

1 273-102023

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3 **RESOLUTION: Authorize the Execution of a Lease Agreement Between Winnebago County and the United**  
4 **States Department of Agriculture**

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6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, the United States Department of Agriculture ("USDA") has rented office space at the James P  
8 Coughlin Center since 1998; and

9 **WHEREAS**, the location of the USDA at the James P Coughlin Center is of mutual benefit to Winnebago  
10 County and the public since the Winnebago Land And Water Conservation Department shares building space; and

11 **WHEREAS**, the current lease with the USDA has expired and converted to a month to month tenancy; and

12 **WHEREAS**, the USDA has agreed to enter into a 10-year lease with the first 3 years of the lease guaranteed;  
13 and

14 **WHEREAS**, the lease period will begin upon completion and acceptance of USDA remodeling requests; and

15 **WHEREAS**, the remodeling costs totaling \$125,976.85 will be recovered during the first year of the lease, with  
16 rent totaling \$196,760.05; and

17 **WHEREAS**, thereafter, the USDA agrees to pay Winnebago County Seventy Thousand Seven Hundred Eighty  
18 Three Dollars and Twenty Cents (\$70,783.20) annually.

19 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
20 approves a ten (10) year lease between Winnebago County and the USDA.

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22 Fiscal Note:

23 *During the first year of the lease, \$125,976.85 will be returned to the general fund to reimburse remodeling*  
24 *costs. The annual payment for the duration of the lease will be \$70,783.20 and is revenue for the Facilities Department.*  
25 *As indicated in the agenda item report, the current lease payment is \$32,250.*

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27 Respectfully submitted by:

28 **FACILITIES AND PROPERTY MANAGEMENT**  
29 **COMMITTEE**

30 Committee Vote: **4-0**

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32 Vote Required for Passage: **Majority of Members Present**

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34 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2023.

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36 \_\_\_\_\_  
37 Jonathan D. Doemel  
38 Winnebago County Executive