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**RESOLUTION: Amend Section 0.0 (Role of the County Board Supervisor) of the Rules of the Winnebago County Board of Supervisors to Add Section 0.4 Addressing the Use of Winnebago County Owned Electronic Devices by Winnebago County Board Supervisors and Outlining Consequences for Misuse of Such Electronic Devices**

**TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, Winnebago County Board Supervisors have the privilege of being elected and trusted officials;

and

**WHEREAS**, Winnebago County encourages the use of electronic devices by Winnebago County Board Supervisors and Winnebago County Board Supervisors normally vote electronically. To that end, Winnebago County loans Winnebago County Board Supervisors' electronic devices; and

**WHEREAS**, Winnebago County owned electronic devices can be used to read and review meeting material and access information pertinent to meeting discussions; and

**WHEREAS**, Winnebago County Board Supervisors are required to sign a Winnebago County Computer Use Policy at the beginning of their tenure; and

**WHEREAS**, one express mandate of the Winnebago County Computer Use Policy is that "the computer system belonging to Winnebago County is to be used for business purposes only".

**NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it adds Section 0.4 to the Rules of the Winnebago County Board of Supervisors to read as follows:

0.4 An electronic device is issued to each County Board Supervisor to participate in County Board meetings, receive County Board correspondence, and research and communicate in performing County Board duties. Unethical or illegal use will result in reprimand, censure, or expulsion from the County Board of Supervisors.

Winnebago County Board Supervisors may only use Winnebago County owned electronic devices for Winnebago County Business. Winnebago County Supervisors shall not use such electronic devices to communicate with other Winnebago County Board Supervisors during any Winnebago County meeting to discuss, collaborate, or influence a vote.

Winnebago County Board Supervisors shall be required to return their Winnebago County electronic devices if violating the rule and pay all costs associated with damages to or loss of the Winnebago County electronic devices.

The Winnebago County Board Supervisors will return their electronic devices within five business days of the end of their tenure to the Winnebago County Clerk. In the event an

40 electronic device is not returned in a timely manner Winnebago County will bill the  
41 Supervisor for the current value of the electronic device

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44 *Fiscal Note: No fiscal impact.*

45 Respectfully submitted by:

46 **SUPERVISOR KAY HORAN, DISTRICT 5**

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48 Respectfully submitted by:

49 **JUDICIARY & PUBLIC SAFETY COMMITTEE**

50 Committee Vote: **5-0**

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52 Vote Required for Passage: **Two- Thirds of Members Present**

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54 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2023.

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Jonathan D. Doemel  
Winnebago County Executive