



Winnebago County
The Wave of the Future

JOB POSTING

POSITION TITLE: **Staff Psychiatrist**

LOCATION: Human Services – Behavioral health - Oshkosh

HIRING RANGE: Negotiable

STATUS: Full Time

HOURS PER WEEK: 40

WORK HOURS: 8:00 am – 4:30 pm

APPLICATION DEADLINE: **October 3, 2024**

Current Winnebago County employees interested in applying for this position will need to complete the Winnebago County Application for [Departmental Transfer/Position Change](#) form. Other parties interested in applying for this position will need to complete the [Winnebago County Application for Employment](#).

WINNEBAGO COUNTY POSITION DESCRIPTION September 2017

POSITION TITLE: **Staff Psychiatrist**

DEPARTMENT: Human Services – Behavioral Health Services

PAY BASIS: Salaried

PURPOSE AND SUMMARY:

Provides direct medical and psychiatric services to patients of Winnebago County Department of Human Services.

ESSENTIAL FUNCTIONS:

1. Performs psychiatric evaluations to assess mental disorders and make recommendations for treatment.
2. Prescribes and administers medication.

3. Provides clear and appropriate direction and consultation to all clinic staff regarding treatment issues of shared patients. Positively motivates, mentors, and sets a leadership example for clinic staff. Collaborates with and keeps open lines of communication with colleagues on medical team.

ADDITIONAL ESSENTIAL DUTIES:

1. Evaluates patient's current symptoms and complaints by reviewing their mental and physical health, history and current social situation, mental status and past health issues, as well as any potential risk factors.
2. Determines, manages, and implements suitable psychiatric treatment plans for patients, which may include a combination of medical, psychological, and social interventions in conjunction with other health professionals.
3. Provides direct medical and psychiatric services to patients suffering from a range of mental health problems, including prescription of medications and other treatments.
4. Provides psychiatric consultation to patient and family members.
5. Works closely with a multidisciplinary team of health professionals, including psychiatric nurses, psychotherapists, psychologists, and clinical case management staff.
6. Monitors and reviews treatment regularly.
7. Performs formal psychiatric exams and evaluations of existing patients to inform courts regarding the need for involuntary treatment orders.
8. Provides as-needed testimony to courts regarding outcome of formal evaluations.
9. Documents treatment records for all services provided and any pertinent staff interactions and decisions rendered.
10. Maintains current in one's knowledge of emerging trends in the field through continuing medical education.
11. Performs other related duties as may be assigned.

WORK RELATIONSHIPS:

1. Reports to Division Manager – Behavioral Health.
2. Provides formal collaboration for clinic nurse prescribers, including as-needed supervision and consultation on difficult cases and medical situations.
3. Works with Chief Psychologist - Clinical Supervisor, medical staff colleagues, nursing staff, all clinical teams, external providers, and other community resources.

REQUIRED EDUCATION, EXPERIENCE, TRAINING, AND CERTIFICATION:

1. Doctor of Medicine or Osteopathy (MD or DO).
2. State of Wisconsin license to practice medicine, or ability to obtain a license prior to appointment,
3. Completion of psychiatry residency program accredited by the Accreditation Council for Graduate Medical Education (ACGME).
4. American Board of Psychiatry and Neurology Eligible or Certified.
5. Federal Drug Enforcement Administration (DEA) Registration.
6. Possess or able to obtain medical malpractice insurance as required.
7. Must have a valid driver's license.

KNOWLEDGE, SKILLS, AND ABILITIES:

1. Excellent knowledge of physiology, anatomy, psychology, pharmacology and mental health law, as well as an awareness of the social factors that influence mental health.
2. Ability to accurately determine differential diagnosis given current complaints and symptoms and test results.
3. Ability to communicate effectively with others. Must have excellent verbal, listening and written communications skills.
4. Knowledge of the principles, practices, methods, techniques, literature, and new developments in the field of psychiatry including psycho-pharmacology.
5. Ability to conduct and provide consultation on psychotherapy.
6. Ability to assume major responsibility in an adult psychiatric service; ability to create and maintain harmonious relationships with the staff, patients, relatives/guardians of patients, and/or agencies.
7. Knowledge of electronic medical record (EMR) system usage preferred.
8. Knowledge and/or interest in Trauma Informed Care principles and practices, and a strong commitment to fostering a positive, healthy work culture.
9. Ability to effectively address and resolve conflict and to manage stress in a professional manner.
10. Computer skills including facility with Microsoft Office applications and ability to learn and use software.

PHYSICAL REQUIREMENTS:

1. Ability to perform most work from a sedentary position.
2. Ability to function in situations encountered in a normal office setting.
3. Ability to use standard office equipment including telephone, computer, printer, photocopier, and scanner.
4. Ability to travel to other County departments and locations.