

2  
3 **RESOLUTION: PROCEDURE FOR NAMING WINNEBAGO COUNTY FACILITIES**

4  
5 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

6 **WHEREAS**, over the course of time, various buildings and facilities in Winnebago County have been named in  
7 honor of a Winnebago County resident or to enhance the public image of the facility; and

8 **WHEREAS**, there has not been a consistent procedure for designating a facility name; and

9 **WHEREAS**, this procedure shall be applicable to all Winnebago County departments that are involved in the  
10 naming of a facility, whether or not owned by Winnebago County, except for those facilities for which naming rights have  
11 been sold; and

12 **WHEREAS**, the department involved in the naming of a Winnebago County facility shall start the naming  
13 process with the department's committee of jurisdiction. The department shall present the committee a list of  
14 suggested names. The committee shall review the names and forward the name or names it wants considered for  
15 the facility to the Facilities and Property Management Committee for review; and

16 **WHEREAS**, the names should reflect what the facility is used for and sufficiently indicate it is a Winnebago  
17 County facility; and

18 **WHEREAS**, if a facility is to be named in recognition of a person, that person should be (or have been) a  
19 prominent Winnebago County elected official, employee or leader in the community or have accomplished  
20 something of significant noteworthiness; and

21 **WHEREAS**, the Facilities and Property Management Committee shall review the name to be considered and  
22 shall forward the name and comments to the Winnebago County Board for consideration; and

23 **WHEREAS**, the Winnebago County Board shall review the name and decide the final naming selection; and

24 **WHEREAS**, any changes to facilities names once adopted must follow the same procedure to change a  
25 name, even if to reflect a change in facility use; and

26 **WHEREAS**, this procedure does not affect Winnebago County facilities for which naming rights have been  
27 sold.

28 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
29 authorizes the attached procedure for facility naming be adopted.

30  
31 *Fiscal Note: No fiscal impact.*

32 Respectfully submitted by:

33 **FACILITIES AND PROPERTY MANAGEMENT**  
34 **COMMITTEE**

35 Committee Vote: 4-0

36 Vote Required for Passage: **Majority of Members Present**

37 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2023.

38 \_\_\_\_\_  
39 Jonathan D. Doemel

40 Winnebago County Executive