

1/16/18

No.: 006

R E S O L U T I O N

To The Board of Supervisors of Winnebago County, Wisconsin:

AMENDATORY ORDINANCE 01/06/18

WHEREAS, it is desirable to amend the Zoning Map of the TOWN OF UTICA in accordance with the petition of Germaine Nelson and

WHEREAS, said request is in compliance with the adopted Winnebago County Land Use Plan.

NOW, THEREFORE, the County Board of Supervisors of Winnebago County do ordain that the Zoning Ordinance and the Zoning Map of the TOWN OF UTICA, be and the same, are amended to provide that the attached described property be changed from the classification of **A-1 AGRICULTURAL - FARMLAND PRESERVATION** of said ordinance, which it now and heretofore had, to the zoned district of **RR - RURAL RESIDENTIAL RECREATIONAL MIXED USE AND A-2 AGRICULTURE - GENERAL FARMING**.

AND BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors, that the enclosed Ordinance is hereby **ADOPTED** OR **DENIED**.

County Board Supervisor
(Town of UTICA)

PARCEL NO: 024-0279, 024-0281, 024-0285, 024-0286; FROM A-1 TO A-2 & RR

COUNTY DISCLAIMER:

County Board approval does not include any responsibility for County liability for the legality or effectiveness of the Town Zoning Amendment or the Town Zoning Ordinance.

APPROVED BY WINNEBAGO COUNTY EXECUTIVE THIS _____ DAY OF _____, 2018.

Mark Harris

County Board Supervisory district **33 - Egan**



Winnebago County

Zoning Department

The Wave of the Future

MEMO FOR P & Z MEETING AGENDA OF JANUARY 5, 2018

TO: Planning & Zoning Committee

FM: Zoning Administrator

RE: Review of Town Zoning Changes

1. Augsburger - Town Zoning Change (Tax ID No: 004-0496-07-02) – Town of Black Wolf.

The town zoning change for Augsburger is consistent with Winnebago County's Land Use Plan. The Town of Black Wolf approved the zoning change from A-2 (General Farming District) to R-1 (Rural Residential District) and Winnebago County's land use plan shows future land use as Agricultural and Rural.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action. *5-0 Approved*

2. Jankowski - Town Zoning Change (Part of Tax ID No: 006-0405-04-01) – Town of Clayton.

The town zoning change for Jankowski is consistent with Winnebago County's Land Use Plan. The Town of Clayton approved the zoning change from A-2 (General Agriculture District) to R-1 (Rural Residential District) and Winnebago County's land use plan shows future land use as Agricultural and Rural.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action. *4-0-1 (Kriescher) Approved*

3. Nelson - Town Zoning Change (Tax ID Nos: 024-0279, 024-0281, 024-0285, 0240286) – Town of Utica.

The town zoning change for Nelson is consistent with Winnebago County's Land Use Plan. The Town of Utica approved the zoning change from A-1 (Agricultural – Farmland Preservation) to RR (Rural Residential Recreational Mixed Use) and A2 (Agriculture – General Farming) and Winnebago County's land use plan shows future land use as Agricultural and Rural.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action. *5-0 Approved*

4. Dodd - Town Zoning Change (Part of Tax ID Nos: 024-0197, 024-0197-01) – Town of Utica.

The town zoning change for Dodd is consistent with Winnebago County's Land Use Plan. The Town of Utica approved the zoning change from R2 (Suburban Residential) and RR (Rural Residential and Residential Mixed Use) to RR (Rural Residential and Residential Mixed Use) and Winnebago County's land use plan shows future land use as Residential under the extra-territorial jurisdiction of the City of Oshkosh.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action. *5-0 Approved*

FLU: 09/21/2017 006

Town of Utica ~ Jenny Sonnleitner, Clerk
6570 Bradley Ave. Pickett, WI 54964 ~ 920-410-0347 ~ utica1730@gmail.com

SUBMITTAL FORM

DEC 18 2017

Name of Property Owner: Germaine Nelson

Address of Owner: 5603 State Road 44 Oshkosh, WI 54904

Name of Applicant: same as above

Address of Applicant: same as above

Legal Description of Area to be Rezoned (attach CSM, if applicable):

024-0279: Section 14, PT SW NW LYG SE OF OLD HWY 44 EXC PT FOR HWY 6.21 A.

024-0281: Section 14, S 35.04 RDS OF SE NW 17.76 A.

024-0285: Section 14, NE SW 40.00 A.

024-0286: Section 14, NW SW EXC HWY 39.91 A.

Tax Parcel Number, if existing parcels: 024-0279, 024-0281, 024-0285, 024-0286

Section 14 Town 17N Range R15E

Existing Zoning: A1 Name of District: Agricultural (Farmland Preservation)

Proposed Zoning: RR & A2 Name of District: Rural Residential Recreational Mixed Use & Agriculture (General Farming)

Town Board Action: Approval Denial

Findings: 1) Does the Town have an adopted Land Use Plan? Yes

2) Does the request agree with the Plan? Yes

3) Other findings (List). approved by Town Board vote:

Approved by the Town Board vote 3-0

I, Jenny Sonnleitner, Clerk of the Town of Utica, hereby certify that a public hearing was conducted on December 7, 2017 and that all required notices were posted and/or mailed as required by local ordinance.

Signed: Jenny Sonnleitner

Date: 12/14/2017

LISTING OF PARCELS SURROUNDING SUBJECT PARCEL FOR REZONING CHANGE

Subject Parcels: 024-0279, 024-0281, 024-0285, 024-0286

Owner: Germaine Nelson

Applicant: Germaine Nelson

PARCEL #	OWNER(S)	MAILING ADDRESS	
024032801	DREA & AMY BRUSS	1389 COUNTY ROAD FF	OSHKOSH, WI 54904
0240284	TERRY & JILL CULVER	5509 FISK AVE	OSHKOSH, WI 54904
0240280	FAMILY LUCKY 7 FARM LLC	18 CRESCENT KEY	BELLEVUE, WA 98006
024027201	LYLE & SANDRA FORSGREN	5517 STATE ROAD 44	OSHKOSH, WI 54904
0240328 0240302 0240319	TODD MESSERSCHMIDT	1483 COUNTY ROAD FF	OSHKOSH, WI 54904
0240282	TIMOTHY & GRACE OLIVER	5595 STATE ROAD 44	OSHKOSH, WI 54904
0240288	NORBERT & LUCILLE TREBIATOWSKI	1354 COUNTY ROAD FF	OSHKOSH, WI 54904
0240290	MICHAEL & CONNIE TURNER	W11726 CENTER ROAD	RIPON, WI 54971
024028701	RICHARD & PATRICIA WEHRMANN	1376 COUNTY ROAD FF	OSHKOSH, WI 54904

TOWN OF UTICA

Plan Commission Notice

Notice is hereby given that a public meeting in the Town of Utica, County of Winnebago, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town. Town Board members may be present.

Thursday, December 7, 2017

7:30 pm

To hear testimony for approval of a CSM (certified survey map) Parcels # 024-0279 (6.21 acres), 024-0281 (17.76 acres), 024-0285 (40 acres), 024-0286 (39.91 acres) currently zoned A1 Tier 1, all owned by Germaine Nelson 5603 State Road 44 Oshkosh, WI 54904. The purpose is to separate existing residence from agricultural land, zoning Lot 1 Parcel # 024-0279 at 5.009 acres and zoned RR, and the other parcels combined into Lot 2 at 97.967 acres and zoned A2. The properties within 300' for notification in the Town of Utica, Winnebago County, Wisconsin are:

PARCEL #	OWNER(S)	MAILING ADDRESS	
024032801	DREA & AMY BRUSS	1389 COUNTY ROAD FF	OSHKOSH, WI 54904
0240284	TERRY & JILL CULVER	5509 FISK AVE	OSHKOSH, WI 54904
0240280	FAMILY LUCKY 7 FARM LLC	18 CRESCENT KEY	BELLEVUE, WA 98006
024027201	LYLE & SANDRA FORSGREN	5517 STATE ROAD 44	OSHKOSH, WI 54904
0240328 0240302 0240319	TODD MESSERSCHMIDT	1483 COUNTY ROAD FF	OSHKOSH, WI 54904
0240282	TIMOTHY & GRACE OLIVER	5595 STATE ROAD 44	OSHKOSH, WI 54904
0240288	NORBERT & LUCILLE TREBIATOWSKI	1354 COUNTY ROAD FF	OSHKOSH, WI 54904
0240290	MICHAEL & CONNIE TURNER	W11726 CENTER ROAD	RIPON, WI 54971
024028701	RICHARD & PATRICIA WEHRMANN	1376 COUNTY ROAD FF	OSHKOSH, WI 54904

Public testimony will be taken at the time of the hearing. All written testimony must be received prior to the hearing and can be sent to Thomas Thiel, 1209 County Road M Pickett, WI 54964. For further information, contact Thomas Thiel (920) 589-3005.

Jenny Sonnleitner, Clerk & Planning/Zoning Secretary
Posted: 11/20/2017

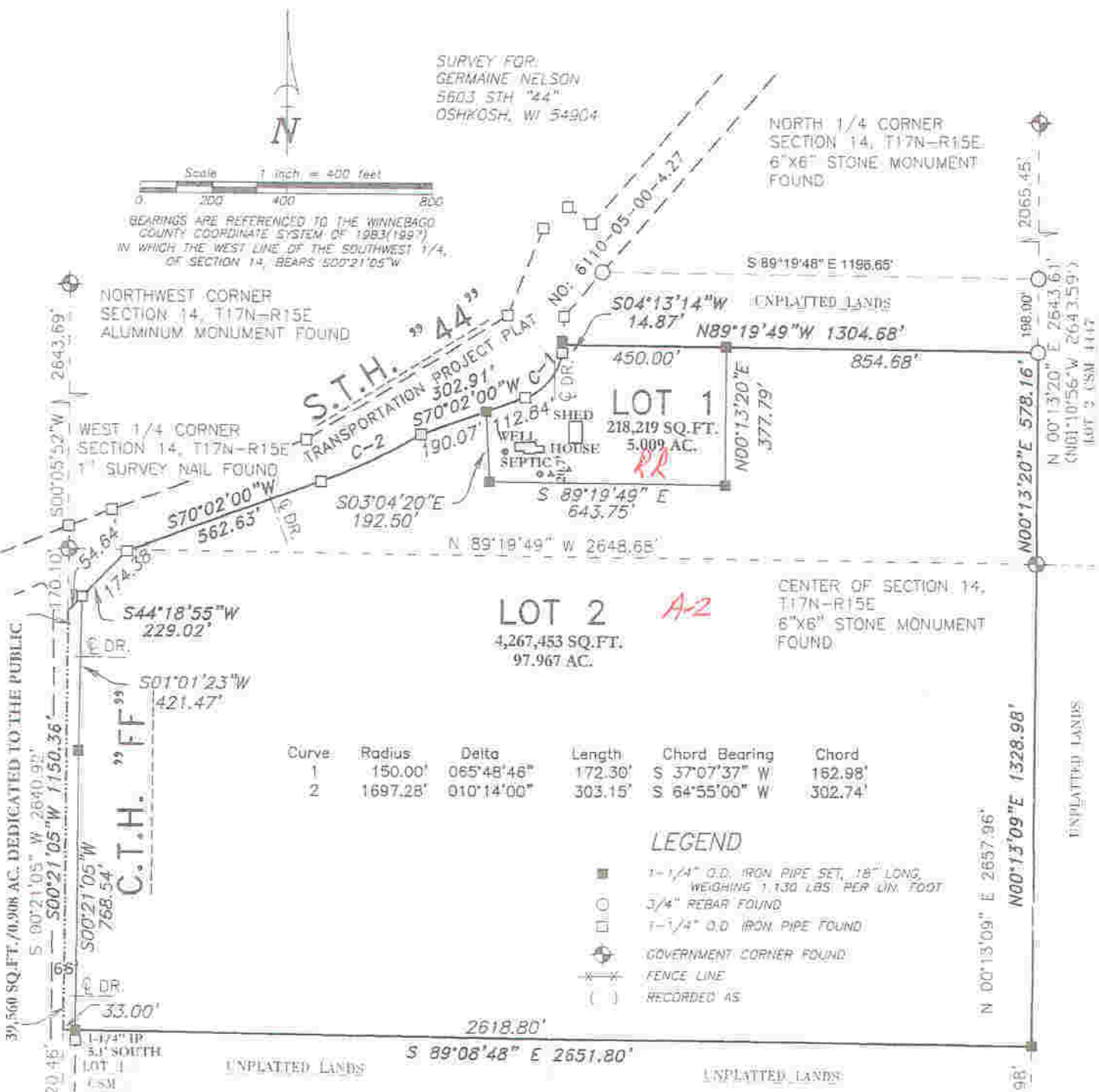
Any person wishing to attend who, because of a disability, requires special accommodation, should contact Plan Chairman Tom Thiel at 920-579-3025 at least twenty four (24) hours before the scheduled meeting time so appropriate arrangements can be made.

This is a public meeting. As such, all members or a majority of the members of the Town Board may be in attendance. While a majority of the Town Board members or the majority of any given Town Board Committee may be present, only the above committee will take official action.

Posted at: Town Hall, Co-op, and Jasper's. To receive email updates, e-mail the Clerk at utica1730@gmail.com.

CERTIFIED SURVEY MAP NO. _____

ALL OF NORTHEAST 1/4 OF THE SOUTHWEST 1/4,
 PART OF THE NORTHWEST 1/4 OF THE SOUTHWEST
 1/4, PART OF THE SOUTHWEST 1/4 OF THE
 NORTHWEST 1/4, AND PART OF THE SOUTHEAST
 1/4 OF THE NORTHWEST 1/4, ALL IN SECTION 14,
 TOWNSHIP 17 NORTH, RANGE 15 EAST, TOWN OF
 UTICA, WINNEBAGO COUNTY, WISCONSIN.



TOWN OF UTICA
RE-ZONING PERMIT APPLICATION

pd \$400
10-28-17
#11109

Please print or type your responses to the questions on this application.
A non-refundable application fee of \$400.00 is required for each permit application.
The fee is payable to the **Town of Utica** and is due at the time the application is submitted.

Filing Fee: \$400.00

Date Received: NOV - 3 2017
Office Use

Property Address: 5603 STATE RD 44, OSHKOSH, WI

Name of Owner(s): GERMAINE NELSON

Address, if different than above: _____

CONTACT
Home Phone: 920-980-8736 ROSANNE SUMMITZ Daytime Phone, if different: _____

Name of Applicant(s): GERMAINE NELSON

Address, if different than above: _____

Home Phone: _____ Daytime Phone, if different: _____

Name & Address of professional in charge of proposed development (architect, builder, contractor, engineer, etc): _____

N/A

Legal Description of Property: _____

SEE ATTACHED CERTIFIED SURVEY MAP

Tax Parcel Number(s) (REQUIRED): 0279, 0281, 0286, 0285

NOTE: Please attach a copy of the Certified Survey Map for the property.

Location of the property in relation to nearby roadways, building, or other landmarks: _____

5603 STATE RD 44, OSHKOSH, WI

1. What is the current use of the property? FARMING

2. What is the intended use of this property? _____

RESIDENTIAL AND FARMING

TOWN OF UTICA

Plan Commission Meeting Agenda

Notice is hereby given that a Town Plan Commission meeting in the Town of Utica, County of Winnebago, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town.

Thursday, December 7, 2017

7:30 pm

1. Call the Meeting to Order
2. Take Roll Call:
 - A. *Members:* Terry Beck, Darwin Briggs, Ralph Kalies, Tim Oliver, Ken Schmick, Grant Stettler, Tom Thiel
 - B. *Alternates:* Chad Bowman, Eric Whiting
3. Approve November 2, 2017 Plan Commission Meeting Minutes
4. Affidavit of Posting/Publication – Secretary and Plan Chairman to sign
5. Public hearing to consider and recommend to the Town Board for approval of a CSM (certified survey map) Parcels # 024-0279 (6.21 acres), 024-0281 (17.76 acres), 024-0285 (40 acres), 024-0286 (39.91 acres) currently zoned A1 Tier 1, all owned by Germaine Nelson 5603 State Road 44 Oshkosh, WI 54904. The purpose is to separate existing residence from agricultural land, zoning Lot 1 Parcel # 024-0279 at 5.009 acres and zoned RR, and the other parcels combined into Lot 2 at 97.967 acres and zoned A2.
6. Future Agenda Items
7. Adjournment

Jenny Sonnleitner, Clerk
Posted: 12/5/2017

The Plan Commission meets as needed on the FIRST THURSDAY OF EACH MONTH AT 7:30PM (unless otherwise noted). All meetings are open to the public. Discussion and action may occur on any of the above agenda items.

Any person wishing to attend who, because of a disability, requires special accommodation, should contact Plan Commission Chairman Tom Thiel at 920-579-3025 at least twenty four (24) hours before the scheduled meeting time so appropriate arrangements can be made.

This is a public meeting. As such, all members or a majority of the members of the Town Board may be in attendance. While a majority of the Town Board members or the majority of any given Town Board Committee may be present, only the above committee will take official action based on the above agenda.

Posted at: townofutica.org, Town Hall, Co-op, and Jasper's. To receive email updates, e-mail the Clerk at utica1730@gmail.com.

TOWN OF UTICA

Plan Commission Meeting ~ Minutes

Thursday, December 7, 2017

7:30 pm

1. Call the Meeting to Order

DRAFT

This meeting was called to order by Chairman Tom Thiel at 7:30pm at the Utica Town Hall; 8 present

2. Roll Call:

- A. *Members Present:* Darwin Briggs, Tim Oliver, Ken Schmick, Grant Stettler, Tom Thiel
- B. *Alternates Present:* Eric Whiting
- C. *Members Absent:* Terry Beck, Ralph Kalies
- D. *Alternates Absent:* Chad Bowman
- E. *Board Members Present:* Leonard Schmick, Chuck Kuhrt

"These meeting minutes are only a draft of the minutes of the meeting. They have not been approved yet. They are subject to change and you may not rely on their accuracy. For more information please contact the clerk or a town board member."

3. Approve November 2, 2017 Plan Commission Meeting Minutes

Darwin Briggs motions to approve as submitted, seconded by Tim Oliver. Carried

4. Affidavit of Posting/Publication – Secretary and Plan Chairman to sign

5. Public hearing to consider to the Town Board for approval of a CSM (certified survey map) Parcels # 024-0279 (6.21 acres), 024-0281 (17.76 acres), 024-0285 (40 acres), 024-0286 (39.91 acres) currently zoned A1 Tier 1, all owned by Germaine Nelson 5603 State Road 44 Oshkosh, WI 54904. The purpose is to separate existing residence from agricultural land, zoning Lot 1 Parcel # 024-0279 at 5.009 acres and zoned RR, and the other parcels combined into Lot 2 at 97.967 acres and zoned A2.

Germaine Nelson would like to divide the parcels so the house and sheds are on 5 acres to be sold as residential; then retain the farm land as A2. Walt Whiting asked about 024-0279 at 6.21 acres and the CSM shows 5.009. The 6.21 acres is what it is now, the CSM shows what it will be changed to. Public session closed.

Darwin Briggs said as long as there are no issues changing from A1 to A2 and no penalties, it looks good. Todd Messerschmidt asked what is the difference of A1 and A2? Tom Thiel responded that A1 is for farm use only, a true farmer. With A2, you can have more of a chance to break it up and more latitude to do what you need to do with your land. Darwin Briggs said there used to be severe penalties if in A1 to try to change it. Eric Whiting said as long as you are willing to live under strict guidelines and receive tax purposes. Tom Thiel - first thing we need to do is change the land from A1 to A2. Tim Oliver motions to change it from A1 to A2, seconded by Grant Stettler. Carried.

Tom Thiel, now we need to change Lot 1 to RR at 5.009 acres, rest to remain as A2. Tom Thiel recommends this. Grant Stettler motions to take Lot 1 parcel 024-0279 at 5.009 acres to zone RR and combine parcel 024-0281, 024-0285, 024-0286 and leave those in A2, seconded by Darwin Briggs. Carried.

6. Future Agenda Items

7. Adjournment

Adjourned at 7:43pm

Jenny Sonnleitner, Clerk & Planning/Zoning Secretary

Thomas Thiel, Plan Chairman

Jenny Sonnleitner, Clerk & Planning/Zoning Secretary

TOWN OF UTICA

Town Board Meeting ~ Agenda

Monday, December 11, 2017

7:00pm – Review Invoices

7:30pm – Town Board Meeting

Notice is hereby given that a Town Board meeting in the Town of Utica, Winnebago County, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town.

1. Call the Meeting to Order
2. Pledge of Allegiance
3. CONSENT AGENDA:
 - A) Approve November 13, 2017 Town Board Meeting Minutes & Discontinue Benway Lane Meeting Minutes
 - B) Affidavit of Posting/Publication
 - C) Approve Payment of Bills for December
4. Treasurer's Report for November
5. Public Forum: *Opportunity to comment about an Agenda item or new business; say your name & address (no action taken by the Board)*
6. Discuss/Act on Possible Budget Amendments
7. Discuss/Adopt 2018 budget as presented at the Public Budget Hearing
8. Appoint Election Inspectors & Chief Election Inspectors for a 2-year term: Barb Allen, Diane Egan, Cynthia Hunter, Lynda Kleinschmidt-Johnson, Pat Larie, Ellen Lloyd, Joan Newell, Shirley Radloff, Barb Rank, Teresa Schmick, Lucy Schroeder, Sue Shea, Sharon Slover, Kenneth Spiegelberg, Donna Yearwood
9. Discuss/Designate 2018 Winnebago County Per Capita Funding, Town of Utica: \$1483. City of Omro & Greater Oshkosh requesting
10. ROADS (Discuss/Approve):
 - A) Road Repairs
 - B) Update - Winnebago County Accident Damage Repair Report: 6/25/17, Hillside & Sportsman Roads
11. PLAN COMMISSION
 - A) Discuss/Approve recommendation from the Plan Commission to approve a CSM (certified survey map) for Parcels # 024-0279 (6.21 acres), 024-0281 (17.76 acres), 024-0285 (40 acres), 024-0286 (39.91 acres) currently zoned A1 Tier 1, all owned by Germaine Nelson 5603 State Road 44 Oshkosh, WI 54904. The purpose is to separate existing residence from agricultural land, zoning Lot 1 Parcel # 024-0279 at 5.009 acres and zoned RR, and the other parcels combined into Lot 2 at 97.967 acres and zoned A2.
 - B) Discuss/Reappoint Darwin Briggs for a 3-year term
12. EDUCATION
 - A) WI Towns Association 2018 District Meetings – 2/9/18 – Royal Ridges in Ripon, \$50 each: BOR Training offered
13. FIRE DEPARTMENT / EMS
 - A) November Calls: 4 Fire / 20 EMS (5 in Utica) / 15 Mutual Aid
14. ITEMS FOR INCLUSION IN NEWSLETTER
 - A) Town Board Meeting – January 8, 2018; 7:30pm at the Utica Town Hall
 - B) Anyone interested working during elections, please contact Clerk Sonneleitner at utica1730@gmail.com or 410-0347. Training and meals provided; Poll Workers \$9/hour, Chief Inspectors \$12.50/hour
 - C) Snow will be falling, reminder to keep roads clear when pushing snow across
15. CORRESPONDENCE RECEIVED (Discuss & act on, if needed):
 - A) WI Towns Association Monthly Mailing
 - B) Property Transfers
 - C) Building Permits – Nick Radloff 2061 James Rd / Jeremy Tesch 1436 Elo Rd / Ray Raybee 1747A Burr Oak Rd
 - D) Hazard Mitigation Grant Program – Presidential Disaster Declaration 4343 declared 10/7/17 & 7/19-23/17
 - E) 2017 Rural Area Designation Review
 - F) 11/30/17 TRIP Meeting Minutes
 - G) Catalogs –
16. Adjournment

Jenny Sonneleitner, Clerk Posted: 12/9/2017

Plan Commission Members (7, 2 alternates) (3-year term): Darwin Briggs 12/2014, Ken Schmick 2/2014, Tom Thiel 6/2015 (Chair), Ralph Kalies 7/2015, Chad Bowman (alternate) 8/2015, Terry Beck 11/2015, Grant Stettler 4/2017, Tim Oliver 6/2017, Eric Whiting (alternate) 6/2017, **Rush Lake Steering Committee (3) (3-year term):** Kevin Fritz 2/2015, Tom Davis 5/2015, Chuck Kuhrt 9/2017, **Board of Appeals Members (5, 2 alternates) (3-year term):** Robert Potratz 3/2015, Nelson Hinz 4/2015, Michael Christianson (alternate) 8/2015, Walt Whiting 12/2015, Vicki Williams 5/2016 (Chair), Don Draxler (alternate) 2/2017, Darwin Briggs 6/2017

The Town Board meets regularly the SECOND MONDAY OF EACH MONTH AT 7:30PM (unless otherwise noted). All meetings are open to the public. Discussion and action may occur on any of the above agenda items. Any person wishing to attend who, because of a disability, requires special accommodation, should contact Chairman Len Schmick at 920-589-8774 at least twenty four (24) hours before the scheduled meeting time so appropriate arrangements can be made. This is a public meeting. As such, all members or a majority of the members of the Town Board may be in attendance. While a majority of the Town Board members or the majority of any given Town Board Committee may be present, only the above committee will take official action based on the above agenda. Posted at townofutica.org, Town Hall, Co-op, and Jasper's. E-mail utica1730@gmail.com for email updates.

TOWN OF UTICA

Town Board Meeting ~ Minutes

Monday, December 11, 2017

7:00pm – Review Invoices
7:30pm – Town Board Meeting

Notice is hereby given that a Town Board meeting in the Town of Utica, Winnebago County, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town.

"These meeting minutes are only a draft of the minutes of the meeting. They have not been approved yet. They are subject to change and you may not rely on their accuracy. For more information please contact the clerk or a town board member."

1. CALL THE MEETING TO ORDER

This meeting was called to order by Chairman Schmick at 7:30pm at the Utica Town Hall.

PRESENT: Chairman Leonard Schmick, Supervisor #1 Chuck Kuhrt, Supervisor #2 Grant Stettler
Clerk Jenny Sonneleitner; Treasurer Brenda Morrell; 5 citizens present

DRAFT

2. PLEDGE OF ALLEGIANCE

3. CONSENT AGENDA:

- A) APPROVE NOVEMBER 13, 2017 TOWN BOARD MEETING MINUTES & DISCONTINUE BENWAY LANE MEETING MINUTES
- B) AFFIDAVIT OF POSTING/PUBLICATION
- C) APPROVE PAYMENT OF BILLS FOR DECEMBER

Chairman Schmick made a motion to approve the Consent Agenda, seconded by Supervisor Stettler. Carried

4. TREASURER'S REPORT FROM NOVEMBER; BMO HARRIS BANK

Receipts: \$14,733.94; Disbursements: \$24,306.40; Total Balance: \$180,954.46;
Total cash on hand including Fire/EMS account: \$214,799.68

5. PUBLIC FORUM (Opportunity to comment about an Agenda item or new business; say your name & address (no action taken by the Board))

No comments

6. DISCUSS/ACT ON POSSIBLE BUDGET AMENDMENTS

Amend the Fire Dept budget by adding \$128.01. Chairman Schmick motioned to move \$128.01 from the Contingency Reserve Account to the Fire Dept; seconded by Supervisor Kuhrt. Carried

7. DISCUSS/ADOPT 2018 BUDGET AS PRESENTED AT THE PUBLIC BUDGET HEARING

We have \$9135.03 that was not spent in 2017 and would need to allocate to the 2018 Budget. Supervisor Kuhrt motions to add \$9135.03 to the Building Fund, seconded by Supervisor Stettler. Carried

Chairman Schmick motions to adopt the 2018 Budget at the Public Budget Hearing with this change, seconded by Supervisor Stettler. Carried

8. APPOINT ELECTION INSPECTORS & CHIEF ELECTION INSPECTORS FOR A 2-YEAR TERM: Barb Allen, Diane Egan, Cynthia Hunter, Lynda Kleinschmidt-Johnson, Pat Larie, Ellen Lloyd, Joan Newell, Shirley Radloff, Barb Rank, Teresa Schmick, Lucy Schroeder, Sue Shea, Sharon Slover, Kenneth Spiegelberg, Donna Yearwood

Chairman Schmick motioned to appoint the list of Election Inspectors and Chief Election Inspectors for a 2-year term, seconded by Supervisor Kuhrt. Carried. Supervisor Kuhrt said that we are very thankful that we have these people and willing to spend their time doing this. Clerk Sonneleitner said we would not be able to get this done without them.

9. DISCUSS/DESIGNATE 2018 WINNEBAGO COUNTY PER CAPITA FUNDING, TOWN OF UTICA: \$1483, CITY OF OMRO & GREATER OSHKOSH REQUESTING

Supervisor Stettler motions to designate \$1483 to The Greater Oshkosh, seconded by Chairman Schmick. Carried

10. ROADS (DISCUSS/APPROVE):

A) Road Repairs

Everything was completed this year that was on the list

B) Update - Winnebago County Accident Damage Repair Report: 6/25/17, Hillside & Sportsman Roads

Supervisor Stettler resubmitted the paperwork to the company and they claim they don't see anything on record and he is continuing his efforts.

11. PLAN COMMISSION

A) Discuss/Approve recommendation from the Plan Commission to approve a CSM (certified survey map) for Parcels # 024-0279 (6.21 acres), 024-0281 (17.76 acres), 024-0285 (40 acres), 024-0286 (39.91 acres) currently zoned A1 Tier 1, all owned by Germaine Nelson 5603 State Road 44 Oshkosh, WI 54904. The purpose is to separate existing residence from agricultural land, zoning Lot 1 Parcel # 024-0279 at 5.009 acres and zoned RR, and the other parcels combined into Lot 2 at 97.967 acres and zoned A2.

Chairman Schmick motions to accept the recommendation and move forward, seconded by Supervisor Kuhrt. Carried

B) Discuss/Reappoint Darwin Briggs for a 3-year term

Chairman Schmick nominates Darwin Briggs for a 3-year term, seconded by Supervisor Kuhrt. Carried

12. **EDUCATION**
 A) WI Towns Association 2018 District Meetings – 2/9/18 – Royal Ridges in Ripon, \$50 each. BOR Training offered. Chairman Schmick, Supervisor Kuhrt, Supervisor Stettler, and Clerk Sonnleitner would like to attend. Chairman Schmick motions for us to attend the training session, seconded by Supervisor Stettler. Carried.
13. **FIRE DEPARTMENT / EMS**
 A) **NOVEMBER CALLS: 4 FIRE / 20 EMS (5 IN UTICA) / 15 MUTUAL AID**
14. **ITEMS FOR INCLUSION IN NEWSLETTER**
 A) Town Board Meeting – January 8, 2018; 7:30pm at the Utica Town Hall
 B) Anyone interested working during elections, please contact Clerk Sonnleitner at utica1730@gmail.com or 410-0347. Training and meals provided; Poll Workers \$9/hour, Chief Inspectors \$12.50/hour
 C) Snow will be falling, reminder to keep roads clear when pushing snow across
 D) Tax Collection Dates at the Utica Town Hall: December 29 8:30am-1:00pm / January 30 8:30am-1:00pm
15. **CORRESPONDENCE RECEIVED (Discuss & Act on, if needed):**
 A) WI Towns Association Monthly Mailing
 B) Property Transfers
 C) Building Permits – Nick Radloff 2061 James Rd / Jeremy Tesch 1436 Elo Rd / Ray Raybee 1747A Burr Oak Rd
 D) Hazard Mitigation Grant Program – Presidential Disaster Declaration 4343 declared 10/7/17 & 7/19-23/17
 E) 2017 Rural Area Designation Review
 F) 1/30/17 TRIP Meeting Minutes.
 G) Catalogs –
16. **ADJOURNMENT**
 Adjournment 7:46pm

Jenny Sonnleitner, Clerk

"These meeting minutes are only a draft of the minutes of the meeting. They have not been approved yet. They are subject to change and you may not rely on their accuracy. For more information please contact the clerk or a town board member."

Leonard Schmick – Chairman		Brenda Morrell – Treasurer	
Chuck Kuhrt – Supervisor #1		Jenny Sonnleitner – Clerk	
Grant Stettler – Supervisor #2			