- ▶ From 2011-2012, Winnebago County:
 - ▶ Invested \$5 million for radio infrastructure (800 MHz and P25 compliant Motorola Astro 25)
 - ▶ Invested an additional \$5.5 million on 1,500 subscriber unit radios for ALL public safety entities in the county. Those subscriber units are nearing end of life now.



Communications System History

- Components have a shelf life
 - The first focus was on the infrastructure upgrades
- 2021 CIP Project replaced 4 microwaves \$330,000
 - Other legacy components have been gradually replaced






Communications System History

- Narrow banding mandate – entered into a joint cost savings measure with Outagamie County -- the radio and recording system infrastructure is jointly owned and shared with Outagamie County – signed agreement through December 31, 2031
- 2022 is Year 3 of a 10 year maintenance agreement for the Motorola Astro 25 (with 11 year old equipment)
 - \$5.1 million in maintenance over 10 years
 - Able to replace/repair/upgrade/update as needed
 - Major software upgrade occurred over one month in September/October 2022 as part of this maintenance agreement

Today – End of Life (7-10 years =2022)

- ▀ Subscriber Units are at end of life – Winnebago County Departments must replace:
 - ▀ 80 Mobiles (radios permanently mounted in vehicles)
 - ▀ 325 Portables (hand-held radios)
 - ▀ 12 Consolettes (back up systems and DVRS boosters)

NOW – MUST PURCHASE

DEPT	TYPE	QUANTITY		UNIT COST	TOTAL COST
DIST ATTORNEY	APX4000	3		\$3,696.00	\$11,088.00
EMER MGMT	APX8000	6		\$7,572.00	\$45,432.00
EMER MGMT	APX6500	2		\$5,061.00	\$10,122.00
EMER MGMT	APX8500	5		\$8,000.00	\$40,000.00
FACILITIES	APX4000	38		\$3,696.00	\$140,448.00
HIGHWAY	APX4000	62		\$3,696.00	\$229,152.00
HIGHWAY	APX4500	29		\$3,647.00	\$105,763.00
PUBLIC HEALTH	APX4000	10		\$3,696.00	\$36,960.00
CORONER*	APX4000	4		\$3,696.00	\$14,784.00
SHERIFF	APX4000	34	Clerk/Reserve	\$3,696.00	\$125,664.00
SHERIFF	APX6000	75	Corrections	\$5,414.00	\$406,050.00
SHERIFF	APX6500	40	Squads	\$5,061.00	\$202,440.00
SHERIFF	APX8000	97	Admin/Pat/Det	\$8,219.00	\$797,243.00
SHERIFF	APX8500	4	Command Post	\$6,538.00	\$26,152.00
SHERIFF	APX800 Con	12	BUCS / DVRS	\$11,533.00	\$138,396.00
***All Items State Contract Pricing (as of April 2022)					\$2,329,694.00

Additional Costs

- Programming – approx. \$85.00/unit (Vendor quote)
 - Total \$35,785
- Installing Mobiles – approx. \$500.00/vehicle (Vendor quote)
 - Total \$40,000
- Accessories – Earpieces - \$50 each
 - \$16,250
- Bank chargers – 4 @ \$1,050 each = \$4,200
- Current accessories will still fit (leather or nylon holders; extra batteries)

Grand Total

***If purchased as one in 2023

\$2,426,129.00

** Total has increased \$325,000 since Fall 2021 CIP planning

CIP Plan --- or ARPA??

- ▶ Purchase the 421 radios for ALL county Departments
- ▶ Current CIP books 2021-2025 and 2022-2026 both list \$700,000 for each year 2023-2024-2025 – spread out bonding
 - ▶ \$2.1 million --- Based upon 2020/2021 pricing
- ▶ Now – split amongst 2 years (2023 – 2024)
 - ▶ 2023 – Sheriff's Office only (262 radios ~ **\$1.8 million**)
 - ▶ 2024 – All other County Departments (159 radios = \$672,000 + 13%? ~ **\$760,000**)
- ▶ Decision --- CIP or ARPA funds?

Alternatives Considered

- ▶ Motorola selected as the vendor in 2011
- ▶ Significant infrastructure investments into Astro P25 System – the features are crucial, and known to us
 - ▶ Construction and Durability
 - ▶ Battery Life
 - ▶ Range, Frequency, and Audio Quality
 - ▶ Mobile Installation and Wiring
 - ▶ Vendor relationship
 - ▶ Maintenance Contracts



Alternatives Considered

- Replace radios with Motorola's new APX NEXT Smart Radio
 - Base price is higher (approx. \$1,000 each)
 - Must include monthly service fee (\$75 a month), per device, for the life of the device
- Use non-Motorola products
 - Separate vendors, different radio programming procedures, and additional ongoing maintenance agreements
 - Would need to replace ALL accessories
 - Limited and unsuccessful track records



Questions??

Capt. Lara Vendola-Messer
lvendola@winnebagoountywi.gov
920-236-7337

911 Dispatch Console Workstation Replacement

WINNEBAGO COUNTY SHERIFF'S OFFICE
2023 CIP

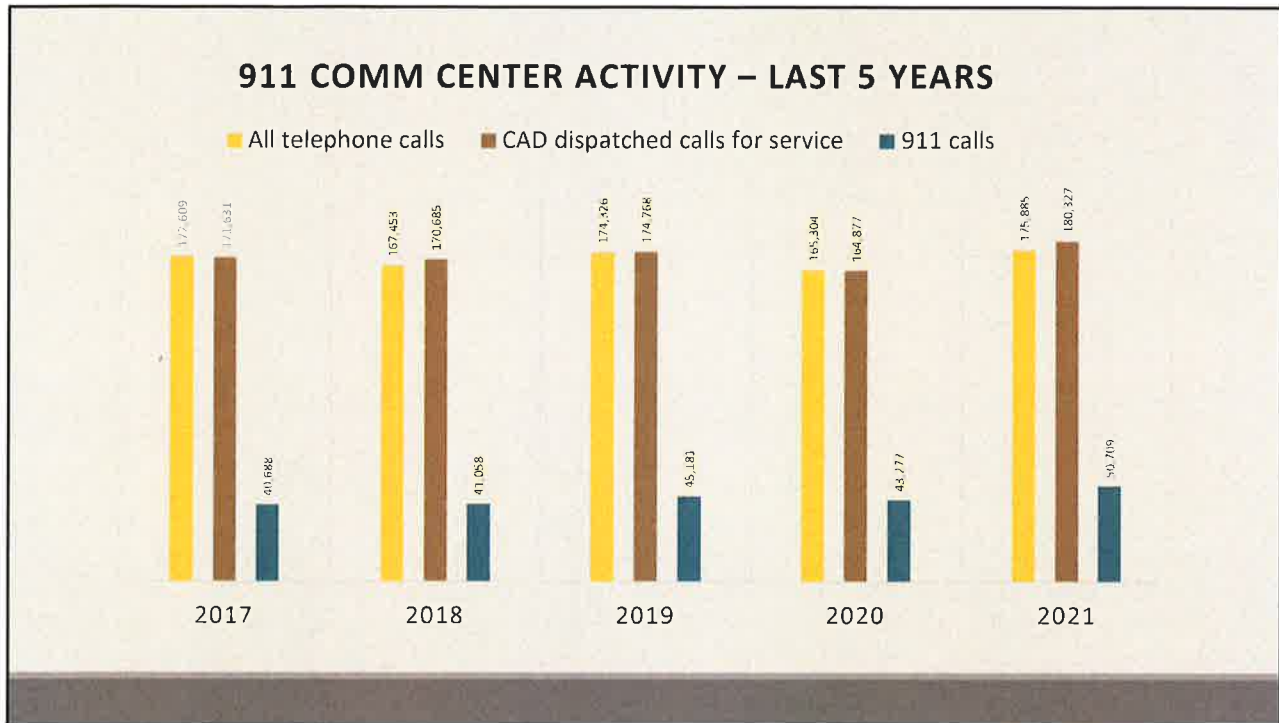
911 Comm Center - what we do

The 911 Comm Center is the **ONLY** 911 PSAP in the county (since inception in 1980)

Coordination and continuous monitoring of all public safety incidents and related radio talk-group traffic and phone calls within Winnebago County, 24/7/365.

Dispatches public safety resources and services for all law enforcement, fire, and emergency medical service providers within Winnebago County to include:

- 8 law enforcement agencies
- 19 fire departments
- 17 first responder groups
- 1 ambulance service



Communications System History

Federally mandated narrow banding of all radio systems was required by 2013.

In 2011-2012, Winnebago County:

- Invested \$5 million for radio infrastructure (800 MHz and P25 compliant Motorola Astro 25)

- Invested additional \$5.5 million on 1,500 subscriber unit radios for ALL public safety entities in the county.

2013-2020 – various component upgrades occurred

In 2021 - upgraded 4 Microwave links (\$330,000 CIP Project)

CIP 2023-2024 ~ \$2.5 million (Or ARPA??)- Subscriber Unit project for all County departments

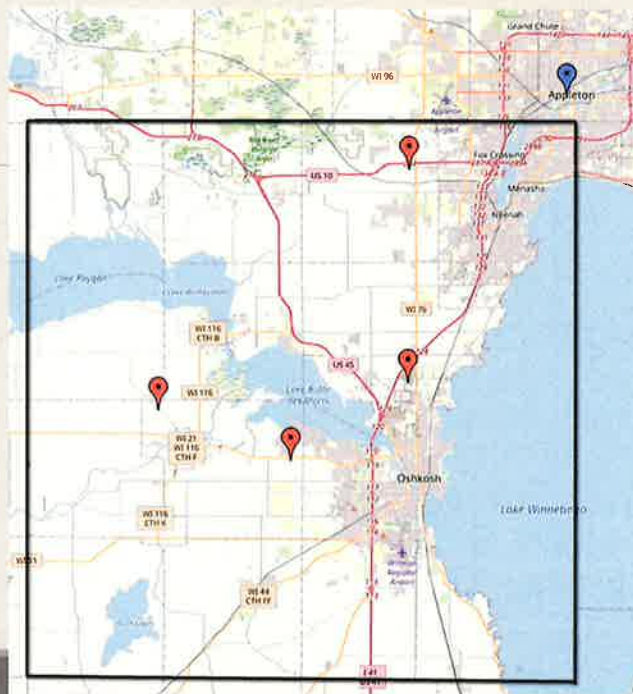
- Anticipated purchase of approximately 420 radios

Communications System History

- 2022 is Year 3 of a 10 year maintenance agreement for the Motorola Astro 25 radio system
- \$5.1 million in maintenance over 10 years
- Able to replace/repair/upgrade/update as needed

Microwave Tower Sites

*2021 CIP project upgraded links



Communications System History

- 2017 Winnebago County purchased:
- \$2.2 Million on Motorola P1 Suite – a records upgrade for all public safety entities in the county
 - Records Management System (RMS)
 - Computer Aided Dispatch (CAD)
 - Jail Management System (JMS)
- 2022 is year 4 of 10 year \$3.3 Million maintenance agreement with Motorola

Communications System History

- 2020-2021 CIP/WEM Grant funded NG-911 CPE Upgrade
 - \$225,000 project
- AT&T Viper 7 system upgrade to support the future of NG-911
- 911 system components upgrade at the 5 year mark
- 2022 is year 2 of a 5 year \$240,000 total maintenance agreement with AT&T and Intrado

Building History

Winnebago County Sheriff's Office building at 4311 Jackson St. opened in 2003

911 Comm Center designed as self-contained and with floor room for expansion

- Small kitchen and restrooms attached

- 9 total workstations (8 in primary Comm Center, and 1 in the adjacent EOC room)

Console Workstations must be ergonomic and suitable for 24/7/365 use

- Adjustable to fit 31 different employees

- NOT simple office furniture

To date, expansion has not been needed

Building History

Current console workstations were brand new with the building construction (2003)

In 2003 – with the new build -- we spent \$130,500 (average \$14,500 a position)

- “Cold” install – new construction – leisurely -- over time

Current consoles are obsolete

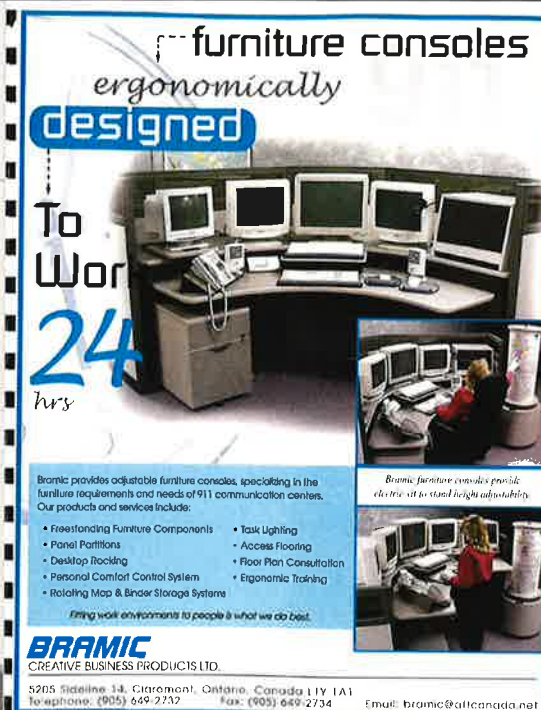
- 5 year warranty (expired 2008)

- 10-12 year life expectancy (2013-2015)

Building History

Console components were top of the line when purchased new in 2003

- As shown -- 4 monitors, 1 printer
- Deep setback



furniture consoles
ergonomically
designed

To Work
24 hrs

Bramic provides adjustable furniture consoles, specializing in the furniture requirements and needs of 911 communication centers. Our products and services include:

- Free-standing Furniture Components
- Panel Partitions
- Desktop Rocking
- Personal Comfort Control System
- Rotating Map & Binder Storage Systems
- Task Lighting
- Access Flooring
- Floor Plan Consultation
- Ergonomic Training

Bramic furniture consoles provide electric sit-to-stand height adjustability.

Fitting work environments to people is what we do best.

BRAMIC
CREATIVE BUSINESS PRODUCTS LTD.

5205 Sideline Rd. Glastonbury, Ontario, Canada L1Y 1A1
Telephone: (905) 649-2732 Fax: (905) 649-2734 Email: bramic@attcanada.net

What is a Dispatch Console Workstation?

Flat surface to support computer and monitor components

Ergonomic features - fully adjustable work surfaces that operate on a single plane

ADA compliant controls; foot rest, arm rest, etc.

ANSI/HFES 100-2007 - Human Factors Engineering Of Computer Workstations – lift, tilt, clearance, etc.

Task lighting, radiant heat, cooling

E911 Workstations

Must house very sensitive electronics and CPU units

Venting, electrical requirements, cabling housing

Today

Current consoles support 7 monitors (they want 8)



Today

Not as designed



Today

A few stations are not fully functional -- flat surface only



Today

Not office furniture – must house mission critical public safety components



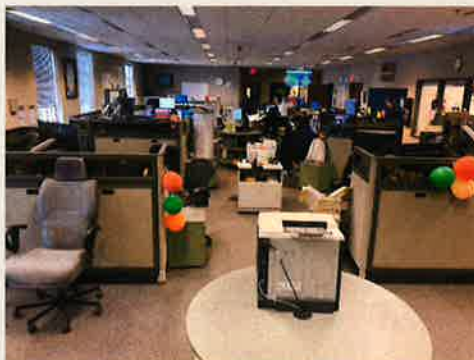
Today

Not office furniture – must house mission critical public safety components



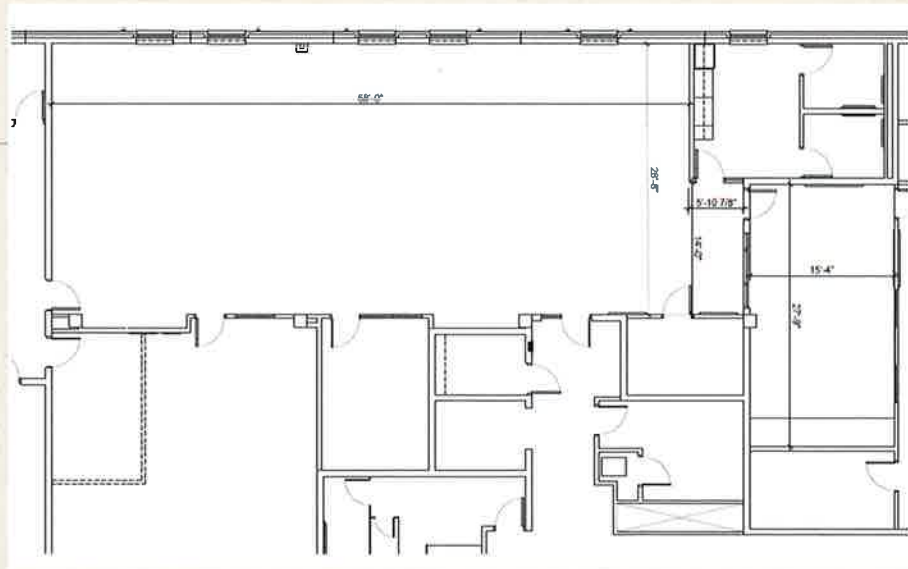
Fall 2022

All 9 stations must be replaced



Fall 2022

All 9 stations must be replaced



Now

Facilities members have been working wonders doing repairs for years....but it is time.

Rough estimate of \$28,000 per console workstation; plus disposal, removal, and discarding of old components; on a "Hot" install cycle (live PSAP)

CIP request is for \$260,000 (page 34 of the 2022-2026 CIP Book)

We will make every effort to repurpose or reuse stand alone components (file drawers, tables, etc.) within the agency, other county departments, or auction at public surplus, for those items with life left in them.

Questions???

- Captain Lara Vendola-Messer
- 920-236-7337
- lvendola@co.winnebago.wi.us

WINNEBAGO COUNTY JAIL

Wiring and Camera Project
2023 CIP

The Winnebago County Jail opened in 2003 and since opening, there have been multiple camera revisions. Currently there are **101** cameras installed throughout the facility.

Today, there is more than one camera that is non-functional.

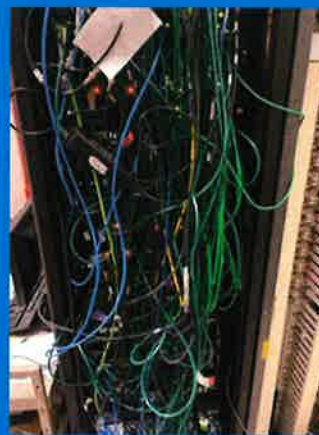


CAMERAS

- There are several different cameras located throughout the facility each serving a specific purpose.
- Fisheye Cameras
- Multisensor Cameras
- Mini Dome Cameras
- Corner Cameras



MASTER CONTROL



CURRENT CAMERA USE

- Monitors:
 - All entrances and exits
 - Common areas where inmates may be present
 - Inmate Cells
 - Exterior of the Sheriff's Office

CURRENT CAMERA USE

- Protects Winnebago County from liability
- Protects the staff and inmates
- 17 monitored cells – observe fragile inmates with major medical issues and/or mental health observation
- If these cameras fail, we must replace them with physical staff

CURRENT CAMERA SOFTWARE

- Currently the camera system is operated by Avigilon 6 software which is no longer supported
- What this means for the Sheriff's Office is that we can no longer add any additional cameras with our current software

VIGITRON ENCODERS – THE BANDAID

- Currently all RG-6 cameras are run through a Vigitron Encoder prior to entering the system.
- The Encoders are failing, are thousands of dollars to replace, if we are able to even locate the obsolete parts, and if we are able to replace them.
- This one is \$2,200 and only supports 16 cameras.





FUTURE CAMERA USE

- CIP project replaces all end of life wiring and other components
- CIP project also adds 13 cameras
 - One camera has been repeatedly recommended to be added by the State of Wisconsin Department of Corrections Jail Inspector
 - 12 additional cameras added to create additional monitored cells for an increasing population with medical issues and mental health concerns

PROJECT BY THE NUMBERS

- 2022 – to date \$18,000 in repairs
- Several additional “repairs” are needed, IF they could even occur
- CIP Project Request:
 - Wiring upgrade \$275,000
 - Addition of 13 cameras \$75,000
 - TOTAL \$350,000 (15% increase each year)

1 - 2022

2

3 **RESOLUTION:** Authorize the Sheriff's Office to accept a \$3,200 WEM HS Alert Swat equipment grant

4

5

6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, Winnebago County has a regional SWAT Team that is one of nine specialized multijurisdictional
8 teams in the state; and

9 **WHEREAS**, the State of Wisconsin regularly provides additional funding solely to the nine specialized teams
10 for needed technical equipment; and

11 **WHEREAS**, SWAT team members and deputies oftentimes have to sacrifice their safety and positioning in
12 order to gather necessary intelligence during an incident; and

13 **WHEREAS**, purchasing equipment to improve observation tools will enhance the abilities of the SWAT Team
14 and assist in the safe resolution of critical incidents within Winnebago County; and

15 **WHEREAS**, these grant funds must be used by May 5, 2023.

16
17 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
18 authorizes the Winnebago County Sheriff's Office to accept a \$3,200 WEM HS Alert SWAT Equipment grant.

19

20 **FISCAL IMPACT:** The fiscal impact is \$3,200 in revenue from the Department of Military Affairs.

21

22 Respectfully submitted by:

23 **JUDICIARY AND PUBLIC SAFETY COMMITTEE**

24 Committee Vote: _____

25 Respectfully submitted by:

26 **PERSONNEL AND FINANCE COMMITTEE**

27 Committee Vote: _____

28 Vote Required for Passage: **Majority of Members Present**

29

30 Approved by the Winnebago County Executive this _____ day of _____, 2023.

31

32

33 _____
Jonathan D. Doemel
34 Winnebago County Executive

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: November 17, 2022

FROM: Sheriff John Matz

RE: State of Wisconsin Department of Military Affairs Homeland Security Grant

General Description:

Authorize the Sheriff's Office to accept a \$3,200 WEM HS Alert equipment grant.

Action Requested:

Motion to approve resolution for acceptance of \$3,200 WEM HS Alert equipment grant.

Procedural Steps:

(Show each level of committee and board approval needed, with meeting dates.)

Committee of Jurisdiction: Judiciary_____	Meeting date: 12/05/2022
Action taken: _____	Vote: _____
Other Committee: Personnel and Finance____	Meeting date: 01/05/2023
Action taken: _____	Vote: _____
County Board	Meeting date: 01/17/2023

Background:

Winnebago County has a regional SWAT Team that is one of nine specialized regional, multijurisdictional teams in the state. The State of Wisconsin regularly provides additional funding for specialized and technical equipment, offering the funds specifically and solely to the nine regional teams, to enhance performance and capabilities regionally. This grant will support the Aligned Law Enforcement Response Team (ALERT) initiative of providing funding to the regional response teams for specialize equipment for marksman for responding to high-risk situations.

Policy Discussion:

One of the most critical requirements while resolving a high-risk or critical incident is the ability to gather current, and real-time information and intelligence. Often times due to the heightened threat of these incidents, being able to directly observe areas, structures, or vehicles are hampered due to safety concerns, or overexposing deputies. SWAT team members and deputies oftentimes have to sacrifice their safety and positioning in order to gather necessary intelligence during an incident.

A key component of any SWAT team is its dedicated marksmen and observers. These marksmen are often given the task of selecting a covert position and maintaining observations of a specific area, structure, or vehicle. In order to facilitate this task safely, they rely on covert positioning and camouflage. In order to maintain a covert position, they are required to use outside terrain, structures, or vehicles to establish their observation position. These varying terrains may provide concealment, but do not always provide a stable, or efficient observation platform. Marksmen and observers have been forced to construct their

own observation platforms and equipment in order to complete this critical task. This specialized grant will allow the Winnebago County Sheriff's Office SWAT Team the ability to purchase and update the observation tools utilized by our marksmen and other team members. These tools will enhance their ability to observe, gather data, and provide real-time intelligence to Commanders. The Sheriff's Office will purchase two tripods, camouflage tripod covers, high magnification monocular or spotting scope, laser range finder, and polarized lens caps. The tripods will provide a stable and multi-functional observation platform that can be used in any terrain or position. The tripods will supply a stable platform for high magnification monoculars or binoculars, and can be used in various terrain, vehicles, residences, and aid in the proper use of cover and concealment. The high magnification monocular or spotting scope allows the observers to see clearly, and have the ability to be positioned further away from a high-risk area to maintain safety, but not inhibit their observation abilities. The laser rangefinder provides accurate data to be used by the observers and to provide real-time information to Commanders. During critical incidents, observers are often attempting to observe or identify suspects, while the suspects are inside residences, structures, or vehicles. A common barrier that they encounter is glass windows. The polarized lens caps help to eliminate the glare from glass, and greatly improve the ability to see through glass, and into an area of interest. All of the equipment purchased will greatly improve the abilities of the SWAT Team, and assist in the safe resolution of critical incidents within Winnebago County.

Attachments:

Attachment 1-Resolution

Attachment 2-Budget Transfer

1 - 2022

2

3 **RESOLUTION: Amending the Table of Organization for the Sheriff's Office**

4

5

6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, the Winnebago County Sheriff's Office has a successful and sought-after Internet Crimes Against
8 Children (ICAC) Unit; and

9 **WHEREAS**, the Unit has vastly expanded and workload has dramatically increased, and

10 **WHEREAS**, there is a need for a supervisory position that will provide command level oversight and support
11 of a newly created Special Victims Unit (SVU); and

12 **WHEREAS**, the SVU requires a supervisory component knowledgeable in the expert level, specialty skillsets
13 required; and

14 **WHEREAS**, the current supervisory structure can no longer effectively support members with specialty skillsets
15 required; and

16 **WHEREAS**, advocating for crime victims remains a top priority for the Sheriff's Office, and

17

18 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
19 amends the table of organization for the Sheriff's Office by eliminating one full-time crime analyst/internet crimes
20 investigator and adding one full-time Detective Lieutenant.

21

22

23 **Fiscal Impact:** The elimination of one position and the addition of one position is an increase in labor of \$9,252
24 which will be absorbed in the Sheriff's Office existing budget.

25

26

27 Respectfully submitted by:

28 **JUDICIARY AND PUBLIC SAFETY COMMITTEE**

29 Committee Vote: _____

30 Respectfully submitted by:

31 **PERSONNEL AND FINANCE COMMITTEE**

32 Committee Vote: _____

33 Vote Required for Passage: _____

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35 Approved by the Winnebago County Executive this _____ day of _____, 2022.

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39 Jonathan D. Doemel
Winnebago County Executive

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: November 21, 2022
FROM: Sheriff John Matz
RE: Amending the Table of Organization

General Description:

Eliminate one position and add one supervisory position in the Detective Division.

Action Requested:

Motion to approve the elimination of one position in order to create one additional supervisory position in the Detective Division.

Procedural Steps:

(Show each level of committee and board approval needed, with meeting dates.)

Committee of Jurisdiction: Judiciary_____	Meeting date: 12/03/22
Action taken: _____	Vote: _____
Other Committee: Personnel and Finance_____	Meeting date: 12/01/22
Action taken: _____	Vote: _____
County Board	Meeting date: ____

Background:

The current Winnebago County Sheriff's Office Crime Analyst and Internet Crime Investigator position is a highly specialized and unique position. The position was originally created in 2013 as a shared Crime Analyst position with the District Attorney's Office. After significant successes, the position was moved to the Sheriff's Office full-time in 2016. In 2017, the position evolved further into a sworn law enforcement officer position, so that the position could be utilized for additional capacities. The specialty nature of the position was created with an atypical side-bar with the Deputies' Association based largely upon the unique skill set required for the position. Since its creation, the service the position provides has evolved into being much more highly specialized and sought-after. Currently this position provides forensic analysis of electronics and media, and utilizes forensic tools to analyze the contents of digital media in support of criminal investigations; identifies social media and internet predators through the use of specialized training and equipment; conducts undercover operations utilizing social media and other internet resources to identify, locate, and apprehend subjects in the community engaging in human trafficking, child exploitation, and other crimes against children; investigates and documents internet crimes and cybertips assigned to the Sheriff's Office Internet Crimes Against Children (ICAC) Initiative by the Wisconsin Department of Justice (DOJ), the National Center for Missing and Exploited Children (NCMEC), and Federal Bureau of Investigation (FBI); and ensures ICAC investigative standards and best practices are followed, while coordinating with local, state, and federal partners to advance jurisdictional compatibility and prosecutorial congruence.

These are very high-profile cases, and involve the most vulnerable of society's victims – our children.

Policy Discussion:

While the list above is extensive, the program has grown substantially and now needs a separate supervisory component to oversee the highly technical skills required. This supervisory component will be the commander of the newly created Special Victims Unit (SVU). The focus of the SVU is child abuse or neglect, child sexual abuse, Internet Crimes against Children (ICAC), human trafficking, sextortion, identify fraud, child protective services requests, elder abuse or neglect, other internet crimes with victims, and any cases determined to require SVU expertise and resources. The supervisory component will also serve to complement the existing command structure at the agency.

Within the Detective Division the case load of major crimes, drug related crimes, and property crimes has drastically increased. The collecting, processing, analyzing, and storing digital evidence associated with these crimes grows every day. New laws and new technologies have created new types of crime to investigate. The current supervisory structure no longer supports the diverse and specialty skills needed to solve these crimes.

In this specific case, it is difficult to talk about a position modification without taking about the person in the position. The person currently in this position has become the regional expert for technology based legal processes. It has taken years of experience and training to reach this high-performance level, which is a significant asset to Winnebago County. He possesses a skill set that cannot be replicated. The investment that has been made to victims is unmatched.

Finally, it is most appropriate that the Winnebago County Sheriff's Office has a supervisor in the role of Federal task force liaison.

This proposal effectively eliminates the Crime Analyst and Internet Crime Investigator position and replaces it with a Lieutenant position, with no change in personnel.

The elimination of one position and the addition of one position is an increase of \$9,252 which will be absorbed in the existing budget.

Attachments:

Attachment 1 - Draft Resolution

Attachment 2 - Amended Job Description

Attachment 3 - New Position Request

NEW POSITION REQUEST

For Budget Year: **2023**

Department Name: Sheriff's Office Org. No.: 110

New Position Title: Detective Lieutenant

FT or PT: FT Work Hours per Week: 40 Pay Grade: 27

Brief Description of Duties:

This supervisory component will be the commander of the newly created Special Victims Unit (SVU). The focus of the SVU is child abuse or neglect, child sexual abuse, Internet Crimes against Children (ICAC), human trafficking, child protective services requests, elder abuse or neglect, other internet crimes with victims, and any cases determined to require SVU expertise and resources.

Is the new position needed for an existing program? or a new program?

List Any Position(s) to be Eliminated:

<i>Title</i>	<i>FTE</i>
<u>Crime Analyst and Internet Crime Investigator</u>	<u>1.00</u>

Explain the need for the new position (attach additional pages if needed):

The program has grown substantially and now needs a separate supervisory component to oversee the highly technical skills required. The collecting, processing, analyzing, and storing digital evidence associated with these crimes grows every day. New laws and new technologies have created new types of crime to investigate. The current supervisory structure no longer supports the diverse and specialty skills needed to solve these crimes.

Identify the consequences if the new position is not approved (attach additional pages if needed):

In this hiring market, if the Crime Analyst and Internet Crime Investigator position were to become vacant, the specialty skillset required to fill it cannot be replicated.

Where exactly will be the physical work space for the new position? Will existing work space be used, or does space need to be remodeled? Are there power and network connections? What about furniture?

Existing space in the Detective Division is fine. No modifications needed.

Please describe equipment needed for the new position, including computers, software licenses, mobile devices, desk phone, office supplies, vehicles, furniture, and anything else needed. How will equipment be obtained?

The existing Crime Analyst and Internet Crime Investigator equipment will be used.

BUDGET IMPACT

ACCOUNT NAME	OBJECT ACCOUNT	AMOUNT
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All Labor Costs Should Be Taken From Labor Budget Worksheets as Returned to HR. Contact Mike Collard with any questions about labor costs. Consult with Mike Elder about space needs and with Patty Francour about computer and software costs before submitting this form.

(1) NEW POSITION LABOR COSTS

Include all costs for the proposed new position--do not deduct savings for positions being eliminated.

Regular Pay	51100	\$	89,877
Overtime	51105		0
Comp Time	51105		0
FICA Medicare	51200		6,876
Health Coverage	51201		22,914
Dental Coverage	51202		1,087
Workers' Compensation	51203		832
WRS Contributions	51206		8,938
Other Fringe Benefits (Comp Time)	51207		420
SUBTOTAL		\$	130,943

(2) LABOR COST SAVINGS FROM ELIMINATED POSITION(S) OR OTHER REDUCTIONS

Include all costs that would have been included in the budget if positions to be reduced were kept, as well as any projected savings such as reduced overtime or temporary employee pay. Enter as positive numbers.

Regular Pay	51100	\$	81,765
Temporary Employees	51101		0
Overtime	51105		0
FICA Medicare	51200		5,736
Health Coverage	51201		22,914
Dental Coverage	51202		1,087
Workers' Compensation	51203		832
WRS Contributions	51206		8,938
Other Fringe Benefits	51207		420
SUBTOTAL		\$	121,692

NET TOTAL LABOR COST DUE TO CHANGES:

9,252

(3) NON-LABOR COSTS FOR NEW POSITION

Training	52001	\$	
Travel	5200x		
Small Equipment	53522		
Telephone (monthly usage charges)	53008		
Capital	58xxx		
Computer Software	53006		
Contracted Services Savings (enter as a negative number)	55xxx		
Other (add lines as needed)			
SUBTOTAL		\$	0

(4) REVENUES DUE TO THE NEW POSITION

Do not include revenue if we would receive it regardless of whether we added new personnel.

		\$	
SUBTOTAL		\$	0

NET COST/ (SAVINGS): 1 minus 2 plus 3 minus 4

\$ 9,252

**WINNEBAGO COUNTY
POSITION DESCRIPTION**

November 2022

POSITION: LIEUTENANT - DETECTIVE DIVISION – SPECIAL VICTIMS UNIT

DEPARTMENT: SHERIFF'S OFFICE

PAY BASIS: SALARIED

PURPOSE AND SUMMARY:

Supervises the daily operations of detectives and deputies assigned to the Special Victims Unit (SVU) of the Detective Division and associated multi-jurisdictional investigative units. In the absence of the Detective Captain, may be responsible for the day-to-day administration of the Detective Division.

ESSENTIAL FUNCTIONS:

1. Assigns, prioritizes, and communicates daily work flow assignments for the SVU. Directly oversees Special Victims investigations, coordinating the activities of available detectives and deputies. Assists detectives and deputies in formulating investigative strategies and tactics. Coordinates investigative efforts for the Internet Crimes Against Children (ICAC) initiative, Child Protective Services' requests, child abuse or neglect, elder abuse, Human Trafficking operations, and other SVU identified cases. Monitors compliance with evidence handling and best practice operations for computer and cell phone forensic tools and equipment.
2. In the absence of the Detective Captain, and in coordination with the Detective Lieutenant, assumes responsibility and decision-making authority for the Detective Division. Ensures all criminal investigations are completed thoroughly, fairly, timely, and in accordance with Agency standards. Makes sound decisions based on General Orders, Directives, and past practice. Completes assignments independently and without close supervision. Isolates and identifies problems, evaluates alternative courses of action, makes logical decisions, employs good judgement, common sense, and knows when and what type of action is appropriate.
3. Organizes, distributes, and delegates work to subordinates fairly and impartially. Provides clear and appropriate direction to employees. Provides training and coaching to subordinates. Ensures that staff has the resources and flexibility to perform, improve, and learn in their jobs. Keeps open communication with subordinates, listens to them, and provides feedback. Positively motivates, mentors, and leads employees. Provides appropriate and timely performance evaluations for all subordinates.

ADDITIONAL ESSENTIAL DUTIES

1. Reviews all SVU incident reports for accuracy and thoroughness.
2. Assigns SVU cases to detectives and reviews all follow-up for thoroughness and disposition.
3. Supervises evidence procedures related to technology and sensitive crimes.
4. Assists the investigative division of the multi-jurisdictional Winnebago County Unified Child Abduction Response Team (CART).

5. Serves as the Sheriff's Office liaison on special committees or community groups.
6. Reviews search warrants and court orders related to technology and sensitive crimes.
7. Functions as a media point of contact.
8. Organizes, participates in, and/or supervises surveillance activities of the agency and where necessary, for the apprehension of those involved in SVU activities.
9. Assist in training of division staff.
10. Acts as a liaison with other law enforcement agencies; local, state and federal, involved in the investigation of child sexual abuse, Internet crimes against Children and Human Trafficking.
11. Coordinates training and scheduling for members assigned to the SVU.
12. Performs all other duties as assigned by the Sheriff or designee.

WORK RELATIONSHIPS:

1. Reports to the Detective Captain.
2. Directly supervises seven (7) detectives and one (1) internet crime investigator.
3. Works closely with the all divisions of the Sheriff's Office, and interacts regularly with other criminal justice professionals and members of the community.

REQUIRED EDUCATION, EXPERIENCE, TRAINING, AND CERTIFICATION:

1. Meets the entry level requirements of a Patrol Deputy, to include certification as a law enforcement officer in accordance with the Wisconsin Law Enforcement Standards Board.
2. At least five (5) years of experience in law enforcement.
3. Two years of professional level experience in law enforcement or related field analyzing crime, forensic examination of electronics, criminal intelligence gathering, and intelligence assessment.
4. Advanced education in the field of law enforcement preferred.

KNOWLEDGE, SKILLS AND ABILITIES:

1. Knowledge of Wisconsin State Statutes as they relate to law enforcement and citizen's rights.
2. Knowledge of current investigative strategies, techniques, and equipment.
3. Knowledge of search and seizure law and evidentiary best practices.
4. Knowledge of Agency special teams and their function within the Sheriff's Office.
5. Ability to apply Sheriff's Office General Orders, Directives, and procedures to unique or unusual situations.
6. Ability to supervise and motivate subordinates.
7. Ability to communicate effectively orally and in writing.
8. Ability to meet regular and predictable attendance standards.

PHYSICAL REQUIREMENTS:

1. Ability to meet the physical, emotional, and psychological qualifications of a law enforcement officer.
2. Regularly required to perform certified law enforcement officer duties to include performing traffic stops, responding to high-risk calls, crowd control, and all other law enforcement related activities.
3. Ability to function in situations which may rapidly change from those encountered during routine patrol operations to those which are emergencies and highly stressful.

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RESOLUTION: Amend County Board Rule 6.0 Order of Business to Replace 6.1 (E) "Approval and Correction of Minutes of the Previous Meeting" with a "Consent Calendar"

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, the County Board Chairman is seeking ways to reduce the length of County Board meetings; and

WHEREAS, adopting a "Consent Calendar" is a proven technique to deal with non-controversial business by grouping routine meeting discussion points into a single agenda item and in so doing the grouped items can be approved in one motion rather than multiple motions; and

WHEREAS, a "Consent Calendar" is sufficiently flexible so that any Supervisor can request an item to be removed from the Consent Calendar for discussion, debate, and recorded vote; and

WHEREAS, it is estimated that a Consent Calendar can save 15 minutes of time to County Board meeting.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Rule 6.1E to strike "Approval and correction of minutes of the previous meeting" and replace it with a "Consent Calendar" to include approval and correction of the minutes of the previous meeting as well consideration of routine discussion points and other qualifying items of business.

Fiscal Note:

Respectfully submitted by:

JUDICIARY & PUBLIC SAFETY COMMITTEE

Committee Vote: _____

Vote Required for Passage: **Two-Thirds of Members Present**

Approved by the Winnebago County Executive this _____ day of _____, 2022.

Jonathan D. Doemel
Winnebago County Executive