

**SUSAN T. ERTMER**  
**Winnebago County Clerk**  
**112 Otter Avenue, P.O. Box 2806**  
**Oshkosh, WI 54903-2806**  
**(920) 232-3430**

**NOTICE OF COMMISSION, BOARD OR COMMITTEE MEETING**

NAME OF COMMISSION,  
BOARD OR COMMITTEE:

JUDICIARY & PUBLIC SAFETY COMMITTEE  
\*\* (SEE BELOW) \*\*

TIME OF MEETING:

6:00 pm

DATE OF MEETING:

Monday, November 7, 2022

PLACE OF MEETING:

Winnebago County Sheriff's Office  
Richard Meyer Community Resource Room,  
First Floor  
4311 Jackson Street, Oshkosh

**To join this Zoom Meeting via video, use this link:**

<https://us02web.zoom.us/j/88367943325?pwd=TEt1VWZnbjdRMlF2YkxkYmZYWk1Nz09>

**Meeting ID: 843 9374 4574      Passcode – JPS110722**

**To join this meeting by telephone (312) 626-6799 and enter the Meeting ID: 843 9374 4574**

**Passcode 943228513**

**SUBJECT MATTER OF THE MEETING**

1. Call to order.
2. Consideration of Minutes of October 3, 2022 meeting.
3. Chair comments on meeting and agenda organization by Supervisor Stafford.
4. Public comments on agenda items.
5. Communications shared by Committee Members
6. Consideration/Vote: Budget Transfer for \$3200.00; Transfer of money from automobile allowance to motor fuel. With the addition of another county vehicle, there has been an increase in charges for fuel and a decrease of employees turning in mileage reimbursement forms - Coroner Office – Cheryl Brehmer
7. Consideration/Vote: Resolution: Create Rule 18.8 of the Winnebago County Board of Supervisors to permit a Standing Committee or Citizen Involved Commission, Board, or Committee to vote remotely on a limited basis except for any meeting involving the Winnebago County Board of Supervisors (e.g., Organizational, Business, Budget, Special Orders)
8. Consideration/Vote: Resolution: Amend County Board Rule 6.0 Order of Business to Replace 6.1 (E) "Approval and Correction of Minutes of the Previous Meeting" with a "Consent Calendar"
9. Consideration/Vote: Resolution: Ongoing Commitment of the Oath of the Winnebago County Board

10. Consideration/Vote: Resolution: Amend Section 9.0 "Definitions" of the Rules of the Winnebago County Board of Supervisors by revising the Definition of "Session" (Rule 9.9) and "Special Orders of Business Meeting" (Rule 9.10) and Creating the Definition of "Regular Business Meeting" and "Remote Member"
11. Sheriff's Report
12. Discussion/Possible Vote: Resolution: Amend Section 6.1 (Order of Business) of the Rules of the Winnebago County Board of Supervisors to amend the Section Devoted to Prayer
13. Discussion: Resolution: Support the State Legislature to Limit Community Supervision and Provide Clear Guidelines on Sanctions for Non-Criminal Violations of Supervision – Supervisor Brian Defferding
14. Public comments on non-agenda items but within jurisdiction of committee
15. Next Meeting Date: Monday, December 5, 2022 at 6:00 pm
  - Deadline for agenda items due *Monday, November 21, 2022*. Please forward those requests to Chairman Bryan Stafford for approval. Thank you.
16. Adjourn

Upon request, provisions will be made for people with disabilities upon 24 hours prior notice to the Office of the County Clerk.  
Phone Number: (920) 232-3430

**WINNEBAGO COUNTY BOARD OF SUPERVISORS**  
**JUDICIARY & PUBLIC SAFETY COMMITTEE**  
**In person & via Zoom/Telephone**

DATE: OCTOBER 3, 2022

TIME: 6:00 P.M.

PLACE: WINNEBAGO COUNTY SHERIFF'S OFFICE  
RICHARD MEYER COMMUNITY RESOURCE ROOM  
4311 JACKSON STREET, OSHKOSH

PRESENT: BRYAN STAFFORD  
JACOB FLOAM  
PAUL EISEN  
BRIAN DEFFERDING  
CONLEY HANSON

ALSO PRESENT: JOHN MATZ – SHERIFF'S  
TODD CHRISTOPHERSON – SHERIFF'S  
TARA BERRY – CLERK OF COURTS  
SUE ERTMER – COUNTY CLERK'S  
JULIE BARTHELS – COUNTY CLERK'S  
NATALIE STROHMEYER – REGISTER OF DEEDS  
RALPH HARRISON – COUNTY SUPERVISOR  
MARY ANNE MUELLER – CORPORATION COUNSEL  
JON DOEMEL – COUNTY EXECUTIVE  
JEFFERY BUCHOLTZ – VETERANS  
CHERYL BREHMER – CORONER  
KELLY KUTZ – DISTRICT ATTORNEY'S  
MICHAEL GIBBS – BRANCH 4  
CAROL BLACKMORE – FINANCE  
ERIC SPARR – DISTRICT ATTORNEY  
ERIC RASMUSSEN – EMERGENCY MANAGEMENT  
JULIE MABRY – CHILD SUPPORT  
WINNIE BAGO - CITIZEN

**1. Call to order.**

Chairman Stafford called the meeting to order at 6:00 p.m. and it was verified that the meeting was properly noticed.

**2. Consideration of Minutes of August 8, 2022, and September 12, 2022 meetings.**

A motion to approve the August 8<sup>th</sup>, 2022 minutes was made by Chairman Stafford, seconded by Supervisor Hanson. Carried 4-0.

A motion to approve the September 12<sup>th</sup>, 2022 minutes was made by Chairman Stafford, seconded by Supervisor Hanson. Carried 4-0.

Supervisor Floam arrived at this time, 6:02pm.

**3. Chair comments on meeting and agenda organization by Supervisor Stafford.**

Chairman Stafford encouraged discussion on the agenda items but due to the size of tonight's agenda and the contents being discussed, he will be keeping it to a tight time limit.

**4. Public comments on agenda items.**

None

**5. Communications shared by Committee Members**

Supervisor Defferding spoke about his attendance at the Wisconsin Counties Association Annual Conference and discussed the mental health presentation. He thought bringing on a social worker would be beneficial for Winnebago County. Supervisor Defferding consulted with Bill Topel at Human Services and Bill Topel indicated the Oshkosh Police Department is bringing on a social worker soon and will be the pilot program of having that member under their department.

Supervisor Eisen discussed his opposition of the September 27th, 2022 Wisconsin ARPA Commission meeting. After a 7-2 vote, a decision was made to allocate all 33 million for lost revenue to Parkview and Highway Department. He stated other departments also have a large need for the use of those funds and they need to be considered for their department projects that fall under the ARPA funds.

Supervisor Floam thanked Sheriff Matz for allowing him to do a ride along last month with Deputy Bauer in Patrol. He provided his perspective and experience with the ride along.

**6. Presentation of 2023 Budget – Register of Deeds – Natalie Strohmeyer**

Natalie Strohmeyer presented the Register of Deeds budget to the committee and answered any comments, questions or concerns the committee members had.

**7. Presentation of 2023 Budget – Corporation Counsel – Mary Anne Mueller**

Mary Anne Mueller presented the Corporation Counsel budget to the committee and answered any comments, questions or concerns the committee members had.

As a general comment, Mary Anne stated any amendments to budgets should be sent in as soon as possible before the budget meetings at the end of the month.

**8. Presentation of 2023 Budget – County Clerk – Sue Ertmer**

Sue Ertmer presented the County Clerk's budget to the committee and answered any comments, questions or concerns the committee members had.

**9. Presentation of 2023 Budget – Veteran's Department – Jeffery Bucholtz**

Jeffery Bucholtz presented the Veteran's Department budget to the committee and answered any comments, questions or concerns the committee members had.

**10. Presentation of 2023 Budget – Child Support Agency – Julie Mabry**

Julie Mabry presented the Child Support Agency budget to the committee and answered any comments, questions or concerns the committee members had.

**11. Presentation of 2023 Budget – Emergency Management – Eric Rasmussen**

Eric Rasmussen presented the Emergency Management budget to the committee and answered any comments, questions or concerns the committee members had.

**12. Presentation of 2023 Budget – Coroner – Cheryl Brehmer**

Cheryl Brehmer presented the Coroner's Office budget to the committee and answered any comments, questions or concerns the committee members had.

**13. Presentation of 2023 Budget – Clerk of Courts – Tara Berry**

Tara Berry presented the Clerk's of Courts budget to the committee and answered any comments, questions or concerns the committee members had.

**14. Presentation of 2023 Budget – District Attorney – Eric Sparr**

Eric Sparr presented the District Attorney's budget to the committee and answered any comments, questions or concerns the committee members had.

**15. Presentation of 2023 Budget**

- Any other department here that wishes to discuss their budget?

None

**16. Sheriff's Report and Budget Discussion (if needed)**

Sheriff Matz gave a boat house update with a completion expectation date of Spring 2023.

Sheriff Matz stated the jail count is at 223.

Sheriff Matz stated there is a radio replacement project, jail cell COVID mesh replacement and jail camera software that are all upcoming or currently taking place. These are all ARPA fund eligible projects.

Sheriff Matz discussed the Sheriff's Office looking into a paid Internship Program to help recruit deputies just coming out of college. University of Wisconsin Oshkosh and Fox Valley Technical College will assist with the internship program.

**17. Coroner's Office Update – Cheryl Brehmer**

Cheryl Brehmer discussed the current overdose numbers. There are 27 confirmed overdose deaths and 5 more possible overdose deaths pending toxicology results. All but one pending overdose are highly probable they will be confirmed overdoses.

Cheryl Brehmer gave an update on the morgue building. She stated the preliminary meetings with the City of Oshkosh went well but they are still discussing some storm and sewer issues. Chairman Stafford asked her to come back in a couple of months to give another update.

Cheryl Brehmer stated there could be budget issues as far as pathology, etc. Cheryl doesn't exactly know where the numbers will be. The average number of autopsy's used to be 8 to 10 a month but now it's double that so billing has become an issue for the budget.

Cheryl Brehmer discussed a partnership with the Health Department and Human Services with the Overdose Fatality Review committee to provide additional services for families who have experienced an overdose loss. There will now be a 3-year pilot Bereavement program and it will be run out of the Coroner's Office to provide family and friends during the grieving process. That program will begin in February.

**18. Discussion: Committee meeting organization going forward**

Chairman Stafford thanked everyone for their participation and will bring forward the topics for discussion that would have been on tonight's agenda to next month's meeting. He wanted to give all of the departments heads the opportunity to present their budgets at tonight's meeting.

**19. Next Meeting Date: Monday, November 7, 2022 at 6:00 pm**

- Deadline for agenda items due *Monday, October 24, 2022*. Please forward those requests to Chairman Bryan Stafford for approval. Thank you.

**20. Adjourn**

A motion to adjourn was made at 9:03pm by Chairman Stafford, seconded by Supervisor Floam. Carried 5-0.

Respectfully Submitted:

Kimberly Delcore  
Winnebago County Sheriff's Office

2

3 **RESOLUTION:** Create Rule 18.8 of the Winnebago County Board of Supervisors to permit a Standing  
4 **Committee or Citizen Involved Commission, Board, or Committee to vote remotely on a**  
5 **limited basis except for any meeting involving the Winnebago County Board of**  
6 **Supervisors (e.g., Organizational, Business, Budget, Special Orders)**

7

8 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

9 **WHEREAS**, Resolution 81-062022 amended Rules 11.6 and 9.15 of the Winnebago County Board of  
10 Supervisors to require the physical presence of Winnebago County Board Supervisors in the officially designated  
11 County Board/Committee Meeting physical space to cast votes; and

12 **WHEREAS**, some supervisors have expressed concern over the amended rules as they pertain to  
13 committee, commission, and board meetings (other than the Winnebago County Board of Supervisors meetings) and  
14 other supervisors expressed concern over the proper management of meeting and vote taking in a mixed remote  
15 environment; and

16 **WHEREAS**, Rule 18.8 is hereby put forth as a new rule to address any concern created by amended rules  
17 11.6 and 9.15; and

18 **WHEREAS**, Robert’s Rules of Order, 12<sup>th</sup> Edition, §9:30 and Appendices provides updated guidance for  
19 proper management of meetings in a remote environment; and

20 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it creates Rule  
21 18.8 of the Winnebago County Rule to read as follows:

22

23 Any non-presiding member of a Standing Committee or Citizen Involved Commission, Board, or Committee under  
24 the jurisdiction of the Winnebago County Board of Supervisors, as recorded in the official County Directory, may  
25 exercise remote voting privileges on any action of their committee, commission, or board provided that all conditions  
26 are met:

27

- 28 (1) Initiated by the Chair of the Committee, Commission, or Board.
- 29 (2) Confirmed, unanimously, by the entire committee, commission, or board membership.
- 30 (3) Any amendment motion given by a remote member shall be provided in writing to the Chair prior to a vote. Any  
31 amendment provided by a remote member shall be re-stated by the Chair prior to a vote.
- 32 (4) All votes shall be a roll call, a recorded vote.
- 33 (5) There is no significant increase in operational costs to accommodate the remote voting option.

34

35 *The right of the Chair.*

36 The Chair reserves the exclusive right to suspend, without commission, board, or committee vote, remote voting  
37 privileges for a specific meeting if deemed by the Chair proper for the management of that meeting.

38

39 *The right of the membership.*

40 Any member of the Standing Committee or Citizen Involved Commission, Board, or Committee may initiate action to  
41 rescind the decision of remote vote privileges for future meetings.

42  
43 The option for a member of a Standing Committee or Citizen Involved Commission, Board, or Committee for remote  
44 vote privileges stays in effect for the remainder of the term of the current presiding Chair.

45  
46 Fiscal Note:

47 Respectfully submitted by:

48 **JUDICIARY AND PUBLIC SAFETY COMMITTEE**

49 Committee Vote: \_\_\_\_\_

50  
51 Vote Required for Passage: **Two-Thirds of Members of Present**

52  
53 Approved by the Winnebago County Executive this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

54  
55 \_\_\_\_\_  
56 Jonathan D. Doemel

57 Winnebago County Executive



1 - 2022

2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32

**RESOLUTION: Amend County Board Rule 6.0 Order of Business to Replace 6.1 (E) "Approval and Correction of Minutes of the Previous Meeting" with a "Consent Calendar"**

**TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, the County Board Chairman is seeking ways to reduce the length of County Board meetings; and

**WHEREAS**, adopting a "Consent Calendar" is a proven technique to deal with non-controversial business by grouping routine meeting discussion points into a single agenda item and in so doing the grouped items can be approved in one motion rather than multiple motions; and

**WHEREAS**, a "Consent Calendar" is sufficiently flexible so that any Supervisor can request an item to be removed from the Consent Calendar for discussion, debate, and recorded vote; and

**WHEREAS**, it is estimated that a Consent Calendar can save 15 minutes of time to County Board meeting.

**NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby amends Rule 6.1E to strike "Approval and correction of minutes of the previous meeting" and replace it with a "Consent Calendar" to include approval and correction of the minutes of the previous meeting as well consideration of routine discussion points and other qualifying items of business.

Fiscal Note:

Respectfully submitted by:

**JUDICIARY & PUBLIC SAFETY COMMITTEE**

Committee Vote: \_\_\_\_\_

Vote Required for Passage: **Two-Thirds of Members Present**

Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Jonathan D. Doemel  
Winnebago County Executive

1 -102022

2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41

**RESOLUTION: Ongoing Commitment of the Oath of the Winnebago County Board**

**TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, the United States Constitution is the oldest written national constitution in the world and serves as the fundamental document that establishes the role of government and defines the basic rights of all people; and

**WHEREAS**, THE Constitution's first three words, "We the People" affirm that the United States government exists to serve the people of this nation and not the other way around; and

**WHEREAS**, the Bill of Rights added the first ten amendments to the United States Constitution in order to provide specific guarantees of personal freedoms, clearly defined limitations on the government's power, and explicit declarations that all rights and powers not granted to the U.S. Congress are reserved for the states or the people; and

**WHEREAS**, the Constitution of the State of Wisconsin was ratified in 1848 and is one of the oldest U.S. state constitutions still in use, ratified the Bill of Rights, and contains a Declaration of Rights which state in Article I:

"All people are born equally free and independent, and have certain inherent rights, among these are life, liberty, and the pursuit of Happiness; to secure these rights, governments are instituted, Deriving their just power from the consent of the governed."

**WHEREAS**, each member of the Winnebago County Board of Supervisors took an Oath of Office swearing to support the Constitution of the United States and the Constitution of the State of Wisconsin.

**NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that the Winnebago County Board of Supervisors reaffirms the oath that each of its members has taken.

**BE IT FURTHER RESOLVED** that the Winnebago County Board of Supervisors shall at all times uphold its duty to honor and respect the rights of the citizenry and shall zealously protect the fundamental liberties and freedoms We the People hold dear and sacred and challenge all those who would seek to infringe upon the rights of the people.

Fiscal Impact:

Respectfully submitted by:  
**JUDICIARY AND PUBLIC SAFETY COMMITTEE**

Committee Vote: \_\_\_\_\_

Vote Required for Passage: **Majority of Those Present**

Approved by the Winnebago County Executive this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Jonathan D. Doemel  
Winnebago County Executive

2

3 **RESOLUTION: Amend Section 9.0 "Definitions" of the Rules of the Winnebago County Board of**  
4 **Supervisors by revising the Definition of "Session" (Rule 9.9) and "Special Orders**  
5 **of Business Meeting" (Rule 9.10) and Creating the Definition of "Regular Business**  
6 **Meeting" and "Remote Member"**

7

8 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

9 **WHEREAS**, Winnebago County Rule 9.9 defines the term "session" as follows: "A session of the Winnebago  
10 County Board of Supervisors is a meeting or series of connected meetings devoted to a single order of business,  
11 program, agenda or announced purpose, in which, when there is more than one meeting each succeeding meeting is  
12 scheduled with a view towards continuing business at the point where it was left off at the previous meeting"; and

13 **WHEREAS**, Winnebago County Rule 9.10 defines the term "Special Orders of Business Meeting as follows: "A  
14 meeting other than the regular County Board monthly meeting, Organizational Meeting or Budget Meeting only to be  
15 called by Chair"; and

16 **WHEREAS**, the "session" definition is taken directly from Robert's Rules of Order, 11<sup>th</sup> Edition and the  
17 phrase "Special Orders of Business Meeting" is referred to in Robert's Rules of Order, 11<sup>th</sup> Edition; and

18 **WHEREAS**, the current definition of "session" is vague and can result in different interpretations; and

19 **WHEREAS**, the current definition of "Special Orders of Business Meeting" is confusing as it incorporates a  
20 special orders meeting into a business meeting; and

21 **WHEREAS**, the 12<sup>th</sup> edition of Robert's Rules of Order was released in 2020 and provides additional  
22 guidance.

23 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it amends the  
24 definition of "Session" and "Special Orders of Business Meeting" and creates the definitions of "Regular Business  
25 Meeting" and " Remote Member" in the Winnebago County Board Rules to read as follows:

26

27 **9.9 Session.** A session of the Winnebago County Board of Supervisors is a particular meeting devoted to a single  
28 order of business, program, specific agenda or announced purpose, such as an individual Winnebago County Board  
29 of Supervisors Regular Orders meeting or an individual Special Orders meeting. The session shall end upon the  
30 adjournment of a meeting with the business of a specific agenda concluded.

31

32 A session shall also include a series of connected meetings devoted to a single, on-going order of business,  
33 program, agenda, or announced purpose, such as the Winnebago County Budget Session. In these cases, it shall  
34 be titled as a Session. When there is more than one meeting, each succeeding meeting is scheduled with a view  
35 towards continuing the same business at the point where it was left off at the previous meeting. The session of  
36 connected meetings shall be in session until the adjournment and the business of the session concluded.

37

38 **9.10 Special Orders Meeting.** A meeting other than the Regular Business Meeting of the County Board monthly  
39 meeting, Organizational Meeting or Annual Budget Session (and meetings that comprise the session) only to be

40 called by the Chair of Board of Supervisors. The Special Orders Meeting shall be referred to as a meeting and not as  
41 a session.

42

43 **9.81 Regular Business Meeting.** A regular business meeting of the Winnebago County Board of Supervisors is a  
44 monthly meeting following the standard order of business format as outlined in Rule 1.0 TIME AND MEETING  
45 PLACE, Rule 6.0 ORDER OF BUSINESS, and Rule 17.0 TENTATIVE MEETING DATES. The Regular Business  
46 Meeting is also referred to as a business meeting. A single regular business meeting that has been adjourned shall  
47 be a single session and be referred to as a meeting and not be called a session.

48

49 **9.82 Remote Member.** Remote member is any member of a standing committee or citizen-involved commission,  
50 board, or committee that participates in a meeting using electronic or telephonic methods

51

52 Fiscal Note:

53

54

Respectfully submitted by:

55

**JUDICIARY & PUBLIC SAFETY COMMITTEE**

56 Committee Vote: \_\_\_\_\_

57 Vote Required for Passage: **Two-Thirds of Members Present**

58

59 Approved by the Winnebago County Executive this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

60

61

62

\_\_\_\_\_  
Jonathan D. Doemel

63

Winnebago County Executive