

DATE: 05/19/20

R E S O L U T I O N

No. 003

To The Board of Supervisors of Winnebago County, Wisconsin:

AMENDATORY ORDINANCE 05/03/20

WHEREAS, it is desirable to amend the Zoning Map of the TOWN OF UTICA in accordance with the petition of Diane Egan and

WHEREAS, said request is in compliance with the adopted Winnebago County Land Use Plan.

NOW, THEREFORE, the County Board of Supervisors of Winnebago County do ordain that the Zoning Ordinance and the Zoning Map of the TOWN OF UTICA, be and the same, are amended to provide that the attached described property be changed from the classification of **R-4 (Multiple Family Residential District)** of said ordinance, which it now and heretofore had, to the zoned district of **R-1 (Rural Residential District)**.

AND BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors, that the enclosed Ordinance is hereby **ADOPTED** OR **DENIED**.

County Board Supervisor
(Town of Utica)

PARCEL NO: **024-0430-02**; FROM **R-4** TO **R-1**

COUNTY DISCLAIMER:

County Board approval does not include any responsibility for County liability for the legality or effectiveness of the Town Zoning Amendment or the Town Zoning Ordinance.

APPROVED BY WINNEBAGO COUNTY EXECUTIVE THIS _____ DAY OF _____, 2020.

Mark Harris

County Board Supervisory district **33 - Egan**



Winnebago County

Zoning Department

The Wave of the Future

MEMO FOR P & Z MEETING AGENDA OF MAY 8, 2020

TO: Planning & Zoning Committee

FM: Zoning Administrator *CRH*

RE: Review of Town Zoning Changes

1. Diane Egan - Town Zoning Change (Tax ID No: 024-0430-02) – Town of Utica.

The town zoning change for Town of Utica is consistent with Winnebago County's Future Land Use Plan. The Town of Utica approved the zoning change from R-4 (Multiple Family Residential District) to R-1 (Rural Residential District) and Winnebago County's land use plan shows future land use as Residential.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action. *Approved 5-0*

2. Mary Tadych - Town Zoning Change (Tax ID No: 026-0495-02) – Town of Vinland.

The town zoning change for Mary Tadych is consistent with Winnebago County's Land Use Plan. The Town of ~~Utica~~ *Vinland* approved the zoning change from A-2 (General Agricultural District) to R-1 (Rural Residential District) and Winnebago County's land use plan shows future land use as Agricultural and Residential.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action. *Approved 5-0*

DATE: 05/19/20

R E S O L U T I O N

No. 003

To The Board of Supervisors of Winnebago County, Wisconsin:

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AND BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors, that the enclosed Ordinance is hereby **ADOPTED** OR **DENIED**.

County Board Supervisor
(Town of Utica)

PARCEL NO: **024-0430-02**; FROM **R-4** TO **R-1**

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APPROVED BY WINNEBAGO COUNTY EXECUTIVE THIS _____ DAY OF _____, 2020.

Mark Harris

County Board Supervisory district **33 - Egan**



Winnebago County

Zoning Department

The Wave of the Future

MEMO FOR P & Z MEETING AGENDA OF MAY 8, 2020

TO: Planning & Zoning Committee

FM: Zoning Administrator

A handwritten signature in blue ink, appearing to be 'CAR' or similar, written over the printed name 'Zoning Administrator'.

RE: Review of Town Zoning Changes

1. Diane Egan - Town Zoning Change (Tax ID No: 024-0430-02) – Town of Utica.

The town zoning change for Town of Utica is consistent with Winnebago County's Future Land Use Plan. The Town of Utica approved the zoning change from R-4 (Multiple Family Residential District) to R-1 (Rural Residential District) and Winnebago County's land use plan shows future land use as Residential.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

2. Mary Tadych - Town Zoning Change (Tax ID No: 026-0495-02) – Town of Vinland.

The town zoning change for Mary Tadych is consistent with Winnebago County's Land Use Plan. The Town of Utica approved the zoning change from A-2 (General Agricultural District) to R-1 (Rural Residential District) and Winnebago County's land use plan shows future land use as Agricultural and Residential.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

Tax Parcel No: 024-0430-02 R-4 to R-1 FLU: Res

Town of Utica ~ Jenny Sonnleitner, Clerk
6570 Bradley Ave. Pickett, WI 54964 ~ 920-410-0347 ~ utica1730@gmail.com

SUBMITTAL FORM

Name of Property Owner: Diane Egan

Address of Owner: 1267 Williams Road Pickett, WI 54964

Name of Applicant: same as above

Address of Applicant: same as above

Legal Description of Area to be Rezoned (attach CSM, if applicable):

024-0430-02: PT NE NE COM 656.3 FT W OF NE COR S45DG8E 247 FT S 485 FT W 431.5 FT N6DG8E 663.8 FT TO N L E 185.5 FT TO BEG 5.65 A

Tax Parcel Number, if existing parcels: 024-0472-01, 024-0472-02,

Section 21 Town 17N Range R15E

Existing Zoning: R4 Name of District: Multiple-Family Residential District
02-0430-02

Proposed Zoning: R4/R1 Name of District: Multiple-Family Residential District / Rural Residential District
024-0430-02

Town Board Action: Approval Denial

Findings: 1) Does the Town have an adopted Land Use Plan? Yes
2) Does the request agree with the Plan? Yes
3) Other findings (List). approved by Town Board vote:

Approved by the Town Board vote 3-0

I, Jenny Sonnleitner, Clerk of the Town of Utica, hereby certify that a public hearing was conducted on March 5, 2020 and that all required notices were posted and/or mailed as required by local ordinance.

Signed: Jenny Sonnleitner

Date: 4-2-2020

Resolution

Date: _____

To the Board of Supervisors of Winnebago County, Wisconsin:

Amendatory Ordinance

Whereas, it is desirable to amend the Zoning Ordinance and the Zoning Map of the Town of Utica in accordance with the petition of Diane Egan;

Whereas said request is in compliance with the adopted Winnebago County Land Use Plan.

Now, therefore, the County Board Supervisors of Winnebago County do ordain that the Zoning Ordinance and the Zoning Map of the Town of Utica, be and the same, are amended to provide that the attached described property be changed from the classification of One (1) parcel zoned R4 of said ordinance, which it now and heretofore had, to the zoned district to be split into two Lots: Lot 1 with 2.182 acres to remain R4 and Lot 2 with 3 acres to be zoned R1.

County Board Supervisor
(Town of Utica)

Parcel Nos: 024-0430-02

County Disclaimer:

County Board approval does not include any responsibility for County liability for the legality or effectiveness of the Town Zoning Amendment or the Town Zoning Ordinance.

APPROVED BY WINNEBAGO COUNTY EXECUTIVE THIS _____ DAY OF _____, _____.

Mark Harris

County Board Supervisory District

**LISTING OF PARCELS SURROUNDING SUBJECT PARCEL FOR
REZONING CHANGE**

Subject Parcels: 024-0430-02

Owner: Diane Egan

Applicant: same as above

PARCEL #	OWNER(S)	ADDRESS	PARCEL #
024034804	Brown, Nathan & Melinda	6162 Banville Rd Oshkosh, WI 54904	024034804
0240431 0240432	Hopkins, Andrew & Samantha	6129 Old Grange Rd Pickett, WI 54964	0240431 0240432
0240348	Radloff, Travis	1386 Elo Rd Pickett, WI 54964	0240348
024043001	Schmick, Kenneth & Cara	1205 Williams Rd Pickett, WI 54964	024043001

TOWN OF UTICA

Plan Commission Notice

Notice is hereby given that a public meeting in the Town of Utica, County of Winnebago, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town. Town Board members may be present.

Thursday, March 5, 2020

7:30 pm

To hear testimony for approval of a CSM and Rezone Application to divide parcel 024-0430-02; currently 5.65 acres zoned R4 to change to: Lot 1 of 2.182 acres to remain R4 and Lot 2 of 3 acres to be zoned R1. Lots are owned by Diane Egan 1267 Williams Road, Pickett, WI 54964.

The properties within 300' for notification in the Town of Utica, Winnebago County, WI are:

PARCEL #	OWNER(S)	ADDRESS
024034804	Brown, Nathan & Melinda	6162 Banville Rd Oshkosh, WI 54904
0240431 0240432	Hopkins, Andrew & Samantha	6129 Old Grange Rd Pickett, WI 54964
0240348	Radloff, Travis	1386 Elo Rd Pickett, WI 54964
024043001	Schmick, Kenneth & Cara	1205 Williams Rd Pickett, WI 54964
0240347	Trebiatowski, Brian	6132 Banville Rd Oshkosh, WI 54904
024047002 024047005	Williams Family LLC, Munsil	1211 Williams Rd Pickett, WI 54964
024043002	Egan, Diane	1267 Williams Rd Pickett, WI 54964

Public testimony will be taken at the time of the hearing. All written testimony must be received prior to the hearing and can be sent to Thomas Thiel, 1209 County Road M Pickett, WI 54964. For further information, contact Thomas Thiel (920) 589-3005.

Jenny Sonnleitner, Clerk & Planning/Zoning Secretary

Posted: 2/8/2020

Published: 2/20/2020 & 2/27/2020

Any person wishing to attend who, because of a disability, requires special accommodation, should contact Plan Chairman Tom Thiel at 920-579-3025 at least twenty four (24) hours before the scheduled meeting time so appropriate arrangements can be made.

This is a public meeting. As such, all members or a majority of the members of the Town Board may be in attendance. While a majority of the Town Board members or the majority of any given Town Board Committee may be present, only the above committee will take official action.

Posted at: townofutica.org, Town Hall, Co-op, and Jasper's. To receive email updates, e-mail the Clerk at utica1730@gmail.com.

TOWN OF UTICA

Plan Commission Meeting

Agenda

Notice is hereby given that a Town Plan Commission meeting in the Town of Utica, County of Winnebago, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town.

Thursday, March 5, 2020

7:30 pm

1. Call the Meeting to Order
2. Take Roll Call:
 - A. *Members:* Terry Beck, Darwin Briggs, Ralph Kalies, Tim Oliver, Ken Schmick, Grant Stettler, Tom Thiel
 - B. *Alternates:* Chad Bowman, Eric Whiting
3. Approve May 2, 2019 Plan Commission Meeting Minutes
4. Affidavit of Posting/Publication – Secretary and Plan Chairman to sign
5. Public Forum
6. Discuss/Recommend to the Town Board approving the request of a CSM to rezone and divide parcel 024-0430-02; currently 5.65 acres zoned R4 to change to: Lot 1 of 2.182 acres to remain R4 and Lot 2 of 3 acres to be zoned R1. Lots are owned by Diane Egan 1267 Williams Road, Pickett, WI 54964.
7. Future Agenda Items
8. Adjournment

Jenny Sonnleitner, Clerk
Posted: 3/4/2020

The Plan Commission meets as needed on the FIRST THURSDAY OF EACH MONTH AT 7:30PM (unless otherwise noted). All meetings are open to the public. Discussion and action may occur on any of the above agenda items.

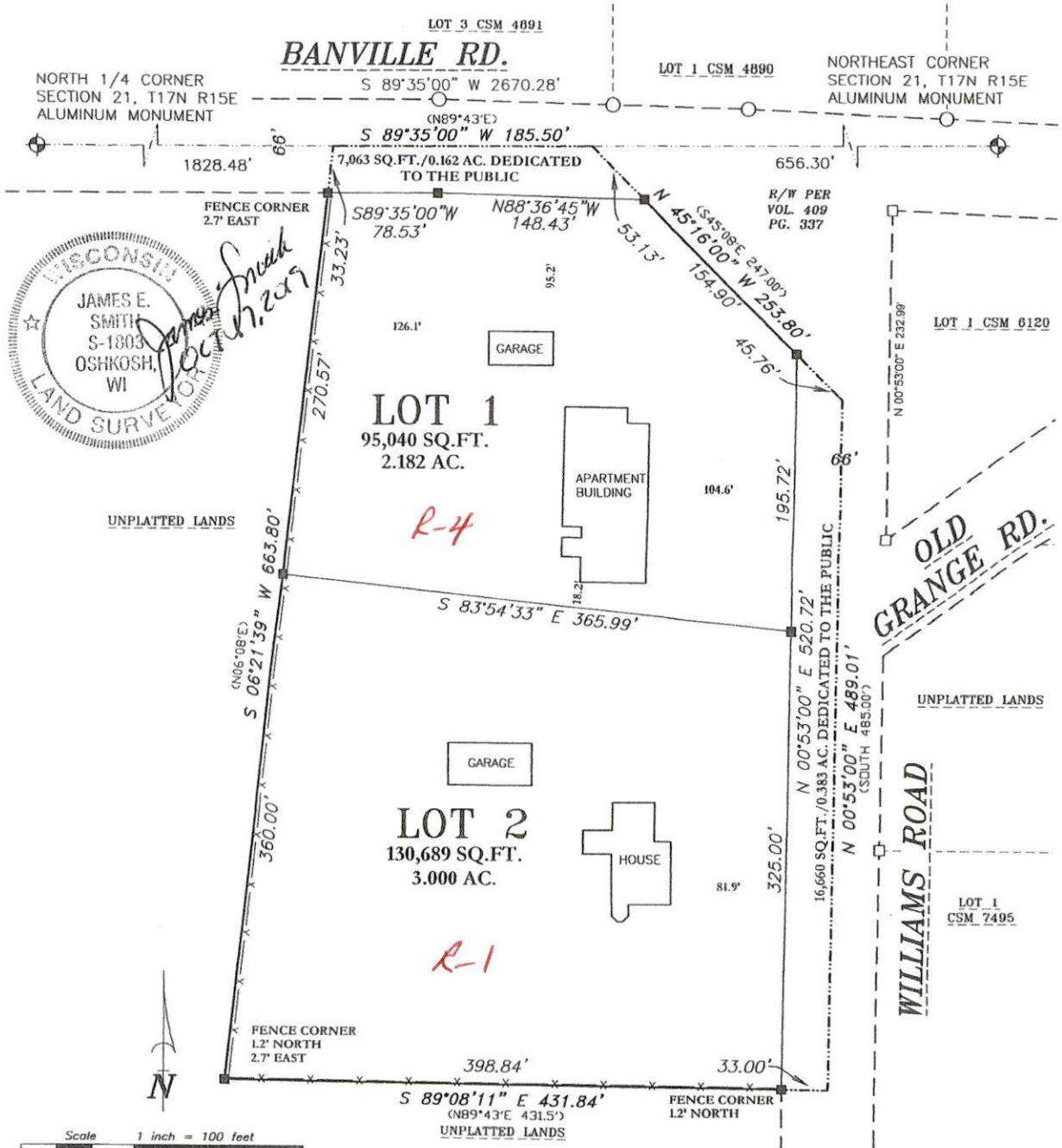
Any person wishing to attend who, because of a disability, requires special accommodation, should contact Plan Commission Chairman Tom Thiel at 920-579-3025 at least twenty four (24) hours before the scheduled meeting time so appropriate arrangements can be made.

This is a public meeting. As such, all members or a majority of the members of the Town Board may be in attendance. While a majority of the Town Board members or the majority of any given Town Board Committee may be present, only the above committee will take official action based on the above agenda.

CERTIFIED SURVEY MAP NO. _____

PART OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4
OF SECTION 21, TOWNSHIP 17 NORTH, RANGE 15 EAST,
TOWN OF UTICA, WINNEBAGO COUNTY, WISCONSIN.

SURVEY FOR:
DIANE EGAN
1267 WILLIAMS ROAD
PICKETT, WI 54964



BEARINGS ARE REFERENCED TO THE WINNEBAGO COUNTY COORDINATE SYSTEM OF 1983(1997) IN WHICH THE NORTH LINE OF THE NORTHEAST 1/4, OF SECTION 21, BEARS S89°35'00"W

- LEGEND**
- 1-1/4" O.D. IRON PIPE SET, 18" LONG, WEIGHING 1.130 LBS. PER LIN. FOOT
 - 1-1/4" O.D. IRON PIPE FOUND
 - 3/4" REBAR FOUND
 - FENCE LINE
 - ⊕ GOVERNMENT CORNER FOUND
 - () RECORDED AS

Martenson & Eisele, Inc.
Planning
Environmental
Surveying
Engineering
Architecture

101 West Main Street
Omro, WI 54963
www.martenson-eisele.com
P 920.685.6240 F 920.685.6340

PROJECT NO. 0-2402-001
FILE 2402001CSM SHEET 1 OF 3
This instrument was drafted by: DSL

TOWN OF UTICA RE-ZONING PERMIT APPLICATION

Please print or type your responses to the questions on this application.
A non-refundable application fee of \$400.00 is required for each permit application.
The fee is payable to the **Town of Utica** and is due at the time the application is submitted.

Filing Fee: \$400.00

Date Received: 1-26-2020
Office Use

Property Address: 1267 Williams Road

Name of Owner(s): Diane D. Egan

Address, if different than above: _____

Home Phone: 920-589-4742 Daytime Phone, if different: _____

Name of Applicant(s): Diane D. Egan

Address, if different than above: _____

Home Phone: _____ Daytime Phone, if different: _____

Name & Address of professional in charge of proposed development (architect, builder, contractor, engineer, etc): _____

Legal Description of Property: Sec. 21, T17N, R15E 5.650 ACRES
PT NE NE COR 656.3 FT W OF NE COR S45 DE 8 E 247 FT S 485

FT W 431.5 FT N 6 D G 8 E 663.8 FT TO N L E 185.5 FT TO BEG
5.65 A

Tax Parcel Number(s) (REQUIRED): 024 043002

NOTE: Please attach a copy of the Certified Survey Map for the property. From Oshkosh:

Location of the property in relation to nearby roadways, building, or other landmarks: 7 miles

W on Hwy. 44, Exit R on Banville Rd. 1/2 mile, L on
Williams to 1267 - 2nd bldg. on R.

1. What is the current use of the property? Single family dwelling.

2. What is the intended use of this property? Single family dwelling.

3. Please mark the current zoning for the property:

- | | | | |
|-------------------------------------|--------------------------|--------------------------|---------------------------------|
| <input type="checkbox"/> | Single-Family Residence | <input type="checkbox"/> | Industrial |
| <input type="checkbox"/> | Two-Family Residence | <input type="checkbox"/> | Commercial |
| <input checked="" type="checkbox"/> | Multiple-Family Dwelling | <input type="checkbox"/> | Institutional & Recreational |
| <input type="checkbox"/> | Agricultural | <input type="checkbox"/> | Planned Residential Development |
| <input type="checkbox"/> | Rural Recreational | <input type="checkbox"/> | Residential Mixed Use |

4. What is the requested zoning for the property? Single-Family Residence

5. Please explain the reason for this rezoning request: Division of acreage.

Half of property is multiple-family dwelling.

Half is single-family residence zoned as multiple family.

6. If this is a Rural Recreational rezoning request, please specify what type of conditions are being requested: N/A

7. Please explain why this is the best proposed use for this property: A single-family residence is currently on this property.

8. Please explain the compatibility of the proposed use(s) with the surrounding land uses:

There are numerous single family residences on the adjoining Barville Rd. (12) and (3) other single family residences on Williams Rd. as well as single + multiple dwellings on Old Grange Rd. It is a residential community.

9. List all property owners within 300 feet and their mailing addresses:

1) Vicki Williams
1211 Williams Road

2) Ken Schmick
1213 Williams Road

3) Andy + Sam Hopkin
Old Grange Road

Twelve (12) copies of the application and all attachments shall be submitted to the Town Clerk, Town Zoning Administrator or other designed representative no later than twenty-one (21) days prior to the meeting.

Diane D. Egan
Signature of Owner

1-7-20
Date

Signature of Owner

Date

TOWN OF UTICA

Plan Commission Meeting ~ Minutes

Thursday, March 5, 2020

7:30 pm

DRAFT

1. Call the Meeting to Order

This meeting was called to order by Chairman Tom Thiel at 7:30pm at the Utica Town Hall; 5 present

2. Take Roll Call:

- A. *Members Present:* Terry Beck, Darwin Briggs, Tim Oliver, Ken Schmick, Tom Thiel
- B. *Members Absent:* Ralph Kalies, Grant Stettler
- C. *Alternates Present:* NA
- D. *Alternates Absent:* Chad Bowman, Eric Whiting
- E. *Board Members Present:* Chuck Kuhrt, Leonard Schmick
- F. *Board Members Absent:* NA

"These meeting minutes are only a draft of the minutes of the meeting. They have not been approved yet. They are subject to change and you may not rely on their accuracy. For more information please contact the clerk or a town board member."

3. Approve April 8, 2019 Plan Commission Meeting Minutes

Darwin Briggs motions to accept as presented, seconded by Tom Thiel. Carried

4. Affidavit of Posting/Publication – Secretary and Plan Chairman to sign

5. Public Forum

No comments

6. Discuss/Recommend to the Town Board approving the request of a CSM by rezone and divide parcel 024-0430-02; currently 5.65 acres zoned R4 to change to: Lot 1 of 2.182 acres to remain R4 and Lot 2 of 3 acres to be zoned R1. Lots are owned by Diane Egan 1267 Williams Road Pickett, WI 54964.

Tom Thiel motions to accept the CSM and recommends to the Board, seconded by Tim Oliver. Carried

7. Future Agenda Items

None

8. Adjournment

Adjourned at 7:32pm

Jenny Sonnleitner, Clerk & Planning/Zoning Secretary

Thomas Thiel, Plan Chairman

Jenny Sonnleitner, Clerk & Planning/Zoning Secretary

TOWN OF UTICA

Town Board Meeting ~ Agenda

Monday, March 9, 2020

7:00pm – Review Invoices
7:30pm – Town Board Meeting

Notice is hereby given that a Town Board meeting in the Town of Utica, Winnebago County, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town.

1. Call the Meeting to Order
2. Pledge of Allegiance
3. **CONSENT AGENDA:**
 - A) Approve February 10, 2020 Town Board Meeting Minutes
 - B) Affidavit of Posting/Publication
 - C) Approve Payment of Bills for March
4. Treasurer's Report for February
5. Public Forum: *Opportunity to comment about an Agenda item or new business; say your name & address (no action taken by the Board)*
6. Possible Budget Amendments
7. Full Value Assessment Non-Compliance
8. PLAN COMMISSION –
 - A) Recommends to the Board their approval of a CSM to rezone and divide parcel 024-0430-02; currently 5.65 acres zoned R4 to change to: Lot 1 of 2.182 acres to remain R4 and Lot 2 of 3 acres to be rezoned R1. Lots are owned by Diane Egan 1267 Williams Road, Pickett, WI 54964.
 - B) State-required Commercial Electrical Inspections Ordinance
 - C) Ken Schmick resigned after the 3/5/2020 Plan Commission meeting, appoint a replacement
9. ROADS –
 - A) Culvert under Zoar Road to drain a field
 - B) Spring Road Inspection date
10. Insurance Renewal
11. TOWN HALL – Repair or replace Air Conditioner unit with ductwork
12. RUSH LAKE – February 24, 2020 meeting updates
13. EDUCATION – Local Land Use, Planning & Zoning Distance Education Series: 3/11, 4/8, 5/13
14. ITEMS FOR INCLUSION IN NEWSLETTER
 - A) Town Board Meeting – April 13, 2020; 7:30pm at the Utica Town Hall
 - B) 2020 ELECTIONS: April 7, August 11, November 3
15. CORRESPONDENCE RECEIVED (Discuss/Act on):
 - A) WI Towns Association Monthly Mailing, Property Transfers, Meeting Minutes – Oshkosh Public Library 1/30/2020, Construction Business Group Conference 3/5-6/2020
16. Adjournment

Jenny Sonnleitner, Clerk Posted: 3/7/2020

Plan Commission Members (7, 2 alternates) (3-year term): Grant Stettler 4/2020; Tim Oliver 6/2020; Eric Whiting (alternate) 6/2020; Darwin Briggs 12/2020; Ken Schmick 3/2021; Tom Thiel 6/2018 (Chair); Ralph Kalies 7/2021; Chad Bowman (alternate) 8/2018; Terry Beck 11/2021 / **Rush Lake Steering Committee (3) (3-year term):** Chuck Kuhrt 9/2020; Kevin Fritz 2/2021; Tom Davis 5/2021 / **Board of Appeals Members (5, 3 alternates) (3-year term):** Darwin Briggs 6/2020; Robert Potratz 3/2021; Brian Trebiatowski 6/2021; Michael Christianson (alternate) 8/2021; Walt Whiting 12/2021 (alternate); Stephanie Stettler 12/2021; Vicki Williams 5/2022 (Chair), Don Draxler (alternate) 2/2023

The Town Board meets regularly the SECOND MONDAY OF EACH MONTH AT 7:30PM (unless otherwise noted). All meetings are open to the public. Discussion and action may occur on any of the above agenda items. Any person wishing to attend who, because of a disability, requires special accommodation, should contact Chairman Len Schmick at 920-589-6774 at least twenty four (24) hours before the scheduled meeting time so appropriate arrangements can be made. This is a public meeting. As such, all members or a majority of the members of the Town Board may be in attendance. While a majority of the Town Board members or the majority of any given Town Board Committee may be present, only the above committee will take official action based on the above agenda. Posted at townofutica.org, Town Hall, Co-op, and Jasper's. E-mail utica1730@gmail.com for email updates.

TOWN OF UTICA

Town Board Meeting ~ Minutes

Monday, March 9, 2020

7:00pm – Review Invoices
7:30pm – Town Board Meeting

Notice is hereby given that a Town Board meeting in the Town of Utica, Winnebago County, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town. The Board can discuss and act on any of the following, except that of the Public Forum.

1. CALL THE MEETING TO ORDER

This meeting was called to order by Chairman Schmick at 7:30pm at the Utica Town Hall.

DRAFT

PRESENT: Chairman Leonard Schmick, Supervisor #1 Chuck Kuhrt, Supervisor #2 Grant Stettler

Clerk Jenny Sonnleitner, Treasurer Brenda Morrell; 4 citizens present; Senator Dan Feyen, Action Appraisers: Troy & Zach

2. PLEDGE OF ALLEGIANCE

3. CONSENT AGENDA:

A) APPROVE FEBRUARY 10, 2020 TOWN BOARD MTG MINUTES

B) AFFIDAVIT OF POSTING/PUBLICATION

C) APPROVE PAYMENT OF BILLS FOR MARCH

Chairman Schmick made a motion to approve the Consent Agenda; seconded by Supervisor Kuhrt. Carried

"These meeting minutes are only a draft of the minutes of the meeting. They have not been approved yet. They are subject to change and you may not rely on their accuracy. For more information please contact the clerk or a town board member."

4. TREASURER'S REPORT FOR FEBRUARY; BMO HARRIS BANK

Receipts: \$37,535.58; Disbursements: \$755,355.01; Total Balance: \$442,310.81

Total cash on hand including Fire/EMS account: \$472,563.84

5. PUBLIC FORUM (Opportunity to comment about an Agenda item or new business; say your name & address (no action taken by the Board))

State Senator Dan Feyen – reach out if need anything, here to help. Some of the best bills come from us (local level).

Tim Oliver – part of the grass was snowblowed to allow room for parking. Is there a way to look into paving a strip along the ditch? Gravel or seal coat, no need to blacktop. During rentals, people park in front of fire truck doors and under the hydrant. Walt Whiting suggested to pave going to the trees to the corner, stay away from the tile. Chairman Schmick said to come up with ideas and drawings, can then try to get excavators here. Walt Whiting suggested to contact the County to grade it and take a look at it.

Walt Whiting – had a conversation with another Town Chairman about problems with fire dept issue of the constant push for training. This is a volunteer fire dept, spending more time training than anything else. State is mandating more. Under impression that this was driven by Tech Schools or whom sells equipment, but heard it's from the insurance companies. Tim Oliver mentioned can't have anyone with facial hair going to a fire, another town mounted razors to the trucks to shave. Eric Whiting stated this is still a volunteer fire dept, if there are too many hoops, won't have volunteers; will need to hire and that will be expensive. Walt Whiting said the Town would need to hire 4 full-time fire fighters to give people time off, that would eat the budget.

6. POSSIBLE BUDGET AMENDMENTS

No amendments

7. FULL VALUE ASSESSMENT NON-COMPLIANCE

Troy Zacharias from Action Appraisers reduced the woods in 2018, will do a Market Update to lower woods and will look at the buildings to make any adjustments; over by .08, currently is 110.08. There are no fines to the Town of Utica and no charge to the Town for making these changes. If not corrected, the State will do a revaluation. August 15 is when the State releases numbers for compliance and will capture 2019 sales also. Open Book will probably be the end of August, Board of Review in September. Market Update means to review sales and make any adjustments, anyone with a value change will get a notice and will have the opportunity to come to Open Book; won't go door-to-door.

8. PLAN COMMISSION –

A) RECOMMENDS TO THE BOARD THEIR APPROVAL OF A CSM TO REZONE AND DIVIDE PARCEL 024-0430-02; CURRENTLY 5.65 ACRES ZONED R4 TO CHANGE TO: LOT 1 OF 2.182 ACRES TO REMAIN R4 AND LOT 2 OF 3 ACRES TO BE REZONED R1. LOTS ARE OWNED BY DIANE EGAN 1267 WILLIAMS ROAD, PICKETT, WI 54964. Chairman Schmick motions to make this change and approve what has been recommended to us by the Plan Commission, seconded by Supervisor Stettler. Carried

B) STATE-REQUIRED COMMERCIAL ELECTRICAL INSPECTIONS ORDINANCE

State-mandated SPS-316, to have farms/commercial/trailer parks, etc. that must enforce electrical codes above/beyond our local inspector; would need to have a state-certified inspector to check it out. We would use our current Building Inspector, Marty Johnson, who is state-certified. Chairman Schmick motions to enact this Electrical Inspections Ordinance and complete paperwork. Supervisor Kuhrt asked how the townspeople would know this is required? Chairman Schmick said we could post this, would most impact the farmers. Need to be in compliance by the end of March. Seconded by Supervisor Kuhrt. Carried

C) KEN SCHMICK RESIGNED AFTER THE 3/5/2020 PLAN COMMISSION MEETING, APPOINT A REPLACEMENT

Chairman Schmick motions to appoint Eric Whiting, currently an alternate, as a permanent member, seconded Supervisor Stettler. Carried

9. ROADS –

A) CULVERT UNDER ZOAR ROAD TO DRAIN FIELD

A farmer asked Chairman Schmick to inspect a culvert that is 18" above the waterflow that is causing a backup in a field. We can look at this during the road inspection. Did call Winnebago County, farmer is willing to pay to fix this.

B) SPRING ROAD INSPECTION DATE

March 26,2020 at 8am starting at the Town Hall

10. INSURANCE RENEWAL

No need to have a special meeting. When the insurance rep is available, can come to one of the Board meetings.

11. TOWN HALL – REPAIR OR REPLACE AIR CONDITIONER UNIT WITH DUCTWORK

Currently we have a 4-ton unit and increase to a 5-ton and put that on the good furnace and good ac. Get rid of everything else and new ductwork and new thermostats. Back thermostat will control both offices and west side of the Hall. Thermostat by kitchen will control east end. Supervisor Kuhrt motions to contact Josh (Brewer Heating & Cooling), quoted around \$8000, seconded Chairman Schmick. Carried

12. RUSH LAKE – FEBRUARY 24, 2020 MEETING UPDATES

Did receive an additional \$25,000 grant. Kickoff is October and open for public comment at Vines & Rushes, brat fry in July. No meeting until July.

13. EDUCATION – Local Land Use, Planning & Zoning Distance Education Series: 3/11, 4/8, 5/13

14. ITEMS FOR INCLUSION IN NEWSLETTER

A) Town Board Meeting – Monday, April 13, 2020; 7:30pm at the Utica Town Hall

B) 2020 ELECTIONS: April 7, August 11, November 3

C) Market Update (*contacting Action Appraisers for wording*)

15. CORRESPONDENCE RECEIVED:

A) WI Towns Association Monthly Mailing, Property Transfers, Meeting Minutes – Oshkosh Public Library 1/30/2020, Construction Business Group Conference 3/5-6/2020

16. ADJOURNMENT

Adjournment 8:12pm

Jenny Sonnleitner, Clerk

Leonard Schmick – Chairman		Brenda Morrell – Treasurer	
Chuck Kuhrt – Supervisor #1		Jenny Sonnleitner - Clerk	
Grant Stettler – Supervisor #2			