RESOLUTION: Amend the Table of Organization for Park View Health Center to Remove Part-Time Housekeeping Supervision Position and Add Full-Time Environmental Services Supervisor Position

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, the current Table of Organization for Park View Health Center includes one part-time (.8 of full-time equivalent) Housekeeping Supervisor position, which provides supervision to housekeeping staff, and which will become vacant in April 2020; and

WHEREAS, based on a review of the management responsibilities of this position, it is preferable to change this position to a full-time Environmental Services Supervisor position and add responsibilities to include overall coordination of building maintenance and serve as a main point of contact with the Facilities and Property Management Department, to this position’s job description; and

WHEREAS, the proposed change in the Table of Organization for Park View Health Center will not require any change in the budget, as a recent retirement of a long-term employee and other personnel changes have created sufficient funds to absorb the extra hours of a full-time position.

NOW, THEREFORE, BE IT RESOLVED, by the Winnebago County Board of Supervisors that it hereby amends the Table of Organization for Park View Health Center by deleting one .8 part-time Housekeeping Supervisor position and adding one full-time Environmental Services Supervisor position.

BE IT FURTHER RESOLVED that this change in position shall become effective on April 15, 2020.

Fiscal Note: No budget transfer is necessary.

Respectfully submitted by:

PERSONNEL AND FINANCE COMMITTEE

Committee Vote: 3-0
Vote Requirement for Passage: Majority of Those Present

Approved by the Winnebago County Executive this ___ day of ____________________, 2020.

Mark L Harris
Winnebago County Executive