

AMENDED

Date Mailed: 02/28/2023

JULIE A. BARTHELS
Winnebago County Clerk
112 Otter Avenue, P.O. Box 2806
Oshkosh, WI 54903-2806
(920) 232-3430

NOTICE OF COMMISSION, BOARD OR COMMITTEE MEETING

NAME OF COMMISSION,
BOARD OR COMMITTEE:

JUDICIARY & PUBLIC SAFETY COMMITTEE
** (SEE BELOW) **

TIME OF MEETING:

6:00 pm

DATE OF MEETING:

Monday, March 6, 2023

PLACE OF MEETING:

Winnebago County Sheriff's Office
Richard Meyer Community Resource Room,
First Floor
4311 Jackson Street, Oshkosh

To join this Zoom Meeting via video, use this link:

<https://us02web.zoom.us/j/87841005246?pwd=VFIneCtmeUpGTHpGVjFIT2xnN2lIZz09>

Meeting ID: 878 4100 5246 Passcode – JPS030623

To join this meeting by telephone (312) 626-6799 and enter the Meeting ID: 878 4100 5246

Passcode 538755107

SUBJECT MATTER OF THE MEETING

1. Call to order.
2. Consideration of Minutes of February 6, 2023 meeting.
3. Chair comments on meeting and agenda organization by Supervisor Stafford.
4. Public comments within jurisdiction of committee.
5. Communications shared by Committee Members.
6. Chair update, including members assigned to the Task Force, on RESOLUTION NO. 191-022023: Establish an Ad-Hoc Task Force on the Per Diem Structure of the Winnebago County Board of Supervisors
7. Consideration/Vote: Resolution – Approval of a Budget Transfer in the Amount of \$65,000 for Operational Expenses of the Medical Examiner's Budget – Medical Examiner - Cheryl Brehmer
8. Consideration/Vote: Resolution – Authorize \$2,725,000 to purchase replacement subscriber units and associated components – Sheriff John Matz
9. Sheriff's Report
10. Discussion: Amend County Board Rule 9, Definitions.
11. Discussion: Robert Rules, 2022-2024 Rules of the Winnebago County Board of Supervisors, and published agenda up to and including archiving. Chair may elect to limit the discussion to a specific amount of time. Discussion time may be limited to no more than five minutes. – Supervisor Hanson

12. Update from District Attorney – Eric Sparr
13. Next Meeting Date: Monday, April 3, 2023 at 6:00 pm
 - Deadline for agenda items due *Monday, March 20, 2023*. Please forward those requests to Chairman Bryan Stafford for approval. Thank you.
14. Adjourn

Upon request, provisions will be made for people with disabilities upon 24 hours prior notice to the Office of the County Clerk.
Phone Number: (920) 232-3430

WINNEBAGO COUNTY BOARD OF SUPERVISORS
JUDICIARY & PUBLIC SAFETY COMMITTEE
In person & via Zoom/Telephone

DATE: FEBRUARY 6, 2023

TIME: 6:00 P.M.

PLACE: WINNEBAGO COUNTY SHERIFF'S OFFICE
RICHARD MEYER COMMUNITY RESOURCE ROOM
4311 JACKSON STREET, OSHKOSH

PRESENT: BRYAN STAFFORD
JACOB FLOAM
PAUL EISEN
BRIAN DEFFERDING
CONLEY HANSON

ALSO PRESENT: JOHN MATZ – SHERIFF'S
TODD CHRISTOPHERSON – SHERIFF'S
JULIE BARTHELS – COUNTY CLERK'S
SUE ERTMER – COUNTY CLERK'S
SCOTT WOLDT – BRANCH II
MARY ANNE MUELLER – CORPORATION COUNSEL
JEREMIAH WINCHER – MEG UNIT
CHERYL BREHMER – MEDICAL EXAMINER
NATHAN GUSTAFSON – COUNTY SUPERVISOR
BETSY ELLENBERGER – COUNTY SUPERVISOR
RACHAEL DOWLING – COUNTY SUPERVISOR
KAY HORAN – COUNTY SUPERVISOR
TOM EGAN – COUNTY SUPERVISOR
JON DOEMEL – COUNTY EXECUTIVE
PAT O'BRIEN – SOLID WASTE
LYDIA ANDERSEN – FOX 11
MIKE GARD – FOX 11
WBAY - CITIZEN
JORDAN HANSEN – CITIZEN
SHANAH ZASTERA – COUNTY SUPERVISOR
JOHN RABE – SOLID WASTE

1. Call to order.

Chairman Stafford called the meeting to order at 6:02pm and it was verified that the meeting was properly noticed.

2. Consideration of Minutes of January 9, 2023 meeting.

A motion to approve the minutes of the January 9, 2023 meeting was made by Supervisor Floam, seconded by Supervisor Hanson. Carried 5-0.

3. Chair comments on meeting and agenda organization by Supervisor Stafford.

Chairman Stafford explained the two separate public comment sections.

Chairman Stafford also made an announcement that all of the materials and attachments for tonight's meeting will be posted to the county website tomorrow.

4. Public comments on agenda items.

Supervisor Nate Gustafson spoke in regards to agenda item #12 regarding Amending the Code of Ordinance for Winnebago County regarding the possession of marijuana and/or cannabis. He stated at this point it is up to the state legislature to discuss this topic and feels it is premature for the committee to be talking about this at this time. Supervisor Gustafson suggests that the committee should wait until the fall to discuss it after hearing from the state legislature.

Citizen Jordan Hanson spoke in favor of item #12 regarding Amending the Code of Ordinance for Winnebago County regarding the possession of marijuana and/or cannabis. He stated he doesn't think the committee should wait until state legislation decides what to do and he thinks the committee should discuss it now at the county level.

Supervisor Betsy Ellenberger spoke about item #20 regarding an Ad-hoc task force to review committee structure and establish membership beginning with the 2024 term (Resolution 35-042022) & item #21 regarding Considering reforming the per-diem structure for the County Board as a part of the ad-hoc task force on committee structure. She stated she would like to be on the committees so she can assist with the process.

Supervisor Tom Egan spoke about items 20 regarding an Ad-hoc task force to review committee structure and establish membership beginning with the 2024 term (Resolution 35-042022) & 21 regarding Considering reforming the per-diem structure for the County Board as a part of the ad-hoc task force on committee structure. He stated he is in favor of looking into the structure but not in favor of putting the per diems into it.

Supervisor Rachael Dowling spoke in favor of item 12 regarding Amending the Code of Ordinance for Winnebago County regarding the possession of marijuana and/or cannabis and gave some statistics regarding legalization of marijuana.

5. Communications shared by Committee Members. Due to the amount on the agenda, communications will be limited to no more than four minutes per member.

Supervisor Defferding spoke about the January 20th Safe Streets meeting that was held at the courthouse. There were discussions was about extended supervisor and the reform of it in the State of Wisconsin.

6. Consideration/Vote: Year-End Budget overrun adjustment- County Clerk Office – Sue Ertmer

Sue discussed the overrun for rabies tags and animal testing. Sue stated they thought they had it all wrapped up but then they had received a bill from OAHS. There was also not enough money budgeted for lodging for conferences and also not enough budgeted for overtime expenses in relation to some of the meetings running longer than expected.

A motion to approve the year-end budget overrun adjustment was made by Supervisor Floam, seconded by Supervisor Defferding. Carried 5-0

7. Update from Medical Examiner – Cheryl Brehmer

Medical Examiner Cheryl Brehmer gave an overdose update for 2023. As of the end of January, there are 2 pending overdose deaths. Her office has also seen an increase in suicides with those battling mental health issues.

8. Update on Morgue Project – Cheryl Brehmer and Mike Elder

County Executive Jon Doemel spoke on behalf of Facilities Director Mike Elder and stated there is not much of an update on the project. Right now, there is no definitive timeline but they are moving as fast as they can. The architects are only 70% completed and nothing has been sent out for bid yet. The architects understand the budget is 1.5 million but discussions will be had about additional money that might be needed. Medical Examiner Brehmer stated she has already figured overages into her 2023 budget.

9. 980 Sex Offender Housing Project Update – Jon Doemel and Mike Elder

County Executive Jon Doemel stated the 980 housing project is out for bid. The project went from 11 microunits to 8 microunits with one offender asking for release that was granted. The state has been updated on the housing project status with Winnebago County. The fine penalty to the county is \$1,100 per day per person if the county doesn't have housing for them. Once they have housing, the amount of time a person is within the microunit is up to their sentence.

The individuals who live in the microunits are only allowed out of the home with supervision which is based on their rules upon release. They are monitored by a probation agent as well as a bracelet so they can be tracked.

Supervisor Hanson asked if the county could put out a press release about the understanding of the 980 process and that it's the responsibility of the county to provide the housing for these offenders. County Executive Jon Doemel stated he could make that happen so the community is aware of the steps that need to happen. They also need to understand that the county is responsible for the housing of these individuals and also explain why these individuals have to be placed back within Winnebago County.

10. Consideration/Vote: Authorizing Winnebago County to enter into Opioid Settlement Agreements with CVS, Walgreens, Walmart, Teva and Allergan – Corporation Counsel – Mary Anne Mueller

Corporation Counsel Mary Anne Mueller discussed various settlements with distributors of opioid relief. Winnebago County received over 1 million for those settlements. There are currently settlements with the pharmacies. Mary Anne Mueller is asking the committee to agree that Winnebago County could be a participating agency in the settlement agreements. They agreements also contain injunction relief for opioid use to include Narcan. This settlement agreement could produce revenue to the county with an estimated annual revenue of \$167,000-\$315,000 per year over a 10-year period. All of the money must go into a separate opioid abatement account.

A motion to approve authorizing Winnebago County to enter into Opioid Settlement Agreements with CVS, Walgreens, Walmart, Teva and Allergan was made by Chairman Stafford, seconded by Supervisor Defferding. Carried 5-0.

11. Update from Corporation Counsel – Mary Anne Mueller

Corporation Counsel Mary Anne Mueller discussed the recodification. The first phase is complete. She stated they should receive the proof back by mid-April. The next stage is meeting with all 27 department heads again, and the chairman of each committee, to go through the proofs. That stage is anticipated to take 60-90 days landing around mid-July. The proof will then

go back to the vendor and they should receive a new one back by October 2023 and have it wrapped up by November or December 2023.

Mary Anne stated she went to her first APRA meeting and will be attending all of those meetings in place of the Director of Administration, Mike Collard, going forward. She reviewed upcoming staffing changes within the Corporation Counsels office and also discussed the influx of large records requests that have come in to various county departments.

12. Consideration/Vote: Ordinance – Amend the Code of Ordinance for Winnebago County regarding the possession of marijuana and/or cannabis – Supervisor Brian Defferding

Supervisor Defferding introduced the ordinance. He stated he would like all of the supervisors to get on board with the upcoming changes regarding the possession of marijuana and/or cannabis becoming legalized. He would like changes to start in Winnebago County and stated the State Legislator just stated they are looking at the legalization of it. The reduction of penalties regarding the possession of marijuana is already taking place in surrounding counties/cities and he is asking that Winnebago County start moving towards those changes as well.

A motion to discuss the amendment to the Code of Ordinance for Winnebago County regarding the possession of marijuana and/or cannabis was made by Supervisor Defferding, seconded by Chairman Stafford.

Supervisor Floam stated he agreed on the substance of the resolution as far as for medical marijuana but stated he would like to wait for the state to come back with a decision before moving forward with an agreement in Winnebago County. He stated if the committee hasn't heard back from the state by August, that the committee should then look at this but until the state reaches an agreement, Supervisor Floam moves to temporarily postponing the ordinance changes.

A motion to postpone the amending of the Code of Ordinance for Winnebago County regarding the possession of marijuana and/or cannabis until the August 7th, 2023 Judiciary and Public Safety committee meeting was made by Supervisor Floam, seconded by Supervisor Hanson. Carried 4-1. Supervisor Defferding voted in opposition.

13. Consideration/Vote: Purchasing TruNarc units for law enforcement – Supervisor Conley Hanson

Supervisor Hanson spoke about a recent news article from New Jersey where 11 officers were hospitalized because of Fentanyl exposure. Supervisor Hanson stated for the safety of our officers and the public, he thinks this is something we need to move forward with for the protection of everyone.

A motion to authorize the purchase of one TruNarc handheld narcotic analyzer and two TruNarc solution kits for law enforcement was made by Supervisor Hanson, seconded by Supervisor Floam.

Supervisor Floam spoke in favor of this resolution since opioids are getting stronger and this will allow for everyone who may come into contact with the substance to remain safe.

Supervisor Defferding asked about the overall life span of the devices at which point Sheriff Matz introduced Jeremiah Wincher, who is the project director of the MEG unit. Jeremiah answered questions about the TruNarc handheld device and also showed the committee what they look like and explained the product in more depth. He stated he doesn't have a definitive

number on what the lifespan of the machine would be but stated it does have an option for a 5-year warranty and because of the cost of the equipment, he highly recommends the 5-year warranty.

A motion to approve the purchase of a TruNarc unit for law enforcement was made by Supervisor Hanson, seconded by Supervisor Floam. Carried 5-0.

14. Consideration/Vote: Special Pay Increase for Casual Call Dispatcher – Sheriff John Matz

A motion to introduce a special pay increase for casual call dispatcher was made by Chairman Stafford, seconded by Supervisor Floam.

Sheriff Matz discussed the special pay increase is for a casual call dispatcher, which is a part-time position. He stated the merit pay system did not include this position when calculating raises for county employees.

A motion to approve the Special Pay Increase for Casual Call Dispatcher was made by Supervisor Eisen, seconded by Supervisor Floam. Carried 5-0.

15. Sheriff's Report

Sheriff Matz provided an update regarding the inmate death the jail recently had. He stated the inmate death was ruled a medical issue after autopsy and toxicology reports had been received and reviewed.

Sheriff Matz shared copies of the 2022 Annual Report with the committee and stated the link of the report, as well as the link for the Use of Force report, will be located on the Sheriff's Office website.

Sheriff Matz stated the jail count is 226.

16. Public comments on non-agenda items but within jurisdiction of committee

None

17. Discussion for input: Create County Board Rule 7.8, Require resolutions and ordinances to be reviewed by committee(s) of jurisdiction. Discussion time may be limited to no more than five minutes.

Supervisor Floam stated this should be a formalized process. There should be something in place with the powers of the committees in order for them to have a say for action within their jurisdiction. Chairman Stafford said there should be discussion at committee level before it comes to before board.

Supervisor Horan spoke about new members not having the education on how to submit resolutions and that there should be a presented process so everyone knows how to go about the presentation of the resolutions.

Corporation Counsel Mary Anne Mueller spoke about rule 7.1 and that the rule would allow individual supervisors to bring resolutions forward currently.

Supervisor Eisen opposes the resolution and shared that the board is not shy about referring a resolution back to a committee.

Supervisor Defferding stated education is important and that they should review this at the board level so all of the supervisors are aware how to go about presenting resolutions.

18. Discussion for input: Amend County Board Rule 18.3, Supervisor Right to Appeal Committee Decision. Chair may elect to limit the discussion to a specific amount of time. Discussion time may be limited to no more than five minutes.

Chairman Stafford asked that item #18 be moved to a different time due to time constraints.

19. Discussion for input: Amend County Board Rule 9, Definitions. Chair may elect to limit the discussion to a specific amount of time. Discussion time may be limited to no more than five minutes.

Chairman Stafford asked that this item be moved to the March Judiciary and Public Safety committee meeting agenda.

20. Discussion/Vote: Ad-hoc task force to review committee structure and establish membership beginning with the 2024 term (Resolution 35-042022).

Chairman Stafford stated this item was introduced to the board in April and then referred back to the committee. He stated Supervisor Defferding conducted the workshop and then presented the outcome to the board. Since then it's been in a holding pattern. Chairman Stafford is looking for guidance as far as the resolution.

Supervisor Eisen wanted to know if there is a reason to change what is currently in place. He believes the reduction of the board size is the solution to committee overhaul.

Supervisor Defferding stated this is about right sizing and not downsizing. He stated they should look at the need of each committee and review it every 5 years or so to see if there can be a combining of committees or lack thereof for other committees. The Ad-Hoc task force could conclude if there are the right number of committees currently. Supervisor Defferding wants to make sure the new Ad-Hoc committee can meet soon so they have something in place before 2024.

Supervisor Hanson stated it's important to have the discussion and it may very well come back with no changes. They could find cost savings and better efficiencies so just discussing it would be beneficial.

Supervisor Floam discussed the presentation that was given to the committee recently and discussed the surrounding counties number of committees. Winnebago County has one of the larger number of committees so looking at efficiencies of all the committees would be beneficial.

A motion to consider an Ad-hoc task force to review committee structure and establish membership beginning with the 2024 term (Resolution 35-042022) was made by Chairman Stafford, seconded by Supervisor Defferding.

A motion to make an amendment for it to read "BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that the ad hoc Structure Review Task Force for Committee Structure with the 2024 Term shall consist of 5 Winnebago County Board of Supervisors to be appointed by the Winnebago County Board Chair" striking the word "committee" was made by Chairman Stafford, seconded by Supervisor Defferding. Carried 5-0.

A motion to make an amendment to line 3 of the title to replace the "committee" with "Task Force to Review Committee Structure in Winnebago County beginning with the 2024 term" was made by Chairman Stafford, seconded by Supervisor Floam. Carried 5-0.

All in favor of the resolution regarding an Ad-hoc task force to review committee structure and establish membership beginning with the 2024 term (Resolution 35-042022) with the added amendments was made by Chairman Stafford, seconded by Supervisor Floam. Carried 5-0.

21. Discussion/Possible Vote: Consider reforming the per-diem structure for the County Board as a part of the ad-hoc task force on committee structure.

A motion to introduce the consideration of reforming the per-diem structure for the County Board as a part of the ad-hoc task force on committee structure was made by Supervisor Floam, seconded by Supervisor Hanson

Supervisor Floam stated this originally started when he sat down with Jay Curtis last summer and there was discussion about self-organizing as a county. The original idea was to have it mixed in with an Ad-Hoc on-committee structure.

Supervisor Ellenberger stated she saw all of the discrepancies on the per-diem structure. She feels it should be discussed with the committee structure as she sees the two going hand and hand. She stated with the way the voting works, she now understands that it can't be combined. She said after seeing all the excess per-diems, she noticed how it is getting abused.

Corporation Counsel Mary Anne Mueller stated the wording is being look at during the recodification updating and stated it should say "authorized" meetings.

A motion to consider reforming the per-diem structure for the County Board as a part of the ad-hoc task force on committee structure was made by Supervisor Floam, seconded by Supervisor Hanson. Carried 4-1. Eisen voted in opposition.

22. Closed Session:

- a. **Pursuant to Section 19.85(1)(g), Wisconsin Statutes, at this point in the meeting the Board shall consider a motion to convene into closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved as it relates to Snell Road Landfill Notice of Claim for Groundwater Drawdown Event**

The meeting went into closed session at 9:00pm.

23. Return to Open Session and Resume Regular Business

The meeting went back into open session and resumed regular business at 9:17pm.

24. Next Meeting Date: Monday, March 6, 2023 at 6:00 pm

- Deadline for agenda items due *Monday, February 27, 2023*. Please forward those requests to Chairman Bryan Stafford for approval. Thank you.

25. Adjourn

A motion to adjourn was made at 9:19pm by Supervisor Hanson, seconded by Supervisor Defferding. Carried 5-0.

Respectfully Submitted:

Kimberly Delcore
Winnebago County Sheriff's Office

1 191-022023

2

3 **RESOLUTION: Establish an Ad-Hoc Task Force on the Per Diem Structure of the**
4 **Winnebago County Board of Supervisors**

5

6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, organizational reform for the Winnebago County Board of Supervisors has been discussed a
8 number of times over the years; and

9 **WHEREAS**, the Judiciary and Public Safety Committee has an opportunity to examine how it can better
10 serve the people of Winnebago County in an efficient and effective manner; and

11 **WHEREAS**, an ad-hoc task force of Winnebago County Board supervisors can serve as an appropriate
12 clearinghouse to meaningfully discuss and vet practical organizational reforms for the Winnebago County Board of
13 Supervisors; and

14 **WHEREAS**, these organizational reforms will include per diem structures of the Winnebago County Board of
15 Supervisors; and

16 **WHEREAS**, this ad-hoc task force will report its findings and recommendations to the Judiciary and Public
17 Safety Committee for consideration.

18 **NOW, THEREFORE, BE IT RESOLVED** that an ad-hoc task force on per diem structures of the Winnebago
19 County Board of Supervisors is established; and

20 **BE IT FURTHER RESOLVED** that this ad-hoc task force will consist of seven supervisors appointed by the
21 chairman of the Judiciary and Public Safety Committee and will report its findings and recommendations to the
22 Judiciary and Public Safety Committee for consideration; and

23 **BE IT FURTHER RESOLVED** that this ad-hoc task force will automatically disband on April 1st, 2024.

24 *Fiscal Note: No fiscal impact.*

25 Respectfully submitted by:

26 **BETSY ELLENBERGER, District 7**

27 **JACOB FLOAM, District 16**

28 **CONLEY HANSON, District 26**

29

30

31

32

33

34

35

36

37

38

39

40

41

JUDICIARY & PUBLIC SAFETY COMMITTEE

Committee Vote: 4-1

Vote Required for Passage: **Majority of Members Present**

Approved by the Winnebago County Executive this ____ day of _____, 2023.

Jonathan D. Doemel
Winnebago County Executive

1 -032023

2

3 **RESOLUTION: Approval of a Budget Transfer in the Amount of \$65,000 for Operational Expenses of the**
4 **Medical Examiner's Budget**

5

6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, Operational Expenses for Medical Examiner's office were over budget in 2022 by \$63,830; and

8 **WHEREAS**, the overages in the Operational Expenses are due to multiple factors including increased autopsy
9 and toxicology cases and lack of storage capacity leading to increased transportation costs and storage fees; and

10 **WHEREAS**, there has been an increase in overdose deaths in 2022 and the trend is continuing; and

11 **WHEREAS**, changes in operational procedures for pathology labs have increased costs. It is now routine for
12 pathology labs to receive decedents on the day of autopsy resulting in increased storage costs and transportation
13 costs; and

14 **WHEREAS**, operating expenses are an estimate and can fluctuate based on the amount and type of death
15 investigations the Medical Examiner's office handles.

16 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
17 approves a budget transfer in the amount of \$65,000 for Operational Expenses of the Medical Examiner's Budget.

18

19 *Fiscal Note: This project will receive a \$65,000 transfer from the unassigned general fund balance, and project*
20 *funding will reduce the unassigned general fund balance.*

21

22 Respectfully submitted by:

23 **PERSONNEL & FINANCE COMMITTEE**

24 Committee Vote: 5-0

25 Respectfully submitted by:

26 **JUDICIARY & PUBLIC SAFETY COMMITTEE**

27 Committee Vote:

28

29 Vote Required for Passage: **Two-Thirds of Membership**

30

31 Approved by the Winnebago County Executive this ____ day of _____, 2023.

32

33

34 _____
35 Jonathan D. Doemel
Winnebago County Executive

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: February 22, 2023
FROM: Medical Examiner Cheryl Brehmer
RE: Budget Amendment

General Description:

Budget amendment to offset the overages from the operational expenses of the Medical Examiner's budget.

Action Requested:

We are asking for the committee's support with rectifying the discrepancy of our 2022 budget.

Procedural Steps:

Committee of Jurisdiction: Personnel and Finance Action taken: _____	Meeting date: 03/02/2023 Vote: _____
Committee of Jurisdiction: Judiciary and Public Safety Action taken: _____	Meeting date: 03/06/2023 Vote: _____
County Board	Meeting date: _____

Background:

While we attempted to utilize each portion of our budget cautiously, the Medical Examiner's Office budget related to operational expenses for 2022 were over by a total of \$65,000. Our largest operational expenses fall under the categories of **Medical and Dental** which includes toxicology and professional services, **Pathology** which includes physical autopsies and expenses related to said autopsies (x-rays, histology, storage over 3 days), and **Transportation**.

While calculating each year for the next year's budget, we can only base our operating expenses off what we have utilized in prior years. These expenses are our best estimate and can fluctuate based on the amount and type of death investigations our office handles. The 2022 budget was calculated in 2021 based on estimating the cases at that time which did not reflect the increase in overdoses that we experienced in November and December of 2021 and this trend continued throughout 2022.

Additionally, circumstances involving the lack of forensic pathologists in Wisconsin created increased demand for the limited pathologist that we do have. With increased autopsy cases, the pathology offices experienced decreased storage capacity leading to a change in their operational procedures, only receiving decedents on the day the autopsy was scheduled. This created a need for storage and increased transportation costs.

Explanation of overages:

53548 Motor Fuel (\$2,655)

In May of 2022, a second county vehicle was received which increased our fuel costs. We also saw a decrease in mileage reimbursement.

55000 Medical and Dental (\$9,291)

The \$22,000 revised budget was based off of toxicology for 45 autopsy cases at \$353 per case (\$15,885), \$1,000 for forensic specialty services (anthropology, odontology, etc.), and a buffer of 13 additional cases or expanded toxicology tests (\$5,115).

\$6,143 was paid out of the 2022 budget for cases that were submitted at the end of 2021 due to the large amount of overdoses. These cases are billed to us after all of the testing is completed not at time of submission.

An additional \$500 was paid for forensic anthropology services which were needed in the identification of skeletal remains.

Free standard toxicology services are offered by the WI State Lab of Hygiene which were normally utilized in non-suspected overdose cases but, due to a 6 to 10 month lag-time on results, other paid services were used in several cases (\$2,648/roughly 7 cases). In many investigations death certificates are not completed until toxicology results are received which can create financial difficulties for families in collecting life insurance.

55010 Pathology (\$25,904)

\$130,000 were the autopsy costs budgeted with an estimate for 88 autopsies to be completed (\$123,200). Also taken into consideration was histology with an average of \$57.10 per case and a buffer of \$1,775 for x-ray costs, possible storage costs after autopsy, and additional diagnostic testing.

\$146,000 was paid for the services of 104 autopsies which created an overage of \$22,800. An unanticipated cost of \$975 was accrued for the rental of an autopsy suite utilized in the identification of the skeletal remains, \$2,129 is a cumulation of additional necessary x-rays and more extensive diagnostic testing on multiple cases.

55026 Transportation (\$25,980)

A budget of \$22,000 was estimated for transportation costs based on the 88 projected autopsies and a buffer of 10 additional removals.

With the inability to have our decedents transported directly from the scene to the pathology office, an additional cost of \$6,325 was created.

Decedents are removed and transported from the scene to a storage facility utilized by our transportation service where they are stored until the date of autopsy. A second transportation cost is

then assessed with the transport from the storage facility to the pathology office for autopsy creating an overage of \$19,655. (Initial transport charge is \$225 - \$275 depending on where in the county the removal is from and second charge is \$100 - \$150 depending on how many cases are transported at a time, 1 versus 2)

Policy Discussion:

The overages in the operational expenses are due to multiple factors including increased autopsy and toxicology cases and lack of storage capacity leading to increased transportation costs and adding storage fees.

The 2023 budget has addressed these issues by increasing the major operational expenses while decreasing other expenses, increasing projected revenue, and staying under the assigned levy. With these changes it is anticipated that we will be able to stay within the assigned budget.

An additional factor that affected the overall 2022 budget includes a revenue reimbursement of \$9,610.50 that was expected from Oshkosh Correctional Institute for autopsy, histology, storage, and transportation charges. These cases are billed once the final autopsy report is received and the death certificates are amended with cause and manner of death. Delays in toxicology reports from the WI State Lab of Hygiene have also delayed our billing process.

Attachments:

Budget Amendment
NMS Documentation
Forensic Anthropology Documentation
OCI Revenue Reimbursement Documentation

BUDGET AMENDMENT

Department Requesting: _____ Finance Dept Reviewer: <u>Paul Fausen</u> Committee of Jurisdiction - _____ Committee Vote: _____ Passed County Board (Two-thirds of board present): _____	Date _____ _____ _____ _____ _____	Committee Approvals required by: Facilities & Property Management Committee Vote: _____ Personnel & Finance Committee Vote: _____ Information Technology Committee Vote: _____ Budget Adjustment impact: _____	Date _____ _____ _____ _____
---	--	---	---

ACCOUNT NUMBER

Org	Object	Object Description	Project	Budget Explanation	I=Incr D=Decr	Amount*
1105	53548	Motor Fuel		Year-End Budget overrun adjustment	I=Incr	3,000
1105	55000	Medical and Dental		Year-End Budget overrun adjustment	I=Incr	10,000
1105	55010	Pathology Services		Year-End Budget overrun adjustment	I=Incr	26,000
1105	55026	Transportation		Year-End Budget overrun adjustment	I=Incr	26,000
1039	59502	Res Contingencies		Medical Examiner Budget overruns	D=Decr	65,000

*full dollars only
(no pennies)

Description (Must be completed - Attach extra pages if needed):

The overage in the Pathology are due to an increase in autopsies. In 2021 we had 95 autopsies completed and 104 in 2022. Overage for Transportation is due to a second need for services per case while awaiting autopsy and the storage fees associated. Overage for Medical and Dental are due to the amount of overdose cases we had at the end of 2021. These services are not billed until testing is completed in which \$6,143 was billed to our 2022 budget. A \$1,500 service was also needed from a forensic anthropologist to assist with identification of a decedent. Additionally, we are awaiting \$9,610.50 from Oshkosh Correctional for reimbursements of autopsies, storage, and transportation costs, which if not received by March 1st will not be able to be receipted back to 2022.

ENTRY NUMBER _____

(215) 657-4900

Fax: (215) 366-1504

Client ID: 10335

Winnebago County Coroner
Attn: Accounts Payable
112 Otter Street
Oshkosh, WI 54901



INVOICE

434652

Terms Net 30
Remit To PO Box 820090
Philadelphia, PA 19182-0090
Tax ID 23-1731658

Invoice Date 1/31/2022
Invoice Number 1165985
Period Ending 1/31/2022
Purchase Order

Please Reference Invoice # On Your Check

Date Recd	Workorder	ID / Name	Test	Qty	Unit Price	Total Amount
11/24/21	21413078	21-1173 VASILIOS, KATRIS	8052B Postmortem, Expanded, Blood (Forensic)	1	\$353.00	\$353.00
12/07/21	21428109	21-1208 RYAN BAURAIN	8052B Postmortem, Expanded, Blood (Forensic)	1	\$353.00	\$353.00
12/07/21	21428119	21-1206 JUDY VANPATTER	8052B Postmortem, Expanded, Blood (Forensic)	1	\$353.00	\$353.00
12/07/21	21428123	21-1204 JACOB SCHEER	8052B Postmortem, Expanded, Blood (Forensic)	1	\$353.00	\$353.00
12/08/21	21429987	21-1215 ERICKSON, LUCAS	8052B Postmortem, Expanded, Blood (Forensic)	1	\$353.00	\$353.00
12/08/21	21429993	21-1209 ROHDE, HEATHER	8052TI Postmortem, Expanded, Tissue (Forensic)	1	\$642.00	\$642.00
12/14/21	21436095	21-1240 MICHAEL FISHER	8052B Postmortem, Expanded, Blood (Forensic)	1	\$353.00	\$353.00
12/16/21	21439738	21-1267 LARSH, LAWRENCE	8052B Postmortem, Expanded, Blood (Forensic)	1	\$353.00	\$353.00
12/16/21	21439762	21-1265 STENSON, JAMES	8052B Postmortem, Expanded, Blood (Forensic)	1	\$353.00	\$353.00
12/22/21	21447482	21-1301 WENDLER, AARON	8052B Postmortem, Expanded, Blood (Forensic)	1	\$353.00	\$353.00
12/22/21	21447499	21-1277 KOVATCH, JAMES	8052B Postmortem, Expanded, Blood (Forensic)	1	\$353.00	\$353.00

1105-55000

Total Amount Due: \$4,172.00

RECEIVED

FEB 11 2022

BY:

438463



200 Welsh Road
Horsham, PA 19044-2208

(215) 657-4900

Fax: (215) 366-1504

INVOICE

Terms Net 30

Remit To PO Box 820090
Philadelphia, PA 19182-0090

Tax ID 23-1731658

Client ID: 10335

Winnebago County Coroner
Attn: Accounts Payable
112 Otter Street
Oshkosh, WI 54901

Invoice Date 2/28/2022
Invoice Number 1168682
Period Ending 2/28/2022
Purchase Order



Please Reference Invoice # On Your Check

Date Recd	Workorder	ID / Name	Test	Qty	Unit Price	Total Amount
12/01/21	21419932	21-1189 KARL, SHAWN	8155B Postmortem Designer Opioids Add-On, Blood (Forensic)	1	\$166.00	\$166.00
12/01/21	21419932	21-1189 KARL, SHAWN	8052B Postmortem, Expanded, Blood (Forensic)	1	\$353.00	\$353.00
12/20/21	21443566	NP BURK, GARRETT	8052FL Postmortem, Expanded, Fluid (Forensic)	1	\$580.00	\$580.00
12/20/21	21443566	NP BURK, GARRETT	8052B Postmortem, Expanded, Blood (Forensic)	1	\$353.00	\$353.00
12/21/21	21444800	21-1304 JONES, TONI	8052B Postmortem, Expanded, Blood (Forensic)	1	\$353.00	\$353.00
12/21/21	21444800	21-1304 JONES, TONI	8155B Postmortem Designer Opioids Add-On, Blood (Forensic)	1	\$166.00	\$166.00
01/11/22	22013313	22-0007 CUMMINGS, ADAM	8052B Postmortem, Expanded, Blood (Forensic)	1	\$223.00	\$223.00
01/12/22	22016192	NP SZWEDA, SETH	8052B Postmortem, Expanded, Blood (Forensic)	1	\$223.00	\$223.00
01/12/22	22016192	NP SZWEDA, SETH	8052FL Postmortem, Expanded, Fluid (Forensic)	1	\$298.00	\$298.00
01/14/22	22019659	22-0014 WIRTZ, KARL	8052B Postmortem, Expanded, Blood (Forensic)	1	\$223.00	\$223.00
01/18/22	22021025	NP EICKHOFF, TIMOTHY	8051B Postmortem, Basic, Blood (Forensic)	1	\$162.00	\$162.00
01/18/22	22021025	NP EICKHOFF, TIMOTHY	1919FL Electrolytes and Glucose Panel (Vitreous), Fluid (Forensic)	1	\$98.00	\$98.00

1105 - 55000
RECEIVED

Total Amount Due: \$3,198.00

MAR 15 2022

\$1,971.00

BY:

\$6,143.00

461313

Dr. Jordan Karsten

INVOICE

2050 Fescue Way
Suamico, WI 54313
Phone 616-260-9939
jkkarsten@gmail.com

DATE 9/26/2022

TO
Winnebago County Coroner
112 Offer Ave.
Oshkosh WI 54901

Description	Amount
Forensic Anthropological Analysis	\$1500
- Demographic profile construction	
- Maceration	
- Trauma analysis	
- Identity determination	
Total	\$1500

1105-55000
RECEIVED

SEP 26 2022

BY:



1105-55000
SEP 26 2022

Inmate Mark H.

DOB: 09/16/1991

DOD: 10/02/2022

COD:

SOC:

Autopsy in FDL	\$ 1400.00
2 Days Storage	\$ 50.00 (2x25) Larry's
Transport	\$ 375.00
WI Diagnostics	\$ 57.10
Toxicology	\$ 0
TOTAL	\$ 1,882.10

Invoice#

Inmate Daniel V.

DOB: 10/02/1963

DOD: 10/13/2022

COD:

SOC:

Autopsy in FDL	\$ 1400.00
6 Days Storage	\$ 150.00 (6x25) Larry's
Transport	\$ 375.00
WI Diagnostics	\$ 57.10
Toxicology	\$ 0
TOTAL	\$ 1,982.10

Inmate Richard C.

DOB: 08/19/1966 DOD: 10/18/2022

COD:

SOC:

Autopsy in FDL	\$ 1400.00
3 Days Storage	\$ 150.00 (3x25) Larry's
Transport	\$ 375.00
WI Diagnostics	\$ 57.10
Toxicology	\$ 0
TOTAL	\$ 1,982.10

Invoice#

Inmate Joseph T.

DOB: 04/06/1966 DOD: 10/30/2022

COD:

SOC:

Autopsy in FDL	\$ 1400.00
7 Days Storage	\$ 175.00 (7x25) Larry's
Transport	\$ 375.00
WI Diagnostics	\$ 57.10
Toxicology	\$ 0
TOTAL	\$ 2,007.10

Inmate Douglas H.

DOB: 12/12/1957

DOD: 11/04/2022

COD:

SOC:

Autopsy in FDL	\$ 1400.00
2 Days Storage	\$ 50.00 (2x25) Larry's
Transport	\$ 250.00
WI Diagnostics	\$ 57.10
Toxicology	\$ 0
TOTAL	\$ 1,757.10

Customer #100883 (Oshkosh Correctional)

Invoice#

TOTAL DUE: \$9,610.50

1 - 2023

2

3 **RESOLUTION: Authorize \$2,725,000 to purchase replacement subscriber units and**
4 **associated components.**

5

6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, the current subscriber units and associated components were purchased and installed in 2012;
8 and

9 **WHEREAS**, significant infrastructure upgrades to Winnebago County owned equipment have occurred to
10 ensure crucial public safety and related services remain uninterrupted and properly functioning at all times; and

11 **WHEREAS**, Winnebago County engaged in in-depth and thorough research and RFP processes in 2011
12 wherein Motorola products were selected and purchased as part of a thirty-year plan; and

13 **WHEREAS**, life expectancy of the units is 7-10 years; and

14 **WHEREAS**, the current subscriber units have reached end of life; and

15 **WHEREAS**, all County Departments with subscriber units licensed for the radio system will be replaced; and

16 **WHEREAS**, the cost of the replacement subscriber units, accessories, and associated components is
17 \$2,725,000.

18

19 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
20 appropriates \$2,725,000 to a capital improvement project fund to pay for the replacement Motorola brand subscriber
21 units, accessories, and associated software and components.

22

23 **BE IT FURTHER RESOLVED** that funds to pay for the project be transferred from the ARPA Fund of
24 Winnebago County to the subscriber unit upgrade Capital Project fund.

25

26 *Fiscal Note:*

27

Respectfully submitted by:

28

JUDICIARY AND PUBLIC SAFETY COMMITTEE

29 Committee Vote: _____

30

PERSONNEL AND FINANCE COMMITTEE

31 Committee Vote: _____

32

33 Vote Required for Passage: **Majority of Members Present**

34

35 Approved by the Winnebago County Executive this ____ day of _____, 2023.

36

37

38

39

Jonathan D. Doemel
Winnebago County Executive

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: February 28, 2023
FROM: Sheriff John Matz
RE: Subscriber Unit replacement project

General Description:

Replace existing end of life subscriber units (radios) and associated components for all county departments

Action Requested:

Motion to approve resolution and budget transfer for \$2,725,000.00

Procedural Steps:

(Show each level of committee and board approval needed, with meeting dates.)

Committee of Jurisdiction: Judiciary_____	Meeting date: 03/06/23
Action taken: _____	Vote: _____
Other Committee: Personnel and Finance_____	Meeting date: 04/06/23
Action taken: _____	Vote: _____
County Board	Meeting date: 04/18/23

Background:

Winnebago County owns the multi-million-dollar radio infrastructure which ensures that mission critical communications and interoperability occurs. Approximately 1,500 radios in Winnebago County (to include all police and fire) use this system. A major county-wide project began in 2010, involving multiple stakeholders, a massive feasibility study, and external RFP bids. After careful consideration, a Motorola Astro P25 radio system was selected. Infrastructure was solidified and the entire system was purchased for \$10.5 million. The system was designed as a long-term solution and provides a vehicle for the average 1.7 million radio transmissions that occur annually in Winnebago County.

Along with this massive investment, Winnebago County entered a joint cost savings measure with Outagamie County wherein the radio and recording system infrastructure core is jointly owned and shared with Outagamie County; an agreement that extends through December 31, 2031. Likewise, 2023 is Year 4 of a 10-year maintenance agreement for the Motorola Astro 25 P25 system.

As part of this upgrade, Winnebago County purchased all the subscriber unit radios in 2012-2013. The radios have a 7-year to 10-year life span and must be replaced before they fail. To avoid duplication of efforts, avoid multiple purchases and maintenance contracts, and eliminate unnecessary redundancy in the processes, the Sheriff's Office will coordinate the replacement of all radios for all County Departments, as agreed upon by all affected Department Heads.

The purchase will be for the following:

- Winnebago County Sheriff's Office – 205 portables; 40 mobiles; 14 BUCS/DVRS
- Winnebago County Highway Department – 28 portables; 69 mobiles
- Winnebago County Facilities Department – 40 portables
- Winnebago County Emergency Management – 9
- Winnebago County Public Health -10
- Winnebago County DA's Office -3
- Winnebago County Medical Examiner's Office - 4
 - Approx. 422 total (final numbers may change slightly)

Additionally, included in this purchase is miscellaneous associated equipment and software, programming, and installation.

The total for this project is \$2,477,050.00. The Administration Department advised us to add 10% as a contingency, bringing the grand total to **\$2,725,000.00**.

Policy Discussion:

The American Rescue Plan created the \$350 billion Coronavirus Fiscal Recovery Fund (CFRF) and is intended in part to provide flexible funding to support COVID-19 response efforts by replacing lost public sector revenue and by strengthening support for vital public services. Sections 602(c)(1)(C) and 603(c)(1)(C) of the Act provide recipients with broad latitude to use the Fiscal Recovery Funds for the provision of government services. The Final Rule issued by the US Department of the Treasury 31 CFR Part 35 states that category of *government services* includes (in part) the provision of police, fire, and other public safety services.

Justifiably, these broad criteria allow for the use of ARPA funds to replace crucial mission critical radios.

This project was removed from the 2023 CIP plan by the Administration Department as it clearly falls within the parameters of ARPA funding.

This APRA funding mechanism is preferred in lieu of bonding/borrowing for the project.


This project was originally recommended for approval by the ARPA Commission and was slated to be voted on by the County Board on 01/27/23. However, it was one of several resolutions that was essentially tabled as the originating funding resolution failed.

In consultation with the Administration Department, this project can move forward requesting the ARPA funding sources, while the APRA Commission is taking a reset for other projects. As such, it was presented in a similar fashion as a CIP project to the full County Board on 02/28/23 (see Attachment 2).

Attachments:

Attachment 1-Resolution

Attachment 2-Presentation to County Board on 02/28/23



Winnebago County All Departments Subscriber Unit Radio Replacement

2023 CIP - ARPA



Public Safety Communications System

- ▶ In simplest terms, this is the radio system used by all public safety entities in Winnebago County – all police and fire agencies, and then some
- ▶ Ensures mission critical communications & interoperability occurs
 - ▶ WC Sheriff (all Divisions), WC Highway, WC Facilities, WC Public Health, WC Emergency Management, DA's Office all use the system.
- ▶ Approx. 400 subscribers belong to County Departments today
 - ▶ Approx. 1,550 total subscribers belong to public safety radios in Winnebago County
 - ▶ Many local police and fire have begun to replace theirs already
- ▶ Average 1.7 million radio transmissions annually



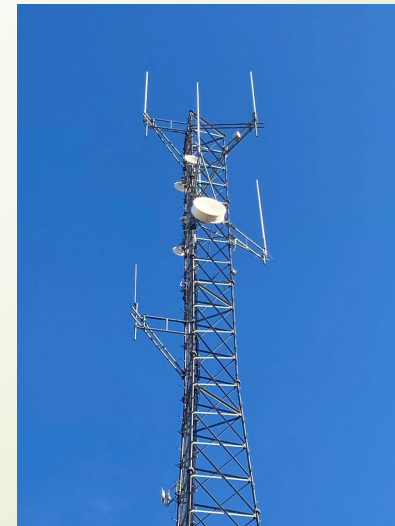
Communications System History

- Major county-wide project began in 2010
 - Stakeholders involved, feasibility study, RFP's
 - A Motorola radio system was selected
- Federally mandated narrow banding of all radio systems was required by 2013.
- From 2011-2012, Winnebago County:
 - Invested \$5 million for radio infrastructure (800 MHz and P25 compliant Motorola Astro 25)
 - Invested an additional \$5.5 million on 1,500 subscriber unit radios for ALL public safety entities in the county. Those subscriber units are nearing end of life now.



Communications System History

- Components have a shelf life
 - The first focus was on the infrastructure upgrades
- 2021 CIP Project replaced 4 microwave links \$330,000
 - Other legacy components have been gradually replaced



Communications System History

- ▶ Narrow banding mandate – entered into a joint cost savings measure with Outagamie County -- the radio and recording system infrastructure is jointly owned and shared with Outagamie County – signed agreement through **December 31, 2031**
- ▶ 2023 is Year 4 of a 10-year maintenance agreement for the Motorola Astro 25 (with 11-year-old equipment)
 - ▶ \$5.1 million in maintenance over 10 years
 - ▶ Able to replace/repair/upgrade/update as needed
 - ▶ Major software upgrade occurred over one month in September/October 2022 as part of this maintenance agreement

Today – End of Life (7-10 years =2022)

- Subscriber Units are at end of life – Winnebago County Departments must replace:
 - 80 Mobiles (radios permanently mounted in vehicles)
 - 325 Portables (hand-held radios)
 - 12 Consolettes (back up systems and DVRS boosters)



**NOW –
MUST
PURCHASE**

COUNTY DEPT	TYPE	QUANTITY		UNIT COST	TOTAL COST
DIST ATTORNEY	APX4000	3		\$3,696.00	\$11,088.00
EMER MGMT	APX8000	6		\$7,572.00	\$45,432.00
EMER MGMT	APX6500	1		\$5,061.00	\$5,061.00
EMER MGMT	APX8500	2		\$10,000.00	\$10,000.00
FACILITIES	APX4000	40		\$3,696.00	\$147,840.00
HIGHWAY	APX4000	28	Portables	\$3,696.00	\$103,488.00
HIGHWAY	APX4500	69	Mobile/Vehicles	\$3,647.00	\$251,643.00
PUBLIC HEALTH	APX4000	10		\$3,696.00	\$36,960.00
MED EXAMINER	APX4000	4		\$3,696.00	\$14,784.00
SHERIFF	APX4000	32	Clerk/Res/HS	\$3,696.00	\$118,272.00
SHERIFF	APX6000	75	Corrections	\$5,414.00	\$406,050.00
SHERIFF	APX6500	39	Squads	\$5,061.00	\$197,379.00
SHERIFF	APX8000	98	Admin/Pat/Det	\$8,219.00	\$805,462.00
SHERIFF	APX8500	2	Bearcat/DVRS	\$13,375.00	\$26,750.00
SHERIFF	APX6500	1	DVRS	\$13,375.00	\$13,375.00
SHERIFF	APX800 Con	12	BUCS / Jail Cns	\$11,533.00	\$138,396.00

*****All Items NASPO Contract Pricing (as of April 2022)**

\$2,339,980.00

Additional Costs

- ▶ Programming – approx. \$85.00/unit (Vendor direct quote)
 - ▶ Total \$35,870
- ▶ Installing Mobiles – approx. \$500.00/vehicle (Vendor direct quote – flat rate vs hourly – saves us money)
 - ▶ Total \$56,000
- ▶ Accessories – Earpieces - \$50 each
 - ▶ \$14,880
- ▶ Bank chargers – 8 @ \$1,050 each = \$8,400
- ▶ Reporting software \$22,000
- ▶ Other current accessories will still fit (leather or nylon holders; extra batteries)
 - ▶ This plan does NOT involve replacing radio holders. The 10-year-old ones can easily be replaced piecemeal by the departments.



Plan

- ▶ Purchase the (approx.) 422 radios for ALL county Departments
- ▶ Current CIP books 2021-2025 and 2022-2026 both list \$700,000 for each year 2023-2024-2025 to spread out bonding
 - ▶ \$2.1 million --- Based upon 2020/2021 pricing
 - ▶ Now \$2.47+ million – based on 2022 pricing – plus 10% contingency
- ▶ “Trade in” old ones – erase/wipe them and pay us for the parts ~~ approx. \$65,000



Grand Total

***If purchased as one in 2023

\$2,477,050.00

+ 10% = **\$2,725,000.00**

** Materials total has increased \$350,000+ since Fall 2021 CIP planning



Alternatives Considered

- Motorola selected as the vendor in 2011
- Significant infrastructure investments into Astro P25 System; the features are crucial, and known to us
 - Construction and Durability
 - Battery Life
 - Range, Frequency, and Audio Quality
 - Mobile Installation and Wiring
 - Vendor relationship
 - Maintenance Contracts - congruence

Alternatives Considered

- Replace radios with Motorola's new APX NEXT Smart Radio
 - Base price is higher (approx. \$1,000 each)
 - Must include monthly service fee (\$75 a month), per device, for the *life of the device* (10 years) ~ **\$9,000**
- Use non-Motorola products
 - Separate vendors, different radio programming procedures, and additional ongoing maintenance agreements
 - Would need to replace ALL accessories
 - Limited and unsuccessful track records
 - Loss of proprietary features

CIP Plan --- or ARPA???

- ▶ Alternative plan – split amongst 2 years (2023 – 2024)
 - ▶ 2023 – Sheriff's Office only (262 radios ~ \$1.8 million)
 - ▶ 2024 – All other County Departments (159 radios = \$690,000 + **13%? Increase again ??? ~ \$780,000**)
- ▶ Would need 2 separate maintenance agreements to account for 2 sets of radios (separate pricing?)
- ▶ Would need a second schedule of mobile installs by the vendor (price increase?)



Questions??



Capt. Lara Vendola-Messer
lvendola@winnebagoctywi.gov
920-236-7337

2

3 **RESOLUTION: Amend Section 9.0 "Definitions" of the Rules of the Winnebago County Board of**
4 **Supervisors by revising the Definition of "Session" (Rule 9.9) and "Special Orders**
5 **of Business Meeting" (Rule 9.10) and Creating the Definition of "Regular Business**
6 **Meeting" and "Remote Member"**

7

8 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

9 **WHEREAS**, Winnebago County Rule 9.9 defines the term "session" as follows: "A session of the Winnebago
10 County Board of Supervisors is a meeting or series of connected meetings devoted to a single order of business,
11 program, agenda or announced purpose, in which, when there is more than one meeting each succeeding meeting is
12 scheduled with a view towards continuing business at the point where it was left off at the previous meeting"; and

13 **WHEREAS**, Winnebago County Rule 9.10 defines the term "Special Orders of Business Meeting as follows: "A
14 meeting other than the regular County Board monthly meeting, Organizational Meeting or Budget Meeting only to be
15 called by Chair"; and

16 **WHEREAS**, the "session" definition is taken directly from Robert's Rules of Order, 11th Edition and the
17 phrase "Special Orders of Business Meeting" is referred to in Robert's Rules of Order, 11th Edition; and

18 **WHEREAS**, the current definition of "session" is vague and can result in different interpretations; and

19 **WHEREAS**, the current definition of "Special Orders of Business Meeting" is confusing as it incorporates a
20 special orders meeting into a business meeting; and

21 **WHEREAS**, the 12th edition of Robert's Rules of Order was released in 2020 and provides additional
22 guidance.

23 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it amends the
24 definition of "Session" and "Special Orders of Business Meeting" and creates the definitions of "Regular Business
25 Meeting" and " Remote Member" in the Winnebago County Board Rules to read as follows:

26

27 **9.9 Session.** A session of the Winnebago County Board of Supervisors is a particular meeting devoted to a single
28 order of business, program, specific agenda or announced purpose, such as an individual Winnebago County Board
29 of Supervisors Regular Orders meeting or an individual Special Orders meeting. The session shall end upon the
30 adjournment of a meeting with the business of a specific agenda concluded.

31

32 A session shall also include a series of connected meetings devoted to a single, on-going order of business,
33 program, agenda, or announced purpose, such as the Winnebago County Budget Session. In these cases, it shall
34 be titled as a Session. When there is more than one meeting, each succeeding meeting is scheduled with a view
35 towards continuing the same business at the point where it was left off at the previous meeting. The session of
36 connected meetings shall be in session until the adjournment and the business of the session concluded.

37

38 **9.10 Special Orders Meeting.** A meeting other than the Regular Business Meeting of the County Board monthly
39 meeting, Organizational Meeting or Annual Budget Session (and meetings that comprise the session) only to be

40 called by the Chair of Board of Supervisors. The Special Orders Meeting shall be referred to as a meeting and not as
41 a session.

42

43 **9.81 Regular Business Meeting.** A regular business meeting of the Winnebago County Board of Supervisors is a
44 monthly meeting following the standard order of business format as outlined in Rule 1.0 TIME AND MEETING
45 PLACE, Rule 6.0 ORDER OF BUSINESS, and Rule 17.0 TENTATIVE MEETING DATES. The Regular Business
46 Meeting is also referred to as a business meeting. A single regular business meeting that has been adjourned shall
47 be a single session and be referred to as a meeting and not be called a session.

48

49 **9.82 Remote Member.** Remote member is any member of a standing committee or citizen-involved commission,
50 board, or committee that participates in a meeting using electronic or telephonic methods

51

52 *Fiscal Note: No fiscal impact.*

53

54

55

Respectfully submitted by:

JUDICIARY & PUBLIC SAFETY COMMITTEE

56 Committee Vote: _____

57 Vote Required for Passage: **Two-Thirds of Members Present**

58

59 Approved by the Winnebago County Executive this _____ day of _____, 2023.

60

61

62

63

Jonathan D. Doemel

Winnebago County Executive

FOR REFERENCE ONLY