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3 **RESOLUTION: Amend Section 0.0 (Role of the County Board Supervisor) of the Rules of**
4 **the Winnebago County Board of Supervisors to Add Section 0.4**
5 **Addressing the Use of Winnebago County Owned Electronic Devices by**
6 **Winnebago County Board Supervisors and Outlining Consequences for**
7 **Misuse of Such Electronic Devices**

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9 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

10 **WHEREAS**, Winnebago County Board Supervisors have the privilege of being elected and trusted officials;
11 and

12 **WHEREAS**, Winnebago County encourages the use of electronic devices by Winnebago County Board
13 Supervisors and Winnebago County Board Supervisors normally vote electronically. To that end, Winnebago County
14 loans Winnebago County Board Supervisors' electronic devices; and

15 **WHEREAS**, Winnebago County owned electronic devices can be used to read and review meeting material
16 and access information pertinent to meeting discussions; and

17 **WHEREAS**, Winnebago County Board Supervisors are required to sign a Winnebago County Computer Use
18 Policy at the beginning of their tenure; and

19 **WHEREAS**, one express mandate of the Winnebago County Computer Use Policy is that "the computer
20 system belonging to Winnebago County is to be used for business purposes only".

21 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it adds
22 Section 0.4 to the Rules of the Winnebago County Board of Supervisors to read as follows:

23 0.4 Each supervisor will be issued a county-owned electronic tablet for use during their term on
24 the County Board. Supervisors are to be responsible for the care and safety of the electronic
25 device. If an electronic device is damaged and requires replacement, Winnebago County will
26 provide a replacement for one such occurrence. Any further purchase of replacement
27 electronic device during the life cycle of the device will be the financial responsibility of the
28 supervisor.

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30 Winnebago County Board Supervisors may only use Winnebago County owned
31 electronic devices for Winnebago County Business. Winnebago County Supervisors shall
32 not use such electronic devices to communicate with other Winnebago County Board
33 Supervisors during any Winnebago County meeting to discuss, collaborate, or influence a
34 vote.

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36 Winnebago County Supervisors use of electronic devices must adhere to all Winnebago
37 County Use Policies, the Winnebago County General Code, the Winnebago County Board of
38 Supervisors Ethics Handbook and Wisconsin State Statute.

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Winnebago County reserves the right to disconnect Winnebago County owned devices and disable services without notice or repossess the electronic device if used by a Winnebago County Board Supervisor in any unauthorized manner.

Winnebago County Board of Supervisors shall take such action as allowed by state statute including but not limited to a Resolution of Censure against a recalcitrant Winnebago County Board Supervisor who ignores the rules of Winnebago County Use Policies, the Winnebago County General Code, the Winnebago County Board of Supervisors Ethics Handbook, Wisconsin State Statute, and this Resolution and uses Winnebago County owned electronic devices in any unauthorized manner.

Winnebago County Board Supervisors shall be required to return their Winnebago County electronic devices if violating the rule and pay all costs associated with damages to or loss of the Winnebago County electronic devices.

The Winnebago County Board Supervisors will return their electronic devices within five business days of the end of their tenure to the Winnebago County Clerk. In the event an electronic device is not returned in a timely manner Winnebago County will bill the Supervisor for the current value of the electronic device

Fiscal Note: No fiscal impact.

Respectfully submitted by:

SUPERVISOR KAY HORAN, DISTRICT 5

JUDICIARY & PUBLIC SAFETY COMMITTEE

Committee Vote: _____

Vote Required for Passage: **Two- Thirds of Members Present**

Approved by the Winnebago County Executive this _____ day of _____, 2023.

Jonathan D. Doemel
Winnebago County Executive