



Winnebago County

*The Wave of the Future*

## JOB POSTING

<b><u>POSITION TITLE:</u></b>	<b>Psychotherapist</b>
<b><u>LOCATION:</u></b>	Human Services-Oshkosh office
<b><u>HIRING RANGE:</u></b>	\$67,478-\$74,394/Yr.
<b><u>STATUS:</u></b>	Full time
<b><u>HOURS PER WEEK:</u></b>	40
<b><u>WORK HOURS:</u></b>	8:00 am – 4:30 pm

### **APPLICATION DEADLINE: Recruitment will be ongoing**

Current Winnebago County employees interested in applying for this position will need to complete the Winnebago County Application for [Departmental Transfer/Position Change](#) form. Other parties interested in applying for this position will need to complete the [Winnebago County Application for Employment](#).

---

## WINNEBAGO COUNTY POSITION DESCRIPTION *February 2020*

<b><u>POSITION TITLE:</u></b>	<b>Psychotherapist – Youth and Family Teams</b>
<b><u>DEPARTMENT:</u></b>	Human Services – Behavioral Health Services
<b><u>PAY BASIS:</u></b>	Salaried

### **PURPOSE AND SUMMARY:**

Provides a full range of intensive in-home or office-based psychosocial rehabilitative and treatment services to consumers. Works collaboratively within team or individually.

### **ESSENTIAL FUNCTIONS:**

1. Performs intake evaluation duties by screening and assessing emotionally and behaviorally impaired children and their families who are referred for services, and effectively engage these families to move them into change process to improve their family functioning and overall home environment.
2. In conjunction with team members, develops and carries out plans for overall rehabilitation, treatment, and care for assigned children and families to address consumer and community safety concerns. Provides case consultations and performs case coordination services with other involved agencies and service providers including participation in multidisciplinary staffing meetings for assigned families.

3. Documents services provided within the consumer's case record in a manner spelled out in the clinic's policies and procedures, and completes various forms required for insurance authorization, disability determination, program eligibility, service tracking.

#### **ADDITIONAL ESSENTIAL DUTIES:**

1. Provides intensive in-home family psychotherapy treatment services for families assigned. The treatment model is intensive family systems based therapy that encompasses mental health and drug and alcohol service interventions.
2. Provides assessment and treatment to families referred to the Juvenile Sex Offender Program and coordinates overall treatment with program facilitators.
3. Manages overall caseload utilizing the principles and accountabilities of the Comprehensive Community Services (CCS) program as detailed in Health and Family Services DHS 36, including completion of all required paperwork.
4. Provides crisis assessment, counseling, and referral services for assigned families, whether in person or by telephone, and completes required paperwork for billing purposes.
5. Participates in continuing education activities to enhance skill development and to keep current on new theory and practice to maintain relevant licensure
6. Addresses and resolves conflict and manages stress in a professional manner, including actively engaging in professional and personal activities which help mitigate the impact of secondary traumatic stress.
7. Applies Trauma Informed Care principles and practices, with a strong commitment to fostering a positive, healthy work culture.
8. Performs other related duties as may be assigned.

#### **WORK RELATIONSHIPS:**

1. Reports to Youth Mental Health Supervisor.
2. Works professionally and in a collaborative manner with other department personnel and community resources.

#### **REQUIRED EDUCATION, EXPERIENCE, TRAINING, AND CERTIFICATION:**

1. Master's degree in social work, psychology, counseling, or a closely related human service field.
2. Qualified and licensed as a Wisconsin Licensed Clinical Social Worker, Professional Counselor, Psychologist, or Marriage and Family Therapist. Dual Substance Abuse Counselor certification preferred.
3. At least 3,000 hours of supervised experience.
4. Minimum of three years of supervised experience in family systems-based psychotherapy services.
5. Requires qualification under Wisconsin Caregivers Law, Wisconsin Act 27.
6. Preferably knowledge of a county's child welfare system and the impact the expectations of that system have on the delivery of therapy treatment services to like consumers of both child welfare and behavioral health systems.

#### **KNOWLEDGE, SKILLS, AND ABILITIES:**

1. Knowledge of laws, regulations, and practices pertaining to Federal, State, and County public social services programs.
2. Knowledge of resources and their availability and application to children involved in delinquency or suffering from abuse or neglect.

3. Knowledge of the county child welfare system in Wisconsin and the impact that system has on the delivery of therapy services to consumers of child welfare and behavioral health systems.
4. Ability to communicate effectively and professionally both verbally and in writing, and to possess good organizational skills and follow through.
5. Ability to accept and utilize supervision and direction while working within an agency team structure.
6. Working knowledge and understanding of Trauma Informed Care, preferred.
7. Ability to thoroughly assess the individual and family strengths, needs, and safety and risk factors with sensitivity to their past traumatic experiences, and incorporate these into an appropriate case/treatment plan that is developed in partnership with the individual/family.
8. Computer skills including facility with Microsoft Office applications and ability to learn and use software.
9. Work hour flexibility is required based on case needs and may include up to three evenings per week.
10. Access to a motor vehicle and commitment to meet and maintain the County's automobile insurance requirements.

**PHYSICAL REQUIREMENTS:**

1. Ability to perform most work from a sedentary position.
2. Ability to freely move in the community (such as through possession of a valid Wisconsin Driver's License, or other means) including access to a vehicle required.
3. Ability to access second floors in private homes for purpose of assessment and service provision required.