



**Winnebago County**  
*The Wave of the Future*

## **JOB POSTING**

**POSITION TITLE:** Maintenance Equipment Operator

**LOCATION:** Airport

**HIRING RANGE:** \$24.03 – 26.70/Hr.

**STATUS:** Full time

**HOURS PER WEEK:** 40

**WORK HOURS:** 40

**APPLICATION DEADLINE:** Recruitment will be ongoing

*Current Winnebago County employees interested in applying for this position will need to complete the Winnebago County Application for [Internal Department Transfer Form](#). Other parties interested in applying for this position will need to complete the [Winnebago County Application for Employment](#).*

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## **WINNEBAGO COUNTY POSITION DESCRIPTION** *September 2017*

**POSITION TITLE:** Maintenance Equipment Operator

**DEPARTMENT:** Airport

**PAY BASIS:** Hourly

### **PURPOSE AND SUMMARY:**

Performs maintenance duties on and within the airport buildings and grounds. Assists in the inspection of airport property to ensure a safe and efficient airport operation. Adjusts regular schedule to accommodate the needs of the airport.

### **ESSENTIAL FUNCTIONS:**

1. Operates various heavy equipment including large snowplows, blowers, brooms, front-end loaders, tractors and mowers, dump trucks, forklifts, paint stripers, generators, compressors and pumps.

2. Performs maintenance on airport lighting systems to include replacing transformers and bulbs; making splices; installing new connectors, posts and couplings; troubleshooting electrical faults; and aiming and aligning runway lights. Maintains and repairs other outdoor and indoor safety lighting.
3. Performs landscaping work, including grading, mowing, seeding, fertilizing, applying chemical herbicides and pesticides, planting shrubs, and caring for and maintaining grounds as necessary.

#### **ADDITIONAL ESSENTIAL DUTIES:**

1. Performs preventative and routine maintenance on electrically-operated and manual gates, including replacing motors, clutches, fuses, bearings and couplings; lubricates and adjusts pulleys and wheels.
2. Performs routine daily preventative maintenance on all equipment operated and performs major maintenance as required to assist Mechanic with or without supervision.
3. Performs minor masonry work to include excavation for pouring of concrete, walls, aprons, and drains.
4. Performs general carpentry work on doors, shelving, walls, roof repairs, ceilings, and foundations.
5. Repairs hangar doors and tracks, steel roofs, and walls as required.
6. Performs custodial services in airport terminal and public restrooms in hangar complexes.
7. Assists with aircraft incident responses during special aeronautical events, including EAA AirVenture.
8. Maintains and refurbishes painted runway, taxiway, and ramp markings.
9. Repairs and replaces airport perimeter fencing as needed.
10. Performs other related duties as may be assigned.

#### **WORK RELATIONSHIPS:**

1. Reports to Maintenance & Operations Manager.
2. Works with Winnebago County employees from Facilities & Property Management, Highway Department, and Parks Department as needed for various projects. Also works with other Airport department employees and with airport tenants.

#### **REQUIRED EDUCATION, EXPERIENCE, TRAINING, AND CERTIFICATION:**

1. High School diploma or equivalent.
2. Two or more years related experience.
3. Possession of a Wisconsin Class B unrestricted Commercial Driver's License.

#### **KNOWLEDGE, SKILLS, AND ABILITIES:**

1. Ability to operate various types of heavy equipment and machinery, and to operate other mechanical devices.
2. Knowledge of the maintenance and repair of various mechanical devices and of carpentry, plumbing, and a broad knowledge of electrical work.
3. Ability to apply all skills to a variety of work situations.
4. Ability to deal effectively and cordially with the general public.

5. Ability to work under limited supervision.
6. Possess good organizational skills.

**PHYSICAL REQUIREMENTS:**

1. Ability to lift items of 75 lbs. or more several times per week.
2. Ability to perform work from a standing or walking position throughout the bulk of the shift.
3. Ability to perform work for periods of less than two hours per shift which requires full manual dexterity in both hands.
4. Ability to perform heavy manual labor for short periods of time under adverse temperatures and/or humidity extremes.
5. Ability to perform heavy manual labor involving occasional bending, stooping, and climbing.